

2019-20 HONORS CO-OP PROGRAM Industry Agreement

Contact and Title

Email Address

Company

Company Address

Phone

Extension

City

Zip Code

Whereas, Company endorses the educational goals of the California State University, Northridge ("CSUN"), College of Engineering and Computer Science ("College") Honors Co-Op Program, desires to participate in the Honors Co-Op Program to provide Honors Students with a high quality, paid learning experience consistent with the educational goals of the College; and wishes to help the College plan the 2019-2020 Honors Co-Op program by entering this agreement; and

Whereas, Company has invested or has promised to invest in the success of the 2019-2020 Honors Co-Op Program by contributing a sum not less than \$3,000 to CSUN Foundation to support the 2019-2020 Honors Co-Op Program.

Whereas the CSUN Foundation and College wish for the Company to participate in the 2019-2020 Honors Co-Op program and will rely upon Company's agreements herein in planning the 2019-2020 Program; Now therefore, in consideration of the foregoing, Company agrees to employ (enter number) ____ student(s) and to pay to the CSUN Foundation an administrative fee of \$500 per student employed to help defray the cost of its participation in the program. Company agrees to employ the student(s) half-time (20 hours per week only) during the Fall Semester 2019 and Spring Semester 2020 and full-time during summer 2019 until August 2019. Company agrees to pay a fair wage to the student(s) and provide Worker's Compensation coverage to the student(s).

Company will provide the Co-Op student(s) with a meaningful, career-related assignment as agreed upon with the Co-Op Director. Company will identify a person who will supervise the student(s) and meet periodically with the College's Co-Op Director and the student's faculty advisor. Company and its representatives have been briefed on the program and understand their role with regard to the program, student, and College. Company will be given the opportunity to interview eligible students for prospective employment through the Honors Co-Op program and present a ranked list of choices to the Co-Op Director. Company understands that there is the possibility that there might not be a suitable student-Company match, therefore eliminating Co-Op participation. In this event, the \$500 per student administrative fee will be refunded to Company upon request.

Company shall indemnify and hold harmless the State of California, the Trustees of the California State University, California State University, Northridge, the California State University, Northridge Foundation, their affiliated corporations, and the officers, employees, representatives and volunteers of each of them from and against all claims, damages, losses and expenses including attorney fees arising out of the performance of this Agreement, caused in whole or in part by any negligent act or omission of the Company, except where caused by the active negligence, sole negligence, or willful misconduct of the University.

The Company shall procure and maintain or provide policies of insurance or a program of self-insurance for General Liability Insurance, comprehensive or commercial form with \$1,000,000 minimum limit for each

occurrence and minimum limit of \$2,000,000 General Aggregate and vehicle insurance in effect with a minimum coverage of \$1,000,000 per occurrence. The Company shall also maintain and provide evidence of workers compensation and disability coverage for its employees as required by law. The Company shall provide University with evidence of the insurance coverage required by this paragraph, which shall provide for not less than thirty (30) days notice of cancellation to University. Company shall promptly notify University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder. Insurance shall be placed with insurers with a current A.M. Best rating of no less than A: VII. Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the University.

Agreed to on behalf of the Company:

Typed Name

Title

Signature

Date

**Agreed to on behalf of the Engineering and Computer
Science Honors Co-Op Program**

Typed Name

Title

Signature

Date

Please return with Position Description by to:

Honors Co-Op Program Office

College of Engineering and Computer Science

California State University, Northridge,

18111 Nordhoff Street, M/C 8295, Northridge,

CA 91330-8295, or Fax to (818) 677-5982.

For further information, email ecscoop@csun.edu or call (818) 677-2146