



2024 CSUN Sustainability Award Nomination Form

The CSUN Sustainability Award is presented to an employee who goes above and beyond their work duties to support CSUN's Sustainability Priority. The recipient embodies what it means to be a sustainable Matador through the implementation of operational, business, educational and/or behavioral changes. The successful honoree demonstrates passion, creativity and commitment to improve sustainability at CSUN.

Through the CSUN Sustainability Award, we express our sincere appreciation to an individual who expands sustainability knowledge and practices within their area of influence. This person fosters a culture of responsible environmental and social stewardship.

Criteria:

Nominations must provide specific examples of how the nominee has demonstrated the following:

1. A strong awareness of campus sustainability goals and desire to drive change in their area to accomplish these goals.
2. Promoted CSUN's sustainability programs and shared how others can effect change in their areas.

3. Taken initiative to integrate sustainability into an operational or business practice that reduces environmental impact.

Eligibility:

The recipient will be a regular full or part-time employee, including permanent or long-term temporary staff member or administrator of the University with a minimum of one year of service.

Award:

The CSUN Sustainability award recipient will receive a \$300 award and a commemorative gift. They will be honored at the Annual Staff Service and Recognition of Excellence event.

Tips for writing your nomination:

Considering the criteria and values noted above, provide specific examples, feedback, quotes, or other evidence to tell us *why* the individual deserves to be recognized for the CSUN Sustainability Award.

- Describe how the university, students, faculty, staff, etc. have been impacted or have benefited from the individual's work.
- Demonstrate how the individual's work or behavior aligns with the University's [mission, values, and vision](#)

The *quantity* of nominations is not taken into consideration. It is the **quality** of your written nomination, which must include specific examples, that is key in the selection committee's review of nominations.

Be prepared to complete your submission in one sitting as the form

will not auto-save your progress. It is recommended that you type out your nomination responses in a separate word document prior to entering your responses in this survey.

If you are not the nominee's direct supervisor, please consider sharing with the nominee's supervisor, that you have submitted a nomination.

Nomination:

Nominations must be complete and received by 5:00 p.m. Friday, June 21, 2024.

Nominee Information

Nominee's First Name

Nominee's Last Name

Nominee's Department

Nominee's Title/Position

Nominee's CSUN E-mail

Nominee's Campus Phone

Nominator Information

Nominator's Full Name (You)

Nominator's Department

Nominator's Title

Relationship to Nominee (Colleague, Supervisor, etc.)

Nominator's E-Mail

Nominator's Campus Phone

Supervisor Information (To be completed if different than Nominator)

Nominee's Supervisor/Manager (First and Last Name)

Nominee's Supervisor/Manager's E-Mail

Nominee's Supervisor/Manager's Title

Nominee's Supervisor/Manager's Campus Phone

1. Describe how, beyond the scope of their normal work, the nominee demonstrates a strong awareness of campus sustainability goals and desire to drive change in their area to accomplish these goals.

2. Provide examples of how the nominee promotes CSUN's sustainability programs and shares how others can drive change in their areas.

3. Provide examples of how the nominee has taken initiative to integrate sustainability into an operational or business practice that reduces environmental impact.

