



REPLY TO  
ATTENTION OF

## DEPARTMENT OF THE ARMY

Department of Military Science  
University of California, Los Angeles  
Los Angeles, California 90024-1609



100-107  
ROTC

30 October 2002

### UNITED STATES ARMY PARTNERSHIP AGREEMENT

BETWEEN

University of California, Los Angeles  
(Host Institution)

AND

California State University, Northridge  
(Partnership School)

1. **Purpose:** The purpose of this memorandum is to provide a mutual basis for the partnership enrollment of students from California State University, Northridge into the University of California, Los Angeles Army ROTC program.

2. **Objectives:** The specific objectives of this memorandum are to identify responsibilities, establish relationships, and outline procedures between the University of California, Los Angeles Army ROTC Program and California State University, Northridge for the accomplishment of specific tasks that involve matters of mutual interest.

3. **General:**

a. Under the provisions of Public Law 88-647, and Title 10, United States Code, Section 2102, a senior Army ROTC unit was established at the University of California (Southern Branch) Los Angeles, CA on 3 July 1920. This ROTC unit was established pursuant to an agreement between the governing authorities of the University of California, signed by David P. Barrows, and approved on 3 July 1920, by P.F. Gleason, Adjutant General. Copies of this agreement are on file at the host university, Fourth Region ROTC Headquarters, U.S. Army ROTC Cadet Command, and Department of the Army.

b. This Partnership Agreement between the University of California, Los Angeles (Army ROTC Department) and California State University, Northridge is entered into pursuant to the above authorities, and Army Regulation 145-1, which authorizes the cross-enrollment of students between host ROTC and non-ROTC institutions.

4. **Agreement:**

a. Whereas, the University of California, Los Angeles is the Department of the Army's ROTC host institution and conducts a voluntary course of ROTC instruction for interested students, and

b. Whereas, California State University, Northridge has agreed to offer a non-mandatory (voluntary) course of ROTC instruction for qualified students through UCLA Extension, and

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c. Whereas, the Department of the Army requires a mutually satisfactory agreement with regard to certain administrative procedures, be it known that officials of both institutions, UCLA and CSUN, agree to the following points as listed below:

5. **U.S. Army:** Contingent upon the acceptance of this agreement by both parties, the United States Army agrees to the following:

a. To provide academic instruction of the Army's Reserve Officers' Training Corps course on the campus of California State University, Northridge as a UCLA Extension course on the same basis as for students enrolled in ROTC at the University of California, Los Angeles. Such instruction will be available to all qualified students.

b. To issue, at the expense of the government, uniforms, books, and equipment required for CSUN students enrolled in Army ROTC.

c. That such courses will provide extension credit transferable to CSUN.

6. **California State University, Northridge:** Contingent upon the acceptance of the above provisions, California State University, Northridge agrees to the following:

a. To accept UCLA extension course credit from qualified students and apply such credit to transcripts as General Elective course credit (limited to 24 total semester units of extension credit).

b. To limit freshman and sophomore enrollment to thirty students per semester/class. The offer of additional classes for increased total enrollment would be at the discretion of the UCLA AROTC unit and in coordination with CSUN administration.

c. To make available at CSUN, without charge to UCLA or the United States Army, the necessary classrooms, administrative offices, and other required facilities in the same manner and consistent with available resources, at the same level as is provided to other departments within the institution. This will be accomplished in a Phased strategy as shown in the attached Addendum #1.

d. To require its students to return all government uniforms, books, and equipment upon disenrollment or upon qualified completion of the course. To provide for the protection of all public property used in support of the ROTC program and to take all reasonable measures within the power of CSUN to recover U.S. Government property that is improperly in the hands of students or former students. This may include withholding transcripts of grades or certificates of graduation upon request by the UCLA Professor of Military Science.



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e. To allow the UCLA Professor of Military Science (PMS) or his designated Assistant Professor of Military Science (APMS) to have access to the records of all students enrolled in ROTC at CSUN, consistent with access provided to CSUN academic advisors, Privacy Act requirements and the commissioning process.

f. To grant General Elective academic credit applicable towards graduation for successful completion of courses offered by the Department of Military Science (limited to 24 total semester units of extension course credit). Credit hours may periodically change in accordance with Department of the Army regulations/guidance and approval of the institution.

g. To ensure equal representation for ROTC personnel during recruiting, enrollment, course scheduling, and other student-oriented actions by the administration and faculty.

7. **Conclusion:** The following matters are mutually understood and agreed:

a. ROTC textbooks, military-type equipment, uniforms, and military training aids will be provided by the United States Army through the University of California, Los Angeles at no cost to CSUN students or California State University, Northridge.

b. That each CSUN student enrolled in the ROTC program will meet eligibility requirements for admission to the ROTC program as stipulated in current Department of the Army regulations.

c. That Department of the Army procedures for administration of records, reporting, and training will be the same for CSUN ROTC students as for UCLA ROTC students.

d. That CSUN students will have an equal opportunity to compete with UCLA students for two-year, three-year, and four-year scholarships.

e. That officially enrolled CSUN students, pursuant to Army regulatory enrollment criteria, shall be considered as members of the UCLA Army ROTC Corps of Cadets, and as such may participate in any military function. Such students are eligible for participation in all ROTC extracurricular activities.

f. That this agreement may be terminated by the PMS, in coordination with appropriate university officials, with due consideration for the rights of enrolled students and for the proper dispensation of U.S. Government and university property.

g. That the PMS will coordinate scheduling and other instructional matters with the Associate Vice President, Undergraduate Studies, California State University, Northridge.

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h. That ROTC/Military Science achievement awards and honors will be available to cadets at CSUN in accordance with existing Department of the Army regulations.

i. That this agreement shall commence on the date of its execution and shall continue from year to year unless modified, revised, or terminated as specified in paragraph 7.f above. Any alteration of this agreement will be coordinated between the signatories or their representatives at least one academic year prior to implementation.

Enclosure:

Addendum #1  
(Phased Implementation Strategy)

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Dr. Albert Carnesale                      Date  
Chancellor  
University of California, Los Angeles

*Jolene Koester* 31 Oct 2002  
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Dr. Jolene Koester                      Date  
President  
California State University, Northridge

*Philip L. Barnette* 30 Oct 2002  
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Philip L. Barnette                      Date  
Lieutenant Colonel, U.S. Army  
Professor of Military Science  
University of California, Los Angeles

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Daniel S. Challis                      Date  
Colonel, U.S. Army  
Commander  
Fourth Region (ROTC)