

Minutes: CSUN ARF Executive Board Meeting

Oct. 14, 2020 (via Zoom)

Approved: Nov. 18, 2020 (via Zoom)

Board members present: Shan Barkataki, Daniel Blake, Pamela Bourgeois, John Clendenning, Timothy Fox, Leland Gassert, Catherine Jeppson, Robert Kiddoo, Sharon Klein, Virginia Lussier, Pat Nicholson, Ann Perkins, Phyllis Russell, Cheryl Spector, Eugene Turner, Joel Zeitlin.

Monthly business

1. Call to Order: President Fox called the meeting to order (via Zoom) at 11:14 a.m.
2. Adoption of agenda: **MSP** to adopt the agenda as distributed.
3. Approval of minutes for September 9, 2020: **MSP** to approve the Minutes as distributed.
4. President's announcements:
 - a. Congratulations to John Clendenning and Sharon Klein, respectively, who each celebrated a birthday this month.
 - b. We might consider adding birthdays (not including birth years) to our ARF database.
 - c. Malcolm Sillars's widow Charlotte has declined the offer of a year's free membership in ARF, though she appreciated hearing from us and wrote a cordial reply.
 - d. This year's CSUN ARF representative to ERFSA will be Tim Fox. He will offer more information to us at a future meeting, after he completes ERFSA training.
5. Board member's announcement:

Bob Kiddoo updated his previous report on the Orchard Conference Center (OCC) and other food service venues at CSUN. Though the OCC will be completed as planned, like the other venues, it won't be available to us before academic year 2021-2022.

Reports

1. Treasurer: Dan Blake presented the ARF Treasurer's Report for October 2020 (previously distributed). It details our progress collecting membership dues and other income, as well as minor expenditures. We expect to have enough funding from member contributions to sponsor our end-of-year ARF Memorial Graduate Project awards. As of 10/10/20, our current account balance was \$154,889.66.
2. Program Chair: Sharon Klein previewed the plans for this afternoon's program on Women's Suffrage as well as updating us on other upcoming events: the possibility of hosting a Zoom social event in place of our traditional "Thank Goodness the Holidays Are Over" get-together, as well as a program including Margaret Brown who might talk to us about the PERS election. Plans for the Awards Banquet are uncertain. Panelists for the Mars-themed March program are still being finalized.

The June picnic might also take place on Zoom. All programs will include an invitation to members to make donations to ARF.

3. Membership Chair: Phyllis Russell. Her written report (previously distributed) shows that our numbers are robust, although she is still trying to sort out the ERFSA connection (previously mentioned in the President's announcements) and the ongoing issue of incomplete and incorrect CSUN lists of emeritus faculty. With responses from 163 (out of 489 invitations sent), Phyllis expects we will end up with a slightly larger membership this year than last year (226 compared with 221 members). We need additional outreach to new and recent retirees.
4. Editor of ARF Notes: Ann Perkins and ARF Historian Virginia Lussier are working to complete the collection of *ARF Notes* in the University archives. Once pandemic restrictions ease, we will have access to additional sources of materials. The Board discussed whether *ARF Notes* might be expanded, partly in response to various suggestions (which Phyllis is sending to Ann) that were stated in the comments section of the membership forms. Ideas from the Board included putting additional content online; making room for member information; expanding the overview of "What's New at CSUN"; using the online newsletter to count how many "opens" we get from interested members reading *ARF Notes* online; adding information about things like ERFSA and the Soraya (formerly known as the VPAC). Ann was applauded for having been the newsletter editor for 15-20 years.
5. Historian: Virginia Lussier. Ginny's status report (previously distributed) has already generated several replies in response to her call for missing materials. She asked the Board for information about the earliest years of ARF (from 1984 to 1988), and the years 2016 to 2018.
6. Webmaster: Gene Turner reported that he is still waiting for recent event photos for the website. He asked the Board whether the website should serve as a "perpetual archive." The alternative would be removing older event photos. In discussion, Dan mentioned that ARF has its own email address: assocrtf@csun.edu Reports and other materials could be sent there. [Secretary's post-meeting query: who among us has access to this email account? And/or is it set up to auto-forward to one of us?]
7. Members-at-Large: Lee Gassert reported that one of the two ARF Film Clubs has not yet decided whether to meet in-person, meet via Zoom, or suspend meetings until Covid-19 is deemed no longer a threat. A decision is expected in January. The other film club is meeting through Zoom.
8. Faculty Senate Representative: Tim Fox reported on behalf of Diane Schwartz, whose report was previously distributed to us via email. Discussion included additional information about irregularities at CSUN that have so far resulted in more than 50 grievances being filed by CFA on behalf of faculty. There will be peer evaluations of faculty this semester, and many faculty are concerned about the negative impact on their research programs due to the prohibitions and limitations regarding travel during the pandemic.

Old business

1. Hansen Awards Committee: Tim reports that he has been working with Ginny to constitute this year's committee. With Bonnie Ericson's resignation as the College of

Education committee chair, there is some uncertainty about who will take charge this year. The Hansen Award endowment is quite robust and growing. The Board discussed the workload of the Awards committee, the plan for distribution of award monies going forward, and the need to contact Associate Dean Christine Hayashi in the College of Education to begin catching up with the looming application deadline (Oct. 30, 2020). Several ARF members have served on the Awards committee in the past including Board members Sharon Klein, Joel Zeitlin, and Pam Bourgeois, as well as other ARF members. Sharon, Joel, and Pam all agreed to serve once again.

2. Deceased faculty and ARF obituaries: Tim asked the Board to consider whether ARF should include obituaries for all deceased CSUN faculty, and whether to include faculty obituaries if the faculty in question had not yet retired at the time of death. He also asked for input on the length for each obituary, noting that some are quite short while others are much longer. He will be summarizing these issues via email for the Board.

Adjournment

The hour being late, and an opinion having previously been made that we will likely not be able to record Zoom meetings, it was **MSP** to adjourn at 1:55 p.m.

Respectfully submitted,

Cheryl Spector, Secretary