CSUN is following guidelines from the California Department of Public Health and Los Angeles County Department of Public Health to promote safety during the COVID-19 pandemic for all students, employees, and visitors. The California State University requires all students and employees to be fully vaccinated against COVID-19 before coming to campus, and no later than September 30, 2021, unless an approved exemption has been requested and regular testing is underway. In order to protect against the spread of COVID, all students, employees, and visitors to campus are required to adhere to all health and safety requirements outlined on the University's website regarding COVID-19.



#### Department of Educational Psychology and Counseling

# Course Syllabus EPC 643: Diversity in Counseling Mondays 4-6:45pm – Spring 2022

Instructor: Shyrea J. Minton, Ed.D., LPCC, PPS

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Meeting ID: 852 2458 3303

Passcode: 731806

Note: I will respond to email communication within 48 hours Monday through Friday; if you

have emailed after 5pm on Friday, I will respond to you the following Monday.

# **Course Description**

Self-assessment of knowledge, sensitivity, and attitudes toward diverse populations, including race, ethnicity, gender, age, socioeconomic status, sexual orientation, spirituality, ability, and language. Examination of family structure and social patterns in California's ethnic populations and differences across social class. Review of cross-cultural research, theories, interventions, and resources. Emphasis on models of societal oppression, privilege, cross-cultural dynamics, poverty, and social justice, as well as the impact of social stress and prejudice on mental health recovery. Designed for family therapists and mental health counselors in school, college, and community settings.

Units: 3

**Prerequisite:** Admission to a CSUN Master's Degree Program in Counseling

# College of Education Conceptual Framework

#### Michael D. Eisner College of Education

Regionally focused and nationally recognized, the Michael D. Eisner College of Education is committed to *Excellence and Innovation*. Excellence in the acquisition of professional knowledge, skills, and dispositions is evidenced by the growth and renewal of ethical and caring professionals – faculty, staff, candidates – and those they serve. Innovation occurs through

collaborative partnerships that represent communities of diverse learners who engage in creative and reflective thinking. To this end we continually strive to achieve the following competencies and values that form the foundation of the Conceptual Framework:

Excellence in professional and academic preparation Collaborative partnerships Evidence of growth and renewal Communities of diverse learners Ethical and caring professionals Creative and reflective thinking

## Instructional Philosophy

The counseling programs at CSUN are designed based on a learning-centered, outcome-based educational principles as described below:

#### Learning-Centered Education

- A cross-disciplinary, constructivist pedagogical model, learning-centered education refers to designing educational curricula that focus on promoting active student learning of specific skills and knowledge rather than mastery of content.
- In this approach, learning is the focus of curriculum design. Student learning is measured to determine whether students are meaningfully engaging the material. Students are active in this process, applying and using knowledge rather than trying to memorize or analyze it.
- Clearly defined learning objectives and criteria are used to facilitate student learning and democratized the student-teacher relationship.

#### Outcome-Based Education

- Closely related to learning-centered, outcome-based learning refers to designing curriculum around the final learning outcomes or objectives.
- Rather than simply following the textbook chapter by chapter, the learning objectives drive the curriculum.

The learning objectives and outcome measures for this program have been derived from the following sources:

- 1. The California Commission on Teacher Credentialing (CTC) State Standards for School Counseling.
- 2. The Council for the Accreditation of Counseling and Related Educational Programs (CACREP) requirements for the specialization in College Counseling and Student Affairs and School Counseling.
- 3. The Student Learning Objectives developed by the departmental faculty.

How this course meets all of these requirements is outlined below.

# CTC Standards Covered in this Class

The M.S. in Counseling program at CSUN is accredited by the California Commission on Teacher Credentialing (CTC), the body that authorizes individuals to work in the State of California as School Counselors, among other professions in education.

The following School Counseling Performance Expectations (SCPEs) are covered in this course.

	SCPE 3: Student Academic Development
SCPE 3.7	Identify and explain English Language Development (ELD) class
	placement and reclassification process, and methods to support success
	through the reclassification process.
	SCPE 5: Social/Emotional Development
SCPE 5.4	Develop cultural competency and demonstrate skill in helping pupils to
	respect and understand alternative points of view to accept, respect, and
	value differences, such as cultural diversity and family configuration
	patterns.
SCPE 6: Educat	ional Foundations: Growth and Development, Learning Theory, Academic Achievement
SCPE 6.6	Understand the needs of diverse learners, including adapting to the
	dynamics of difference in cross cultural relationships for effective
	classroom management. Understanding the impact of counselor identity
	(racial, ethnic, gender, sexual orientation, socioeconomic status) as a
	factor in effective classroom management.
SCPE	7: Leadership and Advocacy in Social Justice, Equity, and Access
SCPE 7.4:	Ability to understand and apply cultural competencies and social justice
	competencies with marginalized populations.
SCPE 7.5:	Identify and address prejudice, power, personal biases (implicit and
	explicit) and attitudes, oppression and privilege that affect self, pupils, and
	all stakeholders.
SCPE 7.6:	Demonstrate knowledge of federal and state laws, county ordinances, and
	district policies related to the rights and treatment of historically
	marginalized populations, including but not limited to special needs
	population, English learner, undocumented youth, racial and ethnic
	minorities, foster youth, homeless youth, social & economically
	disadvantaged, LGBTQ+, and gender identity.
SCPE 7.8	Understand and apply theories and principles of equity with the education
	context of the purpose of creating more safe, secure and nurturing
	learning environments that promote and support student success.
SCPE 7.9	Understand and apply processes to improve schooling for all students
	with an emphasis on vulnerable and historically underserved students by
	examining student academic performance, student engagement, student
	discipline, school culture, family involvement, and other programmatic
	supports in the school for the purposes of providing equitable access for
	all students.
SCPE 7.10	Understand and demonstrate a critical examination of the principles of
	democratic education and the responsibilities of citizenship to actively
	and within the moral imperative to provide all students the best possible
0.0DE = 4.4	education.
SCPE 7.11	Understand the role of the school in preparing PreK-12 students to
	actively and productively engage in civic responsibility and to identify and
	critically analyze the variety of ideas and forces in society that contribute
	to (or constrain) a democratic society.

## **CACREP Standards Covered in this Class**

The M.S. in Counseling program at CSUN will seek accreditation by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). This accreditation provides numerous benefits to students, such as having their degree readily recognized by other states for licensure, eligibility to take the national counselor examination upon graduation, and a high-quality curriculum that is regularly revised by external experts.

The Core CACREP standards covered in this class include:

PRO	PROFESSIONAL COUNSELING IDENTITY			
2. Social and Cultural Diversity	a. Multicultural and pluralistic characteristics within and among diverse groups nationally and internationally			
	b. Theories and models of multicultural counseling, cultural identity development, and social justice and advocacy			
	c. Multicultural counseling competencies			
	d. The impact of heritage, attitudes, beliefs, understandings, and acculturative experiences on an individual's view of others.			
	e. The effects of power and privilege for counselors and clients			
	f. Help-seeking behaviors of diverse clients			
	h. Strategies for identifying and eliminating barriers, prejudices, and processes of intentional and unintentional oppression and discrimination.			
5. Counseling and Helping Relationships	b. A systems approach to conceptualizing clients			
	g. Counselor characteristics and behaviors that influence the counseling process			
	h. Essential interviewing, counseling, and case conceptualization skills			
8. Research and Program Evaluation	b. Identification of evidence-based counseling practices			

The College Counseling Specialty standards covered include:

College Counseling –	2g.	current trends in higher education and the diversity of higher
Contextual Dimensions		education environments
	2i.	environmental, political, and cultural factors that affect the
		practice of counseling in higher education settings
	2j.	the influence of institutional, systemic, interpersonal, and
		intrapersonal barriers on learning and career opportunities in
		higher education
	2p.	legal and ethical considerations specific to higher education
		environments
College Counseling – Practice	3a.	collaboration within the higher education community to
		develop programs and interventions to promote the academic,
		social, and career success of individuals in higher education
		settings

The School Counseling Specialty standards covered include:

School Counseling –	2a.	School counselor roles as leaders, advocates, and systems		
Contextual Dimensions		change agents in P-12 schools		
	2n.	Legal and ethical considerations specific to school counseling		
	3f.	Techniques of personal/social counseling in school settings;		
School Counseling – Practice 3h.		Skills to critically examine the connections between social,		
		familial, emotional, and behavior problems and academic		
		achievement		

# Specific Course Learning Objectives

The learning activities in this course will enable students successfully completing the class to do the following:

- 1. Perform a complete cultural self-assessment at the beginning of the course. (CACREP Core std. 2d., 5g., 5h.)
  - a. To be measured on the Cultural Self-Assessment and Analysis assignment.
- 2. Identify representations of oppression (racism, sexism, heterosexism, classism, ageism and ableism) with examples not only from personal experiences but also from research. (CACREP Core std. 2a., 2b., 2e., 2f., 2h.)
  - a. To be measured on the Final Paper assignment and through course discussions.
- 3. Conduct and transcribe a qualitative interview with someone from a different culture, gender, background, etc. on diversity issues. (CACREP Core std. 2d., 5h.)
  - a. To be measured on the Cross-cultural interview with paper assignment.
- 4. Demonstrate an understanding of key topics in the field of diversity, such as social justice, privilege, different theories in cross-cultural research, the effects of different counseling techniques on diverse populations, changing interventions based on different geographical communities, etc. by submitting professional reaction papers to selected articles/chapters assigned in class. (CACREP Core std. 2a., 2b., 2c.; CACREP College Counseling Specialty Std. 2g., 2j., 3a.; CACREP School Counseling Specialty std. 2a., 3h.)
  - a. To be measured on reaction papers (in-class/home), quick writes, and/or response requests.
- 5. Analyze assumptions and biases by providing regular feedback papers to lectures, field trips, films and invited guests brought to class. (CACREP Core std. 2c., 2h., 5g.; CACREP College Counseling Specialty std. 2i.; CACREP School Counseling Specialty std. 2a.,
  - a. To be measured on the Reaction Papers assignments.
- 6. Articulate cross-cultural issues, dynamics, and concerns by developing a major professional paper, which uses the transcribed interview and identifies the major cultural themes of that population or group in the context of current cross-cultural research. (CACREP Core std. 2b., 2d., 2e., 2f., 2h., 8b.; CACREP College Counseling Specialty std. 2j., 2p.; CACREP School Counseling Specialty std. 2a., 2n.)
  - a. To be measured on the Final Paper assignment.
- 7. Demonstrate conceptual and working knowledge of cross-cultural competencies (ASCA, CACREP, APA) by integrating (citing) some of these principles within the major paper requirement and the final. (CACREP Core std. 2c.; College Counseling Specialty std. 2i., 2j., 2p.; CACREP School Counseling Specialty std. 2a., 2n.)
  - a. To be measured on the Final Paper assignment.

## **Policies and Resources**

#### Attendance

Students manifest their responsibility in the regularity and punctuality of their attendance. Since this course includes significant seminar and experiential components, attendance at each class meeting is required. In cases of absence, any scheduled assignments are due to the professor at the beginning of class on Canvas unless other arrangements have been made prior to that time. If you are absent from class, it is your responsibility to check online, with the professor, and with fellow classmates regarding announcements made while you were absent; this includes supplemental instructions related to assignments. You are responsible for and may be tested on any and all lecture materials presented in class that are not covered in your readings. If you miss more than 2 full classes, you may be asked to repeat the course at another time.

#### Due Dates and Times

Due dates and times are non-negotiable unless an extension is provided to the entire class and/or if one has been approved in writing for serious medical necessity or extreme circumstance. Assignments are due on the identified date at the beginning of class (4pm) and must be submitted via Canvas (unless otherwise instructed). There will be no rewrites of assignments; therefore, it is necessary that you submit your best work. Late submissions will lose one (1) full letter grade. Note: Emailed assignments will not be accepted as there are often issues with opening documents and/or the formatting is incorrect.

#### Requests for Incompletes

Incompletes will only be considered in accordance with university policy, which requires that 75% of the course be completed prior to the unforeseen grave circumstance(s) at the end of the semester, such as the loss of an immediate family member, hospitalization, or severe illness. Students must request a grade of Incomplete in writing using the university's Incomplete Request Form (Incomplete Grade Request Form).

#### Religious Holidays

If you celebrate a religious holiday that falls on a scheduled class meeting, please notify the professor during the first two weeks of class so that proper and equitable accommodations can be made. Students are responsible for selecting presentation days (if any) that do not conflict with one of their religious holidays.

#### Professionalism\*

As a student in a professional training program, you are expected to consistently demonstrate professional behavior. This includes but is not limited to:

- Being on time to class with assignments complete.
- Engaging in respectful interactions with all students and faculty.
- Proactive engagement in the learning process.
- Being organized and prepared for in-class discussions.
- Managing paperwork effectively.

- Managing technology effectively (the university provides extensive computer, printing and internet support; please use it in times of technical emergency).
- Attending to class discussions/lectures and using technology (Laptops/iPads/etc.) for class purposes only.
  - 1. *Note:* It can be very tempting to check email, instant message, play games, etc. during class when using technology. Should you appear to be disengaged from class discussions, lectures, or small/large group activities, points will be deducted from your overall participation and professionalism grade.
- Please No texting, use of Twitter, Instagram, Facebook, other social media platforms, or emailing during class. It is very distracting to others.
- Managing personal information (own and others') appropriately.
- Seeking assistance related to assignments in advance of due dates.
- Engaging in email communication with students and faculty appropriately and professionally (e.g., proper email etiquette, using appropriate language, etc.).
- Please ensure you have turned off your cell phone in class or placed it on silent.

#### Zoom specific norms:

- To help keep background noise to a minimum, make sure you mute your microphone when you are not speaking.
- Be mindful of background noise.
- Limit distractions.
- Avoid multi-tasking.
- Check private messages in the chat before you send them.
- Close Facebook, Twitter, messaging applications, etc. before screen sharing (if applicable).
- For class, camera should be on. (Please connect w/professor if issues occur.)
- \*Students who have difficulty in one or more of these areas may have their participation grade lowered and in severe cases may be referred to the department Student Affairs Committee for further review.

#### Students with Disabilities

If you have special needs as addressed by the Americans with Disabilities Act (ADA) and need course materials in alternative formats, notify the professor within the first two weeks of class. Students interested in accommodations should contact the university's office for students with disabilities (Disability Resources and Educational Services, 818/677-2684); only this office can recommend and arrange for accommodations. No accommodations may be made without their approval. Any and all reasonable efforts will be made to accommodate any special needs.

#### Policy on Cheating and Plagiarism

Cheating and plagiarism are serious offenses in a professional program and may result in expulsion from the program/university on a first offense. See the University Catalog for further information. Additionally, students should refer to the Ethics Codes of the American Counseling Association (ACA), American College Personnel Association (ACPA), and the American School Counselor Association (ASCA) for ethical guidelines regarding plagiarism. For a definition and examples of plagiarism and self-plagiarism, students can refer to the APA Publication Manual, 7th edition. Additionally, students must submit original work. Any papers or

assigned writing must be original work and cannot be taken from previous papers submitted for other courses. If you are found submitting a paper in this manner, you will receive a 0 on the assignment and your participation and professionalism grade will be lowered by up to 10 points. Any student caught cheating will be referred to the department Student Affairs Committee.

#### Useful Links

#### **CSUN's Computer Support**

CSUN Helpdesk

# Request for Incomplete Grade (link does not work in Safari- Use Firefox or other web

Incomplete Grade - Request Form

#### Disabilities Resources and Educational Services

DRES

#### The Pride Center

**CSUN Pride Center** 

#### Writing Center

Learning Resource Center

#### **CSUN Student Conduct Policies**

**Student Conduct Policies** 

#### Research and Library Assistance

Research and Library Assistance

#### **University Counseling Services**

<u>UCS</u>

If you are facing challenges related to food insecurity, housing precarity/homelessness, mental health, access to technology, eldercare/childcare, or healthcare, you can find guidance, help, and resources from CSUN with A HEART (https://www.csun.edu/heart).

#### **Instructional Format**

This graduate course will include lecture, discussions, videos, experiential activities, guest speakers possibly, research assignments and self-assessment. The course may also include online components via Canvas; use your CSUN user ID and password to log on.

# Required Books

- 1. Duan, C., & Brown, C. (2016). Becoming a multiculturally competent counselor. Thousand Oaks, CA: Sage.
- 2. David, E. J. R., & Derthick, A. O. (2018). The psychology of oppression. New

York, NY: Springer Publishing Company, LLC.

- 3. A text of your choosing. This should be a book related to culture, and offer an understanding of the cultural perspective. This book will relate to an assignment.
  - a. Examples:
    - i. *The Poet X* by Elizabeth Acevedo
    - ii. *The Hate U Give* by Angie Thomas
    - iii. Dear Martin by Nic Stone
    - iv. On the Come Up by Angie Thomas
    - v. The Shame of the Nation: The Restoration of Apartheid Schooling in America by Jonathan Kozol
    - vi. With the Fire on High by Elizabeth Acevedo
    - vii. A Chosen Exile: A History of Racial Passing in America by Allyson Hobbs
    - viii. Yes! We Are Latinos: Poems and Prose About the Latino Experience by Alma Flor Ada
      - ix. Academic Profiling: Latinos, Asian Americans, and the Achievement Gap by Gilda L. Ochoa
      - x. The New Jim Crow: Mass Incarceration in the Age of Colorblindness by Michelle Alexander
      - xi. Dear Justyce by Nic Stone
- 4. American Psychological Association. (2019). Publication manual of the American *Psychological Association* (7th ed.). Author.

It is highly recommended that you purchase the  $7^{th}$  edition of the APA manual, as this will be the standard for the course. There are several changes to formatting with the 7th edition, and assignments will have points dedicated to APA formatting.

There will be other texts used during the class, however, materials from these texts will be provided via Canvas.

# Signature/Required Articles (all articles can be found via the CSUN library collection)

**Note:** You will need to search for these articles in CSUN's library databases, unless there is a direct link provided in this syllabus.

- Arora, K. (2013). Reflections on the experiences of turbaned Sikh men in the aftermath of 9/11. Journal for Social Action in Counseling and Psychology, 5(1), 116-121.
- Broadhurst, C., Martin, G., Hoffshire, M., & Takewell, W. (2018). 'Bumpin' up against people and their beliefs': Narratives of student affairs administrators creating change for LGBTO students in the South. Journal of Diversity in Higher Education, 11(4), 385– 401. https://doi-org.libproxy.csun.edu/10.1037/dhe0000036
- Crosley-Corcoran, G. (2014). Explaining White privilege to a broke White person. Huffington Post. https://www.huffingtonpost.com/ginacrosleycorcoran/explaining-white-privilege-to-a-broke-whiteperson b 5269255.html
- Griffin, D., & Steen, S. (2011). A social justice approach to school counseling. Journal for Social Action in Counseling and Psychology, 3(1), 74-85.
- Kumashiro, K. (2000). Toward a theory of anti-oppressive education. Review of Educational Research, 70(1), 25-53.

- McIntosh, P. (1988). White privilege: Unpacking the invisible knapsack. Professional paper copied by permission from P. McIntosh, Wellesley College Center Research for Women, Wellesley, MA 02181. (Found on pp. 164-168 of the main textbook)
- Moss, Lauren J., & Singh, Anneliese A. (2015). White School Counselors Becoming Racial Justice Allies to Students of Color: A Call to the Field of School Counseling. Journal of School Counseling, 13(5), 1-37.
- Muñoz, S. M., & Vigil, D. (2018). Interrogating racist nativist microaggressions and campus climate: How undocumented and DACA college students experience institutional legal violence in Colorado. *Journal of Diversity in Higher Education*, 11(4), 451–466. https://doi-org.libproxy.csun.edu/10.1037/dhe0000078

Other supplemental articles distributed in class or posted on Canvas (typically in article format).

# Recommended Reading and Resources for Assignments

hooks, b. (2000). Where we stand: Class matters. New York: Routledge. Komesaroff, L. (2008) Disabling pedagogy: Power, politics and deaf education. Gallaudet University

Freire, P. (1970). *Pedagogy of the oppressed* (English Version).

## **Overview of Course Activities**

1. Cross-cultural Interview with Paper (15% of final grade) (SCPEs 5.4, 7.4) (CACREP Core Std. 5h): Each student will find an interviewee from a different racial/ethnic, religious, age, sexual orientation, physical or mental ability group and conduct a 30-minute recorded interview. The interviewee should **not** be closely connected to the student (e.g., a close friend, relative, significant other, or classmate). The student will transcribe a 10-minute chunk of the interview to submit with the assignment. The student will also submit a paper with both demographic information and a reflection that addresses the six (6) areas below.

The demographic part of the interview assignment should contain five (5) sections that address the following (1-5), and your sixth section will be your reflection to the experience (see number 6). Your paper should be 4-5 pages maximum (not including title and references):

- 1. Describe the person interviewed (gender, age, race/ethnicity, grade, school, SES, occupation, sexual orientation, ability or differently abled status, and religious/spiritual beliefs). Be sure to address a primary identifier of the person and a secondary identifier if possible (this information may become known as the interview progresses). *Note:* The identifiers are how the interviewee identifies themselves, not how the interviewer identifies the interviewee.
- 2. Discuss how and why the selection of this person was made.
- 3. Describe the interview setting (where, who was present, was the setting loud/quiet, etc.) and duration.
- 4. Discuss the responses to some of your other questions (here you will want to focus on some of the responses **not** contained in the transcribed section).
- 5. Discuss the **person's** attitude toward participating in the interview? What was the person's degree of comfort, openness, demonstrated affect, etc.? Were there any changes in the person's verbal/non-verbal behavior during the interview? If so, at what point(s)? Discuss why you believed these changes to be significant.

6. What were **your** feelings about conducting this interview? What was **your** comfort level? In what areas were you and the interviewee similar; in what areas were you different? What did you learn about yourself from this interview? What would you have done differently if you were to complete this interview again?

#### Helpful tips

What do I explain to the interviewee about the interview? Tell them that this IS NOT a therapy/counseling session. It is an opportunity for you to practice and sharpen your interviewing skills. It is important to emphasize that the interview and written assignment you will submit for class will be held **strictly confidential and anonymous** (no name is needed for the report). Allow the interviewee to keep a copy of the consent form and reassure them that they can contact you or the professor with any questions or concerns.

What should I do during the interview? You may take notes during the interview, as long as the interviewee is comfortable with this. It really is not necessary to video record this interview. Audio recording is sufficient once consent to record has been received. Try to spend at least 30-45 minutes with the interviewee and no more than an hour. Your questions should focus on that person's feelings and reactions to diversity issues. You may need to ask only three or four questions if the interviewee is comfortable talking and can elaborate on the subject enough. See p. 19 for sample questions. But, remember that this is not an opportunity to embarrass or "corner" a person on an issue. This means you should remain open and objective and limit the number of your follow-ups and process statements. You should remain as passive as possible in this process.

What is the writing formatting expectation for the transcript assignment? Do not identify the person by name or include information that would make their identity obvious. You can use a pseudonym or false initials or if all else fails, you can use the terms "interviewee" and "interviewer" throughout the transcript, although it may sound impersonal at first. The transcript should be typed and double-spaced; contain questions and answers as they are spoken by the interviewer and interviewee; include verbal and non-verbal cues; utterances, etc.

What should I submit for this assignment? The paper that addresses the six areas outlined on p. 10, the word for word transcript between you and the interviewee (10-minute chunk), and the signed consent form (see pp. 20-21). Rubric for this assignment can be found on p. 22.

#### Paper Format Instructions

The paper portion of this assignment should be 4-5 pages maximum (not including coversheet and any reference page[s]) and must be typed in accordance with the current edition of the APA Publication Manual (available in the bookstore). Additionally, students should use the following guidelines:

- The papers must be double spaced in <u>12-point</u> Times New Roman or similar font. Use <u>1-</u> inch margins on all sides; this is to ensure that everyone has a similar understanding of "one
- Papers must be submitted through the Canvas portal. Please note, the cover page and Reference page(s) are *not* included when counting paper length.
- Use full APA coversheet format; no additional information should be added (e.g., class number, professor name, etc.)

All writing submitted to the professor should be a final draft, free of spelling, grammatical, stylistic, and typographical errors. Students are encouraged to allow ample time for writing, keeping in mind the frequency of computer glitches.

- 2. Final Paper Assignment (30% of final grade) (SCPE 5.4, 7.4, 7.5, 7.8, 7.9) (CACREP Core Std. 2d, 2e, 2f, 2h, 5b, 5g, 8b; Specialty Std. (CC/SS 2i, 2j, 2p; SC 2a, 2n, 3f, 3h): Based upon the group identified through the cross-cultural interview assignment; using scholarly references—including articles, textbooks, and other identified source materials—address the following:
  - A. The immigration history of your identified group (this will focus primarily on race and ethnicity. For example, if your interviewee identifies as Chinese, you will find information related to how this group immigrated to the U.S., what circumstances were in existence- was it forced immigration or was it voluntary);
  - B. Value of education to this group;
  - C. Worldview including communication patterns and typical family structure;
  - D. Identify any secondary identifiers present (e.g., LGBTQ status, Deafness, Different abilities that impact functioning in society) and the significance of this identifier to the interviewee (e.g., how does this identifier significantly impact the life of the interviewee or others);
  - E. A common social justice/advocacy issue that one might encounter when working with this group. Here you will merge the race and ethnicity identifier with the secondary identifier. Include ideas or strategies as to how one might be an advocate for this group related to the identified issue (should be research based);
  - F. Implications for counseling this group in a school or community setting;
  - G. Discuss what factors, if any, might prevent this group from seeking counseling services in any arena (school, community, or other setting);
  - H. Discuss how you can assist this group with overcoming any issues or challenges that may preclude them from seeking counseling services? Include any recommendations you have based upon research and identified best practices. Include any resources for counseling this population that you find as you may return to this information as you engage various students and their families.

#### Paper Format Instructions

The paper portion of this assignment should be 8-14 pages maximum (not including title and reference page) and must be typed in accordance with the current edition of the APA Publication Manual (available in the bookstore). Additionally, students should use the following guidelines:

- The papers must be double spaced in 12-point Times New Roman or similar font. Use 1inch margins on all sides; this is to ensure that everyone has a similar understanding of "one page."
- Papers must be submitted through the Canvas portal. Please note, the cover page and Reference page(s) are *not* included when counting paper length.
- Use full APA coversheet format; no additional information should be added (e.g., class number, professor name, etc.). Rubric for this assignment can be found on p. 24.

All writing submitted to the professor should be a final draft, free of spelling, grammatical, stylistic, and typographical errors. Students are encouraged to allow ample time for writing, keeping in mind the frequency of computer glitches. They Say/I Say by Graff and Birkenstein (text may be ordered Amazon.com or Barnes & Noble [BN.com]) is an excellent resource for academic writing. Students who would like extra assistance may contact the professor for additional university and program resources.

3. Reaction papers assignment (SCPE (15% of final grade): Students will submit three (3) reaction papers over the course of the semester focused on the readings in the syllabus and content covered in the class. Students will choose one reading from the list of articles in the syllabus and submit a reflection addressing their reaction to the article, with the exception of reaction paper 1. Students should link the themes contained in the article to other material included in class (i.e., texts and videos), and any life experiences of the student. Each reaction will be graded on clarity of description of themes from the article, student's reflection related to what was triggered while reading the article, the significance of any response triggers, and clarity of writing. Papers should be 2-3 pages maximum, double spaced, in 12-point Times New Roman or similar font. Rubric will be available in Canvas.

<u>For Reaction Paper 1</u> specifically, reaction should include the following after watching Dr. Claude Steele's video (link found in Canvas): 1) how the student defines stereotype threat, what is its impact, 2) their personal experience with stereotype threat, 3) how stereotype threat has been shown to affect students' academic and social/emotional development in schools, and 4) how research on stereotype threat can be used to enhance their work as a counseling professional.

- 4. Chosen Text Assignment (15% of final grade) (CACREP Core Std. 2a, 2d): Students will choose one culturally themed book to read during the semester and will write a reflection on their experience reading the book while engaged in EPC 643, which will also include a review of the story or stories found within the book. Students will identify 3-4 relevant themes found in the book and connect those themes to their life experience and content contained in the course, while also discussing the implications that the chosen text has on their future work as a counselor. A list of examples of books can be found on p. 8. The paper should be 4-6 pages maximum. See p. 25 for the assignment rubric.
- 5. Cultural Self-Assessment and Analysis Assignment (15% of final grade) (SCPE **6.6)** (CACREP Core Std. 2g): Students will examine their cultural heritage throughout the semester through a three-part reflective experience to explore how one's heritage can impact the counselor identity. Please see assignment prompt in Canvas. Students will submit three (3) papers over the course of the semester. Submission dates detailed in course schedule. (CACREP Core std. 2d., 5g., 5h.)
- 6. Participation and Professionalism (10% of final grade): Active Participation: This portion of the grade covers regular and prompt attendance as well as the quality of student participation in classroom exercises and discussion. Additionally, this grade will also be determined by the student's professional conduct and attitude, which should reflect an understanding of professional ethics codes, such as those set forth by ACA, ACPA, and ASCA. Lastly, any pop quizzes, quick writes, and/or response requests will count toward this grade. Note: Pop quizzes; quick writes, and response requests occur in

the first 20 minutes of class and cannot be made up if missed. See rubric on p. 23 re: grading for participation and professionalism.

#### Evaluation

Students will be evaluated on their understanding of the material presented and on the quality of their participation. The final course grade will be determined by the following:

Course Activity	Value
Reaction Papers	15%
Cross-cultural Interview Paper w/Transcription	15%
Final Paper	30%
Cultural Self-Assessment & Analysis Paper	15%
Chosen Text Assignment	15%
Participation/Professionalism*	10%
Total	100%

<sup>\*</sup>Participation may count for up to 100% of grade for serious conduct issues (e.g., failing to adhere to ACA, ACPA, & ASCA Code of Ethics, department and university student Codes of Conduct, etc.).

# **Grading System**

Points	Grade
97+	A+
93-96	A
90-92	A-
88-89	B+
83-87	В
80-82	B-
78-79	C+
72-77	С
70-71	C-
60-69	D
Below 60	F

A 100-point grading scale will be used for the final grade; please note that a grade of A is the highest final grade that one can receive for the course, but a grade of A+ is granted for exceptional work in the class. *Note*: No grade will be rounded up or down.

### University Policy on GPA Requirements for Graduate Programs (from the University Catalog)

Students pursuing a Graduate Degree must maintain a minimum 3.0 (B) average in the formal program and the cumulative grade point average. No grade below a "C" can be counted in the formal program. Any grade of "C-" or below in the formal program must be repeated after an approved course repeat form has been filed. If the student does not receive a "C" or better on the 2nd attempt, the student will be disqualified from the program. A maximum of 6 units in the formal program may be repeated at the graduate level. The repeat grade will appear on the transcript. Departments may have higher standards that take precedence over the University policy.

#### **Tentative Course Schedule**

\*The professor reserves the right to modify the above course schedule and content to meet course goals when needed.

Date	Weekly Course Activities	Readings	Assignments Due
Week 1: 1/25	Class norms activity; Syllabus		
	review; Personal Reflections in		
	class – Circles of My		

	Multicultural Self (self-		
Week 2: 2/1	assessment); Introduction to Diversity & Multiculturalism in schools; Fear of Diversity; What is gained when the populace is educated and how this impacts democracy? (SCPEs 5.4, 7.10, 7.11)	Video: Dr. Claude Steele (link in Canvas) Text: 1) A Conceptual Framework for Counseling Across Cultures; 2) The Cross- Cultural Encounter (Both available in Canvas)	Reaction Paper 1 (should also include a reaction to video)
Week 3: 2/8	Racial Identity Development Theory (Begin); The Five D's of Difference; Video: Multicultural Counseling: The Fourth Force – Counseling session (CACREP Core Std. 2b, 2c, 2e)	Duan & Brown: chapters 1-3 Article: The intersections of race/ethnicity/gender/social class in counseling (canvas) Film: Racial Stereotypes in the Media – Link to the film in Canvas Portal; Unpacking themes from Racial Stereotypes video	Reaction Paper 2 to Film Racial Stereotypes in the Media
Week 4: 2/15	Unpacking multicultural counseling; Racial Identity Developmental Theory (End); Guided Practice 4.2	David & Derthick: chapters 1 & 2 Duan & Brown: chapters 4 & 5	Cultural Self- Assessment Part 1
Week 5: 2/22	Multicultural and Social Justice Counseling Competencies; Intersectionality, what is it? Why does it matter? Guided Practice 6.2 (SCPE 7.5)	Duan & Brown: chapter 6 (CACREP Core Std. 2e)	Reaction paper 3
Week 6: 3/1	Culturally Considerate Counseling; Impact of English Language Development class placement and reclassification on students in P-12 and 13-16 (SCPE 3.7)	Duan & Brown: chapter 10	Cultural Self- Assessment Part 2
Week 7: 3/8	Privilege 101: Unpacking the Knapsack (CACREP Core Std. 5e)	David & Derthick: chapters 3-6; Duan & Brown: chapter 7 & 8; Article: McIntosh Unpacking the Invisible Knapsack (pp. 164-168 in Duan & Brown); Article: Crosley-Corcoran, G. (2014). Explaining White privilege to a broke White person (Both available via the library);	Cross-cultural Interview & Transcript
Week 8: 3/15	No Face-to-Face Me	eeting – Work on Upcoming Ass	ignments
Week 9: 3/21	No C	Class – Enjoy Spring Break	
Week 10: 3/29	Homophobia vs. Heterosexism Guest Speaker (tentatively)	Duan & Brown: chapter 9	

Week 11: 4/5	Sexism: How does this affect us?	Film: Sexual Stereotypes in	Chosen Text
	Manbox	the Media (link to film via	Assignment Due
		Canvas)	
Week 12:	Ableism: Historical	Duan & Brown: chapter 11	
4/12	Underpinnings of Special	-	
	Education and intersectionality;		
	Ageism; Examining laws and their		
	impact on h <sub>x</sub> marginalized		
	populations (SCPE 7.6)		
Week 13:	Sustaining Culturally Proficient	<b>David &amp; Derthick</b> : chapter 7	Final Paper Due
4/19	Counseling - activity;		
	Working cross-culturally in		
	school & community		
	partnerships; Connecting		
	Classism, b <sub>x</sub> to academic		
	achievement;		
Week 14:	Multicultural Problem-Solving	Article: Kumashiro, K. (2000).	Cultural Self-
4/26	Activity based on case examples;	Toward a theory of anti-	Assessment Part 3
	Anti-oppressive Education:	oppressive education	
	Kumashiro (2000);	(Available via library); <b>David</b>	
	Immigration & Worldview	& Derthick: chapter 8	
	effects on education (SCPE		
	5.4) (CACREP Core Std. 5d)		
Week 15: 5/3	Working for Social Justice- What	Duan & Brown: chapters 5,	
	does it mean? Return to	13 & 14	
	intersectionality: Developing a		
	multicultural identity;		
	understanding the impact on		
	classroom (SCPE 6.6)		
Week 16:	Wrap-up & Evaluation		
5/10			

<sup>\*</sup>The professor reserves the right to modify the above course schedule and content to meet course goals when needed.

# **Bibliography**

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#### SAMPLE QUESTIONS FOR CROSS-CULTURAL INTERVIEW

These are sample questions. While it is not mandatory that you ask all of these questions in this order, you should avoid asking just ANYTHING that comes to mind. If you have any questions on this, feel free to ask me. Choose 4-7 questions, depending on how verbose or limited your responses are. Remember: You only need to transcribe 10 minutes of your interview.

- 1. What is your culture or background?
- 2. Does/Did your family talk about your culture or background?
- 3. What are some areas of pride or importance regarding your culture, background or experiences in society?
- 4. What do you like about your culture/background? Is there anything you do not like?
- 5. What holidays or special occasions are celebrated by you or in your home?
- 6. Did anyone ever have a problem with your culture or the way you looked, dressed or behaved?
- 7. How do you feel about people who are from a different culture, religion, etc. than yours?
- 8. Have you or your family ever been "discriminated" against?
- 9. What suggestions do you have for people who are in a diverse environment/community?

# CONSENT FORM FOR PARTICIPATION IN A CROSS-CULTURAL INTERVIEW & CONSENT TO AUDIO OR VIDEO RECORDING\*

I, the undersigned, give written consent to participate in a cross-cultural interview for the educational purpose of completing a major requirement in the class, EPC 643, Diversity in Counseling at California State University, Northridge. I give written consent for this interview to be either audio or video recorded. All information received will be held strictly CONFIDENTIAL. This means that no one outside of the master's level student and the course professor will have access to it. No embarrassing, harmful, or deceitful questions or situations will be part of this assignment/interview.

A cross-cultural interview is done to explore impressions of culture or heritage. Attached is a copy of some of the questions asked. I have the right to see these questions and receive a copy of the questions and the consent form.

The CSUN Master's level student will report directly to Dr. Minton, who is a Licensed Professional Clinical Counselor (LPCC) and an Assistant Professor in the Department of Educational Psychology and Counseling. Further information and verification can be obtained by calling Dr. Minton at (818) 677-4976.

Name of Interviewee	Signature	
Date	_	
Master's Level Student	Professor	

\*A Copy of this signed form goes to the participant and the original signed form is submitted with the interview transcript.

# PARENT CONSENT FOR CHILD'S PARTICIPATION IN CROSS-CULTURAL INTERVIEW & AUDIO OR VIDEO RECORDING

I/We, the undersigned, is/are the legal parent(s)/guardians of the child mentioned below and give consent for my/our child to participate in a cross-cultural interview and for that interview to BE VIDEO/AUDIO-RECORDED. The educational purpose for this is to complete a major requirement in the class, EPC 643, Diversity in Counseling at California State University, Northridge. All information received will be held strictly CONFIDENTIAL. This means that no one outside of the master's level student and the course professor will have access to it. No embarrassing, harmful, or deceitful questions or situations will be part of this interview.

A cross-cultural interview is done with children to explore their impressions of culture or heritage. Attached is a copy of some of the questions asked. As the parent(s)/guardian(s) I/we have the right to see these questions and receive a copy of the questions and the consent form.

The CSUN master's level student will report directly to Dr. Minton, who is a Licensed Professional Clinical Counselor (LPCC) and Associate Professor in the Department of Educational Psychology and Counseling. Further information and verification REGARDING THE VIDEO/AUDIO-RECORDING can be obtained by calling Dr. Minton directly at (818) 677-4976.

Child's Name		
Parent's Name	Signature	
Parent's Name	Signature	
Master's Level Student	Professor	

\*A Copy of this signed form goes to the parent(s)/guardian(s) and the original signed form is submitted with the interview transcript.

# **Interview Paper & Transcript Rubric**

	5	4	2	0	Score
Demographic Information (5 points)	All six areas required of the demographic section present with detailed descriptions for each area and information present. No missing information.	Only five (5) areas covered in the paper. Detailed description of five areas.	Limited and insufficient information covered in demographic sections. Fewer than five (5) areas covered.	No information pertaining to the demographic questions present. Poor writing, paper is unreadable.	
Timeliness (2.5 points)	Submitted by 4PM on the due date (No email submission). (2.5)	Submitted on the due date after 4PM or through email. (2)	Submitted after the due date, BUT NOT MORE THAN ONE WEEK LATER.  (1)	Submitted more than a week late without official documentation warranting an exception. (0)	
Informed Consent (2.5 points) (This does not include professor's signature)	All consent forms fully completed and signed. (2.5)	Information missing on consent forms; signed. (2)	Missing information and one signature on form.  (1)	Missing two or more signatures on consent form. (0)	
Writing Mechanics (2.5 points)	No typographical, stylistic, grammatical errors present. (2.5)	A few typographical, stylistic, or grammatical errors present, but paper remains readable, with good command of writing structure.  (2)	A significant number of errors/ bad formatting and sentence structure. Paper is unclear. (1)	Poor writing/ unacceptable style; paper is unreadable. (0)	
Transcript Accuracy (2.5 points)	Exact transcription with all details included (e.g., pauses, visible cues, etc.). (2.5)	Word-for-word, but no other details from the interview. (2)	Errors in the information; Paraphrasing the interview, not transcribing.  (1)	Poor accuracy in what was said; Confusing organization of the transcript. (0)	

Total	:			

# **Participation & Professionalism Rubric**

	Excellent	Adequate	Fair	Poor
Attendance	Attends all classes, arrives on time and stays for the entire class	Misses one full class; or arrives late to class twice; and/or leaves early twice	Misses two full classes; or arrives to class late three or more times; and/or leaves early three or more times	Misses more than two full classes without communication with professor re: extenuating circumstance
Professionalism	Meeting all areas listed on pg. 5 (6)	Meeting at least 8 areas listed on pg. 5 (4)	Meeting at least 7 areas listed on pg. 5 (2)	Meets 6 or fewer areas listed on pg. 5 (1)
Class and small group participation	Regularly asks/answers questions and/or makes observations that are indicative of reflective practices and critical analysis; discussion is appropriate to the topic, lecture, discussion, and/or assigned readings. Participates in all quick writes, pop quizzes, and/or response requests. (4)	Occasionally asks/answers questions and/or makes observations that are somewhat indicative of reflective practices and some critical analysis; discussion is appropriate to the topic, lecture, discussion, and/or assigned readings. Participates in all but 1 quick write, pop quiz, and/or response request. (3)	Rarely asks/answers questions or makes comments; some familiarity with topic, lecture, or assigned readings. Missing two quick writes, pop quizzes, response requests, or a combination of two. (2)	Never asks/answers questions or makes comments that indicate any familiarity with the topic, lecture, or assigned readings. Misses all quick writes, pop quizzes, and response requests, or more than 3 combined. (0)

Total points possible: 10

*Note:* I will track your attendance, however, attendance will not be calculated as part of the participation and professionalism grade.

**Final Paper Rubric** 

	Final Pape	er Kubric	T	T	T	T	1
	5	4	3	2	1	0	Scor e
Immigration History (H <sub>x</sub> )	Thorough review of immigration Hx of the identified population. Thoroughly covers immigration circumstances and reason for immigration.	Good review of immigration Hx of population. Lacking detailed description of Hx. Circumstances covered but missing details related to reasons.	Fair review of immigration Hx of population. Some details present in description but uses generalized language. Some circumstances reviewed, but lacking detail.	Somewhat covers immigration Hx of population. Very little detail provided in description. Little coverage of reasons for immigration.	Provides very little information of immigration Hx for population. Little to no details present in description; does not cover reason for immigration.	No clear understanding present related to immigration Hx of population. No details present in description; does not cover reasons for immigration.	
Worldview/ Communication Patterns	Thorough discussion of worldview and communication patterns present; discusses in detail the typical family structure of the population with information pulled from scholarly sources. Value of education discussed clearly and thoroughly.	Good discussion of worldview and communication patterns, less detail present in discussion; good discussion of typical family structure; information pulled from scholarly sources. Value of education discussed clearly, lacking detail.	Fair review of worldview and communication patterns; general language is used in discussion of this information; typical family structure reviewed in general terms; some use of scholarly sources evident. Value of education discussed, but not clear from reading.	Covers worldview and communication patterns, limited detail provided; general language is used in the discussion of this information; typical family structure somewhat reviewed in generalized terms. Limited discussion of the value of education.	Very little information present related to worldview and communication patterns; generalized language is used in discussion of this information and in discussion of typical family structure; no clear evidence of scholarly sources. Little discussion re: value of education.	Unclear discussion of worldview and communication patterns; typical family structure not covered and no evidence of scholarly sources. No discussion re: value of education.	
Secondary Identifier	Clear and detailed discussion of secondary identifier, including the significance of the identifier and the impact on the life of the interviewee and/or others who may also experience this identifier.	Limited detail in discussion of secondary identifier; includes significance of the identifier, and only briefly touches on the impact of the identifier on the life of the interviewee or others.	Briefly touches on the secondary identifier, and provides little detail as to the significance of the identifier; vaguely identifies the impact of the identifier on the life of the interviewee or others.	Touches on the secondary identifier in a generalized manner; provides very little information about significance. Little to no information given about the impact of the identifier on the life of the interviewee or others.	Provides information about the secondary identifier, but does not offer any discussion about the significance of the identifier or the impact of the identifier on the life of the interviewee or others.	Does not discuss the secondary identifier or offer any information as to why it was not discussed.	
Social/Justice Advocacy	Social Justice and advocacy issue for population identified. Clear presentation of how one might advocate for this group around the identified primary and secondary identifiers present, with concrete examples.	Social Justice and advocacy issue identified. Thoroughly discusses the issue(s), but information pertaining to how one might advocate for this group lacking. Some reference to a strategy, but limited discussion.	Social Justice and advocacy issue touched upon. Little discussion about how one might advocate for this group. Limited strategy or strategies discussion present. No concrete examples provided.	Limited discussion of Social Justice and advocacy issue. No clear discussion of how one might advocate for this group. Strategy or strategies alluded to, however, in depth discussion lacking. No concrete examples provided.	Only makes reference to Social Justice issue. No real discussion of advocacy concerns and no discussion of strategies or concrete examples.	Does not discuss Social Justice issue or advocacy issue. No discussion of strategies or concrete examples present.	
Implications for Counseling in a School or Community Setting & Precluding Factors	Clear and detailed discussion of factors that may preclude this group from receiving counseling services in a school or community setting. Thorough review of considerations for counseling this group in a school or community setting, including challenges. Offers detailed discussion of interventions.	Offers discussion of precluding factors that may prevent this group from seeking counseling services in a school or community setting. Reviews interventions, however, offers limited discussion of things to consider when counseling a member of this group.	Less detailed discussion of precluding factors that may prevent a member of this group from seeking counseling services. Limited discussion of interventions and considerations for counseling this group.	Touches upon a precluding factor. Limited discussion of considerations for counseling this group, and little to no discussion of interventions.	Does not discuss precluding factors, limited discussion of considerations for counseling this group, no discussion of interventions.	Does not discuss precluding factors, considerations, or offer any interventions.	
Recommendations and Resources	Detailed and strong discussion of how one might assist students and/or parents with overcoming barriers to seeking counseling services in a school and/or community setting. Offers several detailed recommendations and best practices taken from research.	Provides a strong, yet less detailed discussion of how one might assist students and/or parents with overcoming barriers to seeking counseling services. Offers recommendations and best practices taken from research, yet less detail provided.	Offers discussion of how one might assist students and/or parents with overcoming barriers to seeking counseling services. Offers at least one recommendation taken from research, with some detail. No identified best practices present.	Limited discussion of how one might assist students and/or parents with overcoming barriers to seeking counseling services. Offers at least one recommendation taken from research with some detail. No identified best practices present.	Unclear in discussion related to assisting students and/or parents with overcoming barriers to seeking counseling services. No recommendations or best practices discussed.	No discussion related to assisting students and/or parents with overcoming barriers to seeking counseling services. No recommendations or best practices present.	
APA Formatting & Writing Mechanics	Outstanding job with APA format (coversheet; running head; headings; in-text citations; references). Formatted according to syllabus; writing style is clear and engaging. No grammatical or style errors. Uses 10 scholarly references. (0-point Deduction)	Excellent job with APA format (coversheet; running head; headings; in-text citations; references). Formatted according to syllabus; writing style clear and engaging. Few and minor grammatical or style errors. Uses 10 scholarly references. (1-point Deduction)	Good job with APA format (coversheet; running head; headings; in-text citations; references). Formatted according to syllabus; writing style clear. Several grammatical and/or style errors. Uses nine (9) scholarly references. (2-point deduction)	Attends to majority of APA formatting (coversheet; running head; headings; intext citations; references). Writing style conveys basic information. Some grammatical and/or style errors. Uses nine (9) scholarly references. (3-point deduction)	Attends to some APA formatting (coversheet; running head; headings; in-text citations; references). Writing style conveys basic information. Grammatical and/or style errors cause difficulty reading paper. Uses eight (8) scholarly references. (4-point deduction)	Consistent problems with APA style, syllabus requirements, and/or grammar. Paper is unreadable. Uses fewer than eight (8) scholarly references. (5-point deduction)	

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al Score:

# **Chosen Text Assignment Rubric**

	5	4	2	0	Score
Choice of Text	Text is culturally themed and related to content of the EPC 643 course.			Text is not culturally themed.	
Reflection	Reflection includes 3-4 themes found within the book. Student clearly connects those themes to content contained in the EPC 643 course. Discussion related to their future work as a counselor present in the reflection. A review of the story or stories in the book is present with specific details about the text present.	Reflection includes 2 themes found within the book. There is some connection between the themes of the text and content of the EPC 643 present. Some discussion present on connection to future work as a counselor. There is a review of the story or stories in the book and there are specific details provided.	Reflection includes 1 theme found within the book. There is little to no connection between the themes of the text and the content of the EPC 643 course. There is little to no discussion present on the connection to future work as a counselor. There is a brief review of the story or stories in the book, very few details provided.	Reflection includes none of the themes found within the book. There is no connection between the themes of the text and the content of the EPC 643 course. There is no discussion present re: any connection to future work as a counselor. Extremely limited review of the story or stories in the book.	
APA Formatting & Writing Mechanics (2.5 points)	Outstanding job with APA format (coversheet; running head; headings; in text citations; references). Formatted according to syllabus; writing style is clear and engaging; meets page length requirement. Paper is fluid throughout. No grammatical or style errors.	Excellent job with APA format (coversheet; running head; headings; in text citations; references). Formatted according to syllabus; writing style clear and engaging; meets page length requirement. Paper has flow at times, but is not fluid throughout. Few and minor grammatical or style errors.	Good job with APA format (coversheet; running head; headings; in text citations; references). Formatted according to syllabus; writing style clear; does not meet page length requirement. Fluidity is lacking. Several grammatical and/or style errors.	Consistent problems with APA style, syllabus requirements, and/or grammar; does not meet page length requirement. Paper is unreadable.	

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# **EPC 643 INDEX for CTC Standards**

Pages on which CTC Standards are Introduced in yellow

SCPE	Introduced
3.7	1 <mark>5</mark>
5.4	10, <mark>12</mark> , 15, 16
6.6	<b>13</b> , 16
7.4	10, <mark>12</mark>
7.5	<mark>12</mark> , 15
7.6	<mark>16</mark>
7.8	<mark>12</mark>
7.9	<mark>12</mark>
7.10	<mark>15</mark>
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