

## Minutes, ARF Executive Board Meeting

May 2, 2018

Board Members Present: Daniel Blake, Robert Kiddoo, Sharon Klein, Ronald McIntyre, Patrick Nicholson, Karen Robinette, Phyllis Russell, Diane Schwartz, Eugene Turner.

Board Members Excused: John Clendenning, Pamela Bourgeois, Catherine Jeppson, Ann Perkins, Barbara Swerkes, Cindy Ventuleth.

### **Monthly Business**

1. Call to Order: President Nicholson called the meeting to order at 11: 10 a.m.
2. Formal adoption of Agenda: **MSP** to adopt the agenda.
3. Approval of Minutes, April 14, 2018: **MSP** to approve the Minutes as distributed. Diane Schwartz will take the minutes for the May 2, 2018 meeting because John Clendenning is out of town.
4. President's Announcements: Patrick Nicholson.
  - a. This is the last ARF Executive Board meeting of the 2017-2018 year. The next Board meeting will be in August or September of 2018.
  - b. The ARF Picnic and General Meeting is on June 2, 2018 at the Arbor Grill. We should let ARF members know about the Picnic and Memorial Brunch on May 12, 2018. Ron will send out a reminder notice to the ARF mailing list.
  - c. Patrick thanked Ron McIntyre for the excellent job he did as Program Chair this year.
5. Board Members' Announcements.
  - a. Patrick recounted his experiences getting a new California driver's license with a REAL ID. Patrick and Bob discussed the need for people to get a REAL ID (a special driver's license) before Oct 1, 2020. Basically, you

will need a REAL ID to board airplanes or to enter federal facilities (except the post office) on or after Oct 1, 2020. Your “regular” CA driver’s license will not be accepted. Bob provided the website that explains California's Requirements and whether or not you want or need to have the Federally Compliant Document.

<https://www.dmv.ca.gov/portal/dmv/detail/realid>

## Reports

1. Treasurer’s Report: Daniel Blake.
  - a. Dan presented a “futurecast” Treasurer’s Report, pending the receipt of interest earned from Checking, Savings and CD accounts and the proceeds and expenses of the May 12 Brunch. We will see a May 31, 2018 statement at the Picnic/General Meeting on June 2, 2018.
  - b. Dan distributed the list of people who have signed-up for the Brunch. At this date, 41 people are planning to attend the Brunch, including the 4 awardees and their 8 guests.
  
2. Program Chair’s Report: Ronald McIntyre.
  - a. We are all set for the upcoming May 12 Brunch. Ron is handling the printing of the programs. He will include in the program a list of the 2017-2018 donors to the ARF Memorial Project Awards fund.
  - b. The June 2 ARF Picnic will take place on campus at the Arbor Grill. The picnic lunch menu was discussed. A committee (Sharon, Bob and Dan) was formed to finalize the menu choices. Dan will purchase the beer and wine for the picnic. Patrick will bring soft drinks. We need to make sure that we can get the misters turned on during picnic, if needed.

- c. The Speaker Event on February 13, 2019 is still open. We expect that we will have a speaker from JPL.
  - d. The 2019 Field Trip on April 10 will be a trip to the Getty Villa.
3. Membership Chair's Report: Diane Schwartz.
  - a. No change in membership during the past month.
4. *ARF Notes* Editor's Report. No report.
5. Historian's Report. No report.
6. Webmaster's Report. Gene brought up the need to clarify who should be listed in the In-Memoriam section of the ARF website. Currently the site lists deceased full-time CSUN faculty and deceased ARF members. What should the criteria be for listing deceased part-time faculty and/or others? This item should be brought to the Board in Fall 2018.
7. CSUN Faculty Senate Representative's Report: Sharon Klein for Barbara Swerkes.
  - a. A first reading at the Senate was given to a proposal to "No longer require the GRE for admission to graduate school or granting classified status at the University level". There was virtually no stated objection to the proposal. It will come to the Senate for a vote at a future meeting.
  - b. Information Item for Senate: The campus will institute a Directed-Self Placement (DSP) for incoming Freshman that will help them to decide which first year writing class they will enroll in (113A/B or 114A/B or 115). In consultation with advisors and faculty, student scores on the DSP questionnaire will suggest placements, but the students themselves will have the ultimate decision.

- c. GE Task Force Report. The GE Task Force will continue to make recommendations about GE but there remain issues with EO1100 and the role of faculty governance in setting curriculum.
- d. The remainder of the Senate Report was submitted in writing.

### **Old Business**

1. Report and Consultation: Contingency Planning Task Force 2017-2020:  
Daniel Blake, Chair.
  - a. Since plans to demolish the Orange Grove Bistro have been delayed, we expect to hold our regular meetings at the Orange Grove Bistro throughout 2018-2019.
  - b. The Task Force will continue to observe campus parking availability at 1 p.m. on Fridays, particularly in parking lots relatively near to the Colleagues Room. The purpose of the observations is to determine if the Colleagues Room is a suitable meeting place for ARF Monthly Presentations in 2019-2020, when we expect the Orange Grove Bistro to be closed.

### **New Business**

1. The Board adopted a motion to thank Patrick for his leadership as President of ARF for 2017-2018. An appreciative round of applause followed.

Adjournment: The meeting was adjourned at 12:55 p.m.

Respectfully submitted,

Diane Schwartz

**The Annual ARF Picnic / General Meeting and Election of Officers will be held  
Saturday, June 2, 2018.**