

ARF Executive Board Meeting
November 13, 2019

(Approved, February 12, 2020)

Board Members Present: Shan Barkataki, Daniel Blake, Pamela Bourgeois, John Clendenning, Timothy Fox, Catherine Jeppson, Robert Kiddoo, Sharon Klein, Virginia Lussier, Patrick Nichelson, Phyllis Russell, Diane Schwartz, Eugene Turner.

Board Members Excused: Carolyn Arthur, Doris Helfer, Ann Perkins.

Monthly Business

1. Call to Order: President Bourgeois called the meeting to order at 11:15 a.m.
2. Adoption of Agenda: **MSP** to adopt the agenda as distributed.
3. Approval of the Minutes of October 16, 2019. John Clendenning; **MSP** to approve the Minutes as corrected.
4. President's Announcements
 - a. Listserv email. Technical issues have been resolved, Additional space, 15 megabytes, has been added.
 - b. Board Meetings in December and January. There is no need for full-board meetings in December and January. Only those individuals who are directly involved in banquet planning will meet on December 12, 11 a.m., and January 8, 11 a.m.

Reports

1. Treasurer: Daniel Blake submitted the ARF Treasurer's Report for November 1919. The total of Account Balances as of November 11: \$145,004.63. This is an increase from the previous month of \$1,673.83. Total income: \$2,156.31. Total expenses: \$482.48 (including a one-time expense of \$206 for PO Box Rent). Overall Net Income: \$1,673.83.
2. Membership Chair. Diane Schwartz reported that presently ARF has 205 members, an increase of 5 since October. Early in November Diane sent out 36 reminder notices to 2018-2019 ARF members who have not yet renewed. She expects that more than half of them will renew. Larry Caretto is adding the members' renewal/application information to the ARF database. When that is complete he will update the arfmembers-I mailing list.
3. Program Chair. Sharon Klein
 - a. TGTHAO Banquet. All is set for January 11. A jazz trio (CSUN students—saxophonist Taylor Blake, pianist Dan Kwak, and trumpet player-vocalist Antonia Barton) will provide entertainment. Tri-tip roast beef [later changed to flat-iron steak] (instead of prime rib) has been added to the menu. Tim Fox pointed out that the

- banquet and the annual picnic present opportunities for membership recruitment.
- b. Today's speaker: Harold Goldwhite, Cal State LA Professor of Chemistry and Executive Director of ERFSA, will present a talk on the history and importance of Alchemy.
 - c. Field Trip: April 8, Los Angeles County Central Library. Planning, including transportation, is underway.
4. Webmaster. Gene Turner needs the due dates for the Awards Applications. Tim Fox will provide this. Gene also needs the approved minutes of the General Membership Meeting Of 2018. John Clendenning will provide this.
 5. Faculty Senate Representative: Diane Schwartz. No Report. Diane will update in December and report to the ARF Executive Board in February.

Old Business

Contingency Planning Task Force: Daniel Blake (Chair). Robert Kiddoo, and Patrick Nicholson. The task force met with Betsy Corrigan. Demolition of the Orange Grove Bistro is still scheduled for June 2020, and the new food service in the Bookstore's South Annex will open about six months afterwards. In the meantime, the Colleagues Room is available for ARF Board Meetings and Speaker Events. However, because of traffic and parking congestion, ARF should hold its events on Fridays instead of Wednesdays. Another possibility: Rm. 101 in the New Building north of University Hall.

New Business

Interest Groups: Access and Format. Postponed.

Adjournment. There being no further business before the Board, the meeting was adjourned at 12:31 p.m.

Respectfully submitted,
John Clendenning, Secretary