

**Minutes, ARF Executive Board  
14 September 2016**

**(DRAFT submitted for Board approval)**

**Board Members Present:** Alyce Akers, Daniel Blake, Margaret Holzer, Robert Kiddoo, Ron McIntyre, Patrick Nicholson, Nancy Owens, Phyllis Russell, Elizabeth Schneider, Diane Schwartz, Barbara Swerkes, Cindy Ventuleth

**Monthly Business**

1. **Call to order and adoption of agenda:** Ron McIntyre  
President Ron McIntyre called the meeting to order at 11:10 a.m. in the Orange Grove Bistro, CSUN. **MSP** to adopt the agenda as distributed.
2. **Approval of minutes:** Margaret Holzer  
**MSP** to approve the May 11, 2016 Board Meeting minutes as distributed. A final copy of the minutes will be sent to Max Lupul for the ARF website.
3. **Review of the Annual Meeting, June 4, 2016 Minutes:** Margaret Holzer  
The Board reviewed and received the minutes of the June 4, 2016 Annual Meeting. The minutes will be submitted for approval at the 2017 Annual Meeting.
4. **President's Announcements:** Ron McIntyre
  - a. Ron announced the passing of ARF members Francis Camilleri, Ruth Horgan and Joseph Schieffer.
  - b. The Oakridge Estate is now giving docent-led tours on the third Saturday of the month.
  - c. Constitution Day events at the Orange Grove Bistro are open to all, Saturday, September 17. Please RSVP by today.
  - d. Rick Castallo agreed to be the CSUN representative for the One Million Shoe campaign being supported by ERFA for the Soles 4 Souls organization that collects gently used shoes for people who need them. However, ERFA never corresponded with Rick and CSUN's participation is currently unclear.
5. **Board Members' Announcements**  
Patrick Nicholson announced "Gandhi Day," sponsored by San Fernando Valley Interfaith Council and Religious Studies on October 4, 2016 at the Student Union starting at 11 am.
6. **Treasurer's Report:** Dan Blake  
Dan reviewed the current account balances and cash flow. For the previous 14 months (July 2015-August 2016) the cash flow had a net income balance of \$5,288.23. The current account balances (checking, savings, CD) total is \$106,522.95. **MSP** to receive the report with thanks to our Treasurer.

**Reports of Standing Committees**

1. Program Committee: Alyce Akers
  - a. *2016-17 program:* The committee has reviewed the program and is finishing up details such as entertainment for the banquet.
  - b. *2017 June Picnic and Annual Meeting:* The picnic and Annual Meeting will be held at Juan Oliva's home again this year.
  - c. *2017 Field Trip; Nethercutt Museum, Sylmar, CA:* Alyce reported the committee's search for a restaurant for lunch on the day of the field trip. One suggestion has been El Presidente at Rinaldi and Sepulveda.
  - d. *NeedleARFs sale:* The committee is considering asking the NeedleARFs to bring items for auction/sale to the November meeting. The thought is that having the items available

prior to the holidays may result in higher sales and a greater addition to the Memorial Awards fund.

- e. *2017-18 ARF schedule:*
  - i. Picnic and Annual Meeting location: Due to the Valley's hot June weather, the committee is researching a variety of possible changes for the 2018 Picnic and Annual Meeting: time (late afternoon/early evening, morning/brunch) and/or venue (indoor, beach...).
  - ii. Field Trip transportation: It was noted that the coming elections may affect our ability to get transportation support through our elected officials.
  - iii. Suggestions requested from Board members: Alyce and the committee welcome all suggestions for monthly meeting speakers, field trip destinations, banquet and picnic entertainers, *etc.*
  
2. **Membership Committee:** Diane Schwartz  
Diane reported that 500 membership renewal letters have been sent out. By mid-September, 166 have replied. Reminder letters will be going out in about 2 weeks. She will bring a list of non-responders to our next Board meeting so that we can make personal contact. She distributed copies of the new ARF brochure.
  
3. **Newsletter:** Ann Perkins  
Ann will be returning to the L.A. area soon. She has not set a deadline for the next Newsletter issue but is always ready to receive information and suggestions via email.
  
4. **Historian:** Cindy Ventuleth  
Cindy presented the report given to her by retiring Historian Chris Smith:  
  
As the culmination of many years of time-consuming and careful sleuthing, Chris Smith was able to trace the history of the ARF Memorial Graduate Project Awards. She prepared a list of the awardees (1999-2016) and their research projects and sought to discover whether the awardees had succeeded in finishing their programs. She found that all but a few have completed their work and four awardees are still working on their research.
  
5. **Faculty Senate:** Barbara Swerkes  
Barbara distributed her report for the May 12, 2016 CSUN Faculty Senate Meeting. Of interest was the passing of revisions to the PP&R Policy on Emeritus Status – Rights and Privileges. That policy passed with the revisions as requested by ARF representatives. The next Faculty Senate Meeting is September 22, 2016.
  
6. **Website:** Max Lupul  
Max is currently on vacation but the website appears to be functioning properly.

**Old Business:** None

**New Business:**

1. **Standing Committee appointments:** Ron McIntyre  
At the Presiden's request, the Board approved the following appointments:
  - a. **Program Committee:** Alyce Akers, chair, Cindy Ventuleth, Pat Nicholson, Karen Robinette, Phyllis Russell, Rich Ruggiero, Elizabeth Schneider, Ron McIntyre.
  - b. **Membership Committee:** Diane Schwartz, chair, Larry Caretto, Pat Nicholson.
  - c. **Finance Committee:** Dan Blake, chair, Bob Kiddoo, Max Lupul.

2. **Ad hoc Committee on ARF Officers' Terms of Office:** Ron McIntyre  
Ron appointed the following to serve on an *ad hoc* committee to consider the length of the terms of the ARF offices: Patrick Nicholson, chair, Bob Kiddoo and Diane Schwartz.
3. **Confidentiality of data re ARF members:** Ron McIntyre  
Ron reported a request from the development person in Science and Math for a list of ARF members from that School. The Board decided that this was a privacy issue and it was inappropriate for the Board to disseminate data on our members.
4. **Request re proposed new CSUN speakers series:** Ron McIntyre.  
After reviewing a letter sent by Bill Harrison requesting support for a proposed new CSUN speakers series, the Board decided to invite Dr. Harrison to a future Board meeting to present his proposal in person.
5. **Representatives to the October 22, 2016 state council meeting of CSU-ERFA**  
Based on membership size, CSUN ARF is entitled to three delegates to the meeting. Barbara Swerkes and Ron McIntyre agreed to be our delegates. Nancy Owens will also be attending as a member of an ERFA standing committee and will be our third delegate.
6. **Resignation and Replacement of One Member-at-Large:** Ron McIntyre  
Dorena Knepper has had to resign her position as Member-at-Large. After a brief discussion, the Board instructed Ron to ask Karen Robinette to accept an appointment for the remainder of the year with the second year of the term to be filled by election at the next Annual Meeting. (Note added 9/24/2016: Karen has accepted the one-year appointment.)

**Adjournment:**

**MSP** that the meeting be adjourned. (12:32 p.m.)

**Next Board meeting:** October 19, 2016 – Orange Grove Bistro

**NOTE: THIS IS THIRD WEDNESDAY OF OCTOBER**

Respectfully submitted,  
Margaret Holzer, Secretary