

Procedure: Naloxone

Effective Date:	04/28/2023
Revised Date:	
Issuing Authority: Chief Alfredo Fernandez	

103.1 PURPOSE

Department personnel are occasionally the first responders to a person who is experiencing or suspected of experiencing an opioid-related overdose. The purpose of this policy is to establish procedures to govern the deployment of Naloxone by California State University, Northridge (CSUN) Department of Police Services personnel. The objective is to reduce injuries and fatalities resulting from opioid overdoses, in the instances where emergency medical personnel have not yet arrived.

103.2 PROCEDURES

103.2.1 PROGRAM COORDINATOR

A Department Certified First Aid Instructor will serve as the Department's Program Coordinator. In addition to reporting incidents to the Los Angeles County EMS Agency Public Safety Data Registry, the Program Coordinator will be responsible for tracking documentation, storage, maintenance and replacement of Naloxone kits.

103.2.2 TRAINING

CSUN Department of Police Services officers shall be trained to administer Naloxone in accordance with mandated training guidelines as determined and established pursuant to Health & Safety Code §1797.197 and California Civil Code §1714.22.

- a. Officers who are trained in accordance with mandated training guidelines should deploy with Naloxone kits in the field.
- b. Officers who administer Naloxone, are protected from civil and criminal liability if they "act with reasonable care" and "in good faith". This is accomplished by administering Naloxone according to established training protocol.

Initial Training

Officers may not administer Naloxone without the completion of mandated training by a Department First Aid Instructor. All Officers will receive initial training that will include, at a minimum, an overview of California Civil Code §1714.22, patient assessment (signs/symptomology of overdose), universal precautions, rescue breathing, seeking medical attention, and the use of intra-nasal Naloxone. Upon completion of training, Officers will have their training recorded with the Department Training Coordinator.

CSU Northridge Department of Police Services

Procedures Manual

Procedure: Naloxone

Continuing Training

Officers will receive refresher training every two years by a Department First Aid Instructor.

103.2.3 NALOXONE DEPLOYMENT & STORAGE

Officers should deploy into the field at least one kit per shift. Officers will sign out the kit from the patrol storage room, and note the kit number on the equipment log. Naloxone kits will be secured in the patrol storage room when they are not deployed in the field. Naloxone kits will include at a minimum: gloves and Naloxone.

103.2.4 NALOXONE USE

Officers who have completed mandated Naloxone training by a Department First Aid Instructor are authorized to administer Naloxone when they reasonably believe someone is experiencing an opioid-related overdose. Personnel will treat the incident as a medical emergency and shall follow the steps when performing this intervention:

1. Confirm emergency personnel are responding;
2. Maintain universal precautions;
3. Perform patient assessment;
4. Determine unresponsiveness;
5. Update dispatch of potential overdose state;
6. Follow Naloxone use protocol;
7. Immediately notify responding emergency medical personnel that Naloxone has been administered;
8. Notify the shift supervisor;
9. The shift supervisor will notify their respective Patrol Operations Commander who will notify the Deputy Chief and Chief of Police.

103.2.5 DOCUMENTATION/NALOXONE REPORTS

Upon completion of the incident, officers will complete and submit an Injury Illness Report and department Naloxone Use Report Form detailing the nature of the incident, the care the patient received and the fact Naloxone was deployed.

The shift supervisor will be responsible to ensure the Injury Illness Report and department Naloxone Use Report Form is complete and a copy is submitted to their respective Patrol Operations Commander in a timely manner.

103.2.6 MAINTENANCE & REPLACEMENT

The daily inspection of Naloxone kits will be the responsibility of the officer who is assigned the kit for field deployment. The maintenance and replacement of Naloxone kits will be the

CSU Northridge Department of Police Services

Procedures Manual

Procedure: Naloxone

responsibility of the Program Coordinator. Used, lost, or damaged Naloxone kits will be reported to the immediate supervisor and returned to the Program Coordinator for proper disposal.

103.3 APPENDIX: NALOXONE USE REPORT FORM

See attachment: [Narcan Use Report - Fillable.pdf](#)

Attachments

Narcan Use Report - Fillable.pdf



California State University Northridge Department of Police Services Narcan (Naloxone) Use Report

1. Incident Date:	<input type="text"/>
2. Reporting Officer Name/ID Number:	<input type="text"/>
3. Report Number	<input type="text"/>
4. Name:	<input type="text"/>
5. Estimated Age:	<input type="text"/>
6. Gender:	<input type="text"/>
7. Location:	<input type="text"/>
<i>Address:</i>	<input type="text"/>
8. Time of First Naloxone Administered (Military Time HHMM):	<input type="text"/>
9. Total Amount of Narcan Administered:	<input type="text"/>
10. Overdose Symptoms	
(a) Mental Status:	<input type="text"/>
(b) Breathing:	<input type="text"/>
<i>If Other, specify:</i>	<input type="text"/>
(c) Features suggestive of an overdose (Select all that apply):	<input type="checkbox"/> Constricted pupils <input type="checkbox"/> Drug paraphernalia present <input type="checkbox"/> Witness reported to drug use <input type="checkbox"/> Suspected or known user
11. Response to Naloxone	
(a) Regained Consciousness:	<input type="text"/>
(b) Agitated or Combative:	<input type="text"/>
(c) Breathing Improved:	<input type="text"/>
12. Name of Responding Fire Department:	<input type="text"/> Unit #: <input type="text"/>
13. CPR Initiated on Scene:	<input type="text"/>
Citizen or Responding Agency?	<input type="text"/>
14. Was Naloxone administered prior to initiation of chest compressions:	<input type="text"/>
15. Transported by EMS:	<input type="text"/>
	<input type="text"/>
16. Determined to be Dead:	<input type="text"/>