BUILD
P⬡DER
Promoting Opportunities for
Diversity in Education and Research

Research Supply Request Form

BUILD PODER Student Name: _____ Date: _____

BUILD PODER Faculty Mentor Name: _____ Campus Mail Drop: _____

<mark>All supplies will be ordered immediately after approved by BUILD PODER PI, unless otherwise requested, and will be mailed to mentor's campus department mail/stock room.</mark>

*Note: You will be asked to return any non-expendable equipment purchased with these funds if they will no longer be used in your research lab by BUILD PODER students. Returned equipment will be entered into a BUILD PODER Shared Resource Inventory that will be made available to other research teams involved in the grant.

Item(s) Requested:

Is this item a chemical? (Y/N) If yes, please attach a completed "Hazardous Materials Procurement" form signed by your Department's Authorized Requester.	Qty	Item/Description (Please attach as much vendor information as possible, including company name, website, shopping cart, etc.)	Justification for how item relates to BUILD PODER student research agenda	Price per unit	Tax & Shipping	Total
*If requesting more than 3 items, please prepare a supplemental excel spreadsheet with direct product links				**GRAND TOTAL**		

Student Signature:		Faculty Mentor Signature:	

For office use only:

PI Approval and Date:	

Please upload your completed and signed form to: https://forms.gle/h722o3vmKJxydEsH6
Final Deadline for Requests: March 1, 2025   Rev. 9/5/24