

**Minutes, ARF Executive Board Meeting
13 September 2017**

(approved, 11 October 2017)

Board Members Present: Daniel Blake, Pamela Bourgeois, John Clendenning, Catherine Jeppson, Robert Kiddoo, Sharon Klein, Ronald McIntyre, Patrick Nichelson, Karen Robinette, Phyllis Russell, Diane Schwartz, Eugene Turner.

Board Members Excused: Ann Perkins, Barbara Swerkes, Cindy Ventuleth.

Monthly Business;

1. **Call to order :** President Patrick Nichelson called the meeting to order at 11 a.m. at the Orange Grove Bistro at CSUN.
2. **Adoption of agenda: MSP** to adopt the agenda as distributed.
3. **Approval of Minutes of May 10, 2017: MSP** to approve the minutes .
4. **Receive minutes of June 3, 2017: MSP** to receive the minutes.
5. **President's Announcements:** President Nichelson welcomed members and guests to the 2017/18 academic year. He announced that a statewide meeting of ERFA will be held in Long Beach on October 21.

Committee Nominations

- a. **Fiscal:** Daniel Blake, *ex officio*, and Robert Kiddoo.
- b. **Program:** Ronald McIntyre, and Patrick Nichelson, *ex officio*, and Alyce Akers, Pamela Bourgeois, Catherine Jeppson, Sharon Klein, Karen Robinette, Rich Rugierro, and Phyllis Russell.
- c. **Membership:** Diane Schwartz, *ex officio*, and Larry Caretto.

- d. **Program Chair Designate.** A nominee will be presented at the October 11 Board Meeting.

6. **Board Member's Announcements:** None

Reports:

1. **Treasurer:** Daniel Blake led a discussion of the ARF Treasurer's Annual Report for 2015-16 and 2016-17 comparing the differences between the two years. He noted (1) a substantial increase in interest income, (2) a decrease in postage and printing expenses due to on-line distribution of *ARF NOTES*, (3) Banquet, Annual Lunch, and Picnic expenses declined due to lower attendance.
2. **Program Chair:** Ronald McIntyre led a discussion of pending issues.
 - a. Regarding Robert Gohstand's presentation in November, there is an unresolved issue concerning the site. Should it be in the Orange Grove Bistro or in the Oviatt Library? There was a strong feeling among Board Members that the OGB is the preferred site. Discussions will continue.
 - b. Regarding the Banquet, two unresolved issues: the date (should it be changed?) and entertainment.
 - c. Field Trip to Pasadena in April: Huntington Library or JPL. Getting a reservation at JPL has been a problem. Discussions will continue..
 - d. ARF Awards Luncheon. Weak attendance last year prompted a discussion of two problems: the cost (\$30 per person) and the time. The Board agreed to cover the cost of the awardees' and their guests' meals, and to shift the event to a brunch at 10 a.m. till 12 noon.
 - e. Picnic. The extreme heat at last year's event outdoors in the middle of the day was a problem. Could it become a 10

o'clock brunch, possibly indoors? Dan Blake is looking into this.

3. **Membership Chair.** Diane Swartz submitted the report, indicating that there were 13 new members in 2016/17, bringing the total to 247.
4. **Newsletter (ARF NOTES) Editor.** No report. Ann Perkins was excused.
5. **Historian.** No report. Cindy Ventuleth was excused.
6. **Webmaster.** No report. Board Members praised the newly designed Web Site.
7. **CSUN Faculty Senate Representative.** Barbara Swerkes was excused. Her report was included in agenda materials.

Old Business

With respect to the planned demolition of the Orange Grove Bistro, Robert Kiddoo reported on his discussions with the university administration regarding the future site of ARF events. He assured the Board that the university wants to preserve its relationship with ARF. Space might be available in the Corporation facilities. Parking there would be an issue. Ron McIntyre asked what will happen between demolition and the opening of the hotel. Monterey Hall is a possibility, though not ideal. Discussions will continue.

Next Board Meeting: October 11 at the Orange Grove Bistro

Adjournment. The meeting was adjourned at 12 noon.

Respectfully submitted,

John Clendenning , Secretary.

