

Minutes, ARF Executive Board

(Approved, April 9, 2019)

March 15, 2019

Board Members Present: James Allen, Daniel Blake, Pamela Bourgeois, John Clendenning, Doris Helfer, Catherine Jeppson, Robert Kiddoo, Sharon Klein, Virginia Lussier, Partirck Nichelson, Ann Perkins, Phyllis Russell.

Guest Present: Timothy Fox (Chair, ARF Memorial Graduate Awards Committee).

Members Excused, Carolyn Arthur, Diane Schwartz, Barbara Swerkes, Eugene Turner.

Monthly Business

1. Call to Order: The meeting in the Colleagues Room of the CSUN Marketplace was called to order at 11:07 a.m.
2. Formal Adoption of Agenda: **MSP** to adopt the agenda as distributed.
3. Approval of the Minutes of February 13, 2019: **MSP** to approve the Minutes.
4. President's Announcements: No announcements.

Reports

1. Treasurer: Daniel Blake. Total Income: \$1,464.86. Total Expenses: \$928.26. Overall Net Income: \$536.60.
2. Program Chair: Sharon Klein.
 - a. Today's talk by Robert Gohstand will begin at 2:00 p.m. in the Oviatt Library, Presentation Room.

- b. April 10 Field Trip to the Getty Villa. Members attending this event and traveling by bus will meet in CSUN Parking Lot (F-10) near the corner of Lassen and Lindley at 9:00 a.m. Reservations on the bus are required. An email announcement, with RSVPs for the bus, will be send to all ARF members. Those attending but traveling separately by auto should expect to arrive by 11:00 a.m. Parking Fee: \$20 per car. Lunch will be available at the Villa Café.
- 3. Membership Chair: Daniel Blake, Acting Chair. Dan reported the good news that Diane Schwartz is recovering very well and very likely will resume this position this spring.
- 4. Newsletter (*ARF NOTES*) Editor: Ann Perkins. April 9 is the deadline for submissions to the May-June issue.
- 5. Historian: Doris Helfer. Former Historian Bonita Campbell has provided Doris with the names of recipients of Memorial Graduate Awards, 1991-2015. The project to trace each awardee's professional achievements after leaving CSUN is underway. Another former Historian, Christine Smith, may be able to provide additional data.
- 6. Webmaster: Eugene Turner. No Report.
- 7. CSUN Faculty Senate Representative: Sharon Klein, Acting Representative. At the March 7 meeting the Senate considered the following items:
 - a. Response to the new General Education Executive Order 1100-R which proposes to reduce the Title 5 requirement from 6 to 3 units.
 - b. Proposal to establish a seat on the Senate Executive Committee for a Lecturer: Motion Defeated.
 Sharon will send copies of EO 1100-R and EO 1110-R to the ARF Executive Board.

Old Business

Robert Kiddoo, a member of the Contingency Planning Task Force, pointed out that the Colleague's Room is the likely place for meetings of the ARF Executive Board, the

Program Committee, and possibly future speaker events after The Orange Grove Bistro is closed. Bob asked Executive Board Members to evaluate this as an appropriate venue for ARF activities. Patrick Nicholson suggested that the University Administration be asked about the state of its planning for this closure.

New Business

1. The Nomination Committee will present its recommendations for ARF officers in 2019/2020 at the Executive Board Meeting on April 9.
2. ARF Memorial Graduate Awards Committee. Timothy Fox noted that today, March 15, is the deadline for submission of applications for the 2018/2019 competition. The Committee will meet on March 20 to organize the application review process; recommendations will be presented to the Executive Board on April 9. At that meeting or the next, the Committee plans also to bring to the Executive Board proposals for amending the protocols for the application and recommendation processes

Adjournment. There being no further business, the meeting was adjourned at 12:35 p.m.

Respectfully submitted,
John Clendenning, Secretary