

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

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MINUTES OF MEETING October 14, 2020 APPROVED BY COMMITTEE October 28, 2020
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Lindsay Brown, Tracy Buenavista, Maria Rosa Garcia-Acevedo, Dennis Halcoussis, Lesley Krane, Kenneth Lee, David Moguel, Michael Neubauer, Judy Schmidt-Levy, Mary-Pat Stein, Dino Vrongistinos, George Wang, Veda Ward

Members Absent: None

Staff Present: Diane Guido, Executive Secretary, Carmen Lichtscheidl, Recording Secretary

Staff Absent: None

1. Chair called the meeting to order at 1:01pm
2. Approval of Minutes from September 30, 2020

The Committee reviewed the minutes for September 30, 2020. The Committee acted on the following motion:

MSP: Approval of minutes of the September 30, 2020 meeting.

3. Announcements
 - a. Student and Peer Evaluations
 - i. Committee discussed the possibility to weigh in on student and peer evaluations of faculty related to ASCSU AS-3450-20/FA. Committee decided not to write a resolution on this topic.
 - b. Interim Dean Appointments
 - i. Committee discussed whether or not interim Dean appointments should come to PP&R for approval of renewal. Guido quoted from Appendix L of the Academic-Administrative Search and Screen Manual to clarify that interim positions are normally utilized “for a semester or longer,” but there is no upper limit on term of service as an interim.
4. Updates on Section 600 Searches
 - a. Vice Provost – Search is being resumed as an internal CSU search.
 - b. Dean of Humanities – Search has been postponed for the rest of the year.
 - c. Associate Dean for Tseng College – No updates.
5. Updates on Section 600 Decisions, Approvals, Inquiries
 - a. **Service credit and publications (632.4.1, 641.2.3)**

Provost Walker joined the PP&R committee on the discussion related to service credit and publications. Provost Walker stated that faculty who are granted service credit at the time of hire

should be made aware of the timeline they have to be reviewed for promotion. Additionally, both the Provost and PP&R agreed that at no time would publications from a faculty member's previous institutions be sufficient to earn tenure or promotion at CSUN. Additional publications and a demonstrated pattern of scholarly activity are required of faculty members that receive service credit. PP&R committee members also agreed that a clear understanding of what service credit entails for each faculty member being hired should be part of the hiring letter. A subcommittee was formed to discuss this topic further and to look at language in Section 600 that may require updating.

b. Clarification on Consulting with faculty and students (613.1, 612.5.2.c.4, 607.2.3)

Committee looked over items in Section 600 that were identified by Stein as requiring further review. A subcommittee was created to look at language in these sections and ensure both clarity and consistency.

6. Update on Adoption of Policy Recommendations

- a. No updates.

7. Department and College Personnel Procedures

- a. Committee shared progress on personnel procedures with departments and colleges that are up for review. Will continue making contact with those departments and colleges to ensure efficiency.

8. Standard Operational Procedures (PP&R bylaws)

- a. Stein requested that all committee members review established Standard Operational Procedures document and provide feedback by next meeting.

9. Other/New Business

- a. None

10. Adjournment – Meeting adjourned at 2:29pm. The next meeting of the Committee is scheduled for 1:00pm on October 28, 2020 via Zoom.