

# MSHA

## INFORMATION SESSION

<http://www.csun.edu/hhd/hsci/msha>

# Agenda

- Why Health Administration?
- Overview of the MSHA Program
  - ▣ Mission, values, goals
  - ▣ Competencies
  - ▣ CSUN MSHA Faculty
  - ▣ Course sequences
- Application Process
- Resources
  - ▣ CSUN Services
  - ▣ Professional Associations
  - ▣ HASA



# Why Health Administration?

# Social Mission for Healthcare Administrators

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*Decisions made by healthcare executives can help improve life for hundreds, even thousands of people every day. Healthcare executives have a sense of social mission—they deeply care about the people they work with and serve.*

# Employment Opportunities

- Largest industry in the U.S.
- 2<sup>nd</sup> largest employer – more than 11 million jobs
- 17% increase in employment projections from 2014-2024
  
- Opportunity to work in literally tens of thousands of health services organizations throughout the U.S. and the world
- Other organizations: pharmaceutical companies, health insurance companies, management consulting, long-term care facilities, professional societies, state and federal agencies

# Potential Job Titles for Healthcare Administrators

- Budget Analyst
- Chief Compliance Officer
- Director of Business Development
- Human Resource Management Specialist
- Director of Medical Records
- Health Insurance Company
- Long-Term Care
- Comprehensive Care Coordinator
- Medical Practice Office Manager
- Strategic Planning Coordinator
- Lead Planner
- Administrator – Hospital
- Patient Accounts Manager
- Payroll Manager
- Quality/Risk Management
- Veterans Administration – Program Analyst
- IT Help-Desk and Customer Support
- Information Security analyst
- Health Informatics Analyst

# Where do our Alumni work?

- Kaiser Permanente
- Dignity Health
- Providence Health & Services
- Valley Presbyterian
- CHA Hollywood Presbyterian Medical Center
- Children's Hospital Los Angeles
- USC Keck
- Regal Medical Group
- California Network Growth
- Comprehensive CHCs
- UCLA Health
- Anthem Blue Cross
- HealthNet
- Facey Medical Group
- Sunrise Senior Living
- Adventist Health
- And much more...



# CSUN MSHA Overview



# CSUN MSHA Mission

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The Graduate Program in Health Administration prepares a diverse student body for **leadership positions** in health care organizations in the **Greater San Fernando Valley**. Graduate students in the program can advance in their current health care, health services, or health administration positions or by making their initial entry into a health administration role. With a faculty focus on learning-centeredness, community and university service, as well as scholarship, the program is well positioned to **educate students for professional practitioner positions aligned with the current health care environment**.

# CSUN MSHA Vision



The Graduate Program in Health Administration aspires to prepare a workforce that will **enhance the operational efficiency and effectiveness** of health care organizations and **improve the delivery and access to quality care** in our service community. The program consistently seeks to **meet the national standards associated with excellence in graduate education** in health administration.

# Program Values

## □ **Impact**

- ▣ Improve the health status and strengthen the health care delivery system in our local, state, national and global communities.

## □ **Collaboration**

- ▣ Recognize how interdisciplinary teams and organizational partnerships can enhance effectiveness in the health care industry.

## □ **Professionalism**

- ▣ Instill throughout all aspects of the program including student development and faculty interactions.

## □ **Ethics and Integrity**

- ▣ Demonstrate behavior which exhibits a high degree of character and exemplary behavior.

## □ **Cultural Competency**

- ▣ Instill an understanding and appreciation of the diversity of our community.

# Competency-based Education

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- WE PREPARE YOU!
- Change curriculum based on feedback from practitioners, alumni, and changes in the field
- You get the skills you need to succeed in the workplace

# Program Competencies

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- Domain #1 Leadership
- Domain #2 Critical Thinking
- Domain #3 Analytics
- Domain #4 Management Theory and Knowledge
- Domain #5 Political and Community Development
- Domain #6 Communications

# Commission on the Accreditation of Healthcare Management Education (CAHME)

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- Setting national standards for graduate education in health administration
- Guidelines for our program to measure against
- Accredited as of November 2017

# Core Courses

- Leadership in Health Administration
- Health Economics & National Health Policy
- Health Care Ethics
- Seminar in Health Care Organization
- Managing Change in Health Care Organizations
- Health Care Financial Management
- Information Management & Quantitative Decision-Making
- Quality Assurance
- Strategic Planning in Health Administration
- Third Party Payers
- Integrative Seminar
- Field Experience
- Comprehensive Exam

# Electives

- Health Law
- Health Services for the Elderly/Mentally Ill
- International Health
- Special Topics (varies)
- Health Informatics
- Seminar in Healthcare Information Management
- Hospital Administration
- Aging Policies and Programs
- Current Issues in Aging
- *Certificate in Health Informatics - See Advisor*
- *Certificate in Gerontology - See Advisor*



# Length of Program

- Because our program is **centered on early career and mid-career working individuals**
  - ▣ All of our courses are in the evenings: 7:00PM to 9:45PM
  - ▣ Some prerequisite or electives at 4PM and a few on Saturdays
  
- For every hour in class you should be spending at least one to two hours outside of class each week on reading, group projects, papers, etc.

# Length of Program – 3 Models

- 3-year **\*MOST COMMON\***
  - ▣ 6 semesters, 9 units each, optional summer
  
- 4-year
  - ▣ 8 semesters, 6 units each, optional summer
  
- 2-year **\*BY PETITION\***
  - ▣ 4 semesters, 12 units each, one summer

YEAR	SUMMER 2018	FALL 2018	SPRING 2019
1	<p><b>Accounting*</b> Acct 220 or Acct. 501 or CC  <b>Statistics*</b> HSCI 390 or Math 140 or eq  <b>Computer Literacy:</b> Microsoft Office: Word, Excel &amp; PowerPoint. Subject to verification by Lynda.com</p>	<p><b>HSCI 510*</b> <b>Systems for Health Delivery in the U.S.</b> <i>Th 7PM</i></p> <p><b>HSCI 511*</b> <b>Intro to Health Admin Theory</b> <i>Tue 7PM</i></p> <p><b>HSCI 513</b> <b>Leadership in Health Administration</b> <i>Wed 7PM</i></p>	<p><b>HSCI 523</b> <b>Seminar Health Care Organization</b> <i>Mon 7PM</i></p> <p><b>HSCI 615</b> <b>Information Mgmt for Decision Making</b> <i>Tue 7PM</i></p> <p><b>HSCI 521</b> <b>Health Care Ethics</b> <i>Varies Fall&amp; Spring</i></p>
	SUMMER 2019	FALL 2019	SPRING 2020
2	<p><b>ELECTIVE</b> <b>With advisor's permission</b></p>	<p><b>HSCI 517</b> <b>Health Economics &amp; National Hlth Policy</b> <i>Mon 7PM</i></p> <p><b>HSCI 616</b> <b>Quality Assurance</b> <i>Must be Classified Tue 7PM</i></p> <p><b>HSCI 614</b> <b>Financial Management (tentative)</b> <i>Must be Classified Wed or Thur7PM</i></p>	<p><b>HSCI 613</b> <b>Managing Change in In Health Care Organizations</b> <i>Must be Classified Thur 7PM</i></p> <p><b>HSCI 619</b> <b>Third Party Payer</b> <i>Must be Classified Wed 7PM</i></p> <p><b>ELECTIVE</b> <b>With advisor's permission (tentative)</b></p>
	SUMMER 2020	FALL 2020	SPRING 2021
3		<p><b>HSCI 618</b> <b>Strategic Planning in Health Administration</b> <i>Thur 7PM</i></p> <p><b>HSCI 693 A &amp; 693C</b> <b>Field Experience</b> <i>Wed 7PM</i></p> <p><b>ELECTIVE</b> <b>With advisor's permission</b></p>	<p><i>Possible elective if not taken in summer</i></p> <p><b>HSCI 625</b> <b>Integrative Seminar</b> <i>Thur 7pm</i></p> <p><b>HSCI 697</b> <b>Comprehensive Examination</b> <i>Thur 4 to 7PM</i></p>

# Cost of Program

- Depends on number of units taken

- 0-6 units: \$2,646 per semester

- 6.1 + units: \$4,152 per semester

- More details: <http://www.csun.edu/stufin/tuition>

- Interested in Financial Aid?

- <http://www.csun.edu/financialaid/>





# Resources to Help You Succeed

# CSUN Support Services

- In your student portal there are many links to academic and other resources
  - ▣ Graduate Studies
  - ▣ International Studies
  - ▣ Learning Resources Center
  - ▣ Disability Resources and Educational Services
  - ▣ Oviatt Library
  - ▣ Career Center (Pathways, SUNlink, etc.)
  - ▣ Much more...



# Health Administration Student Association (HASA)

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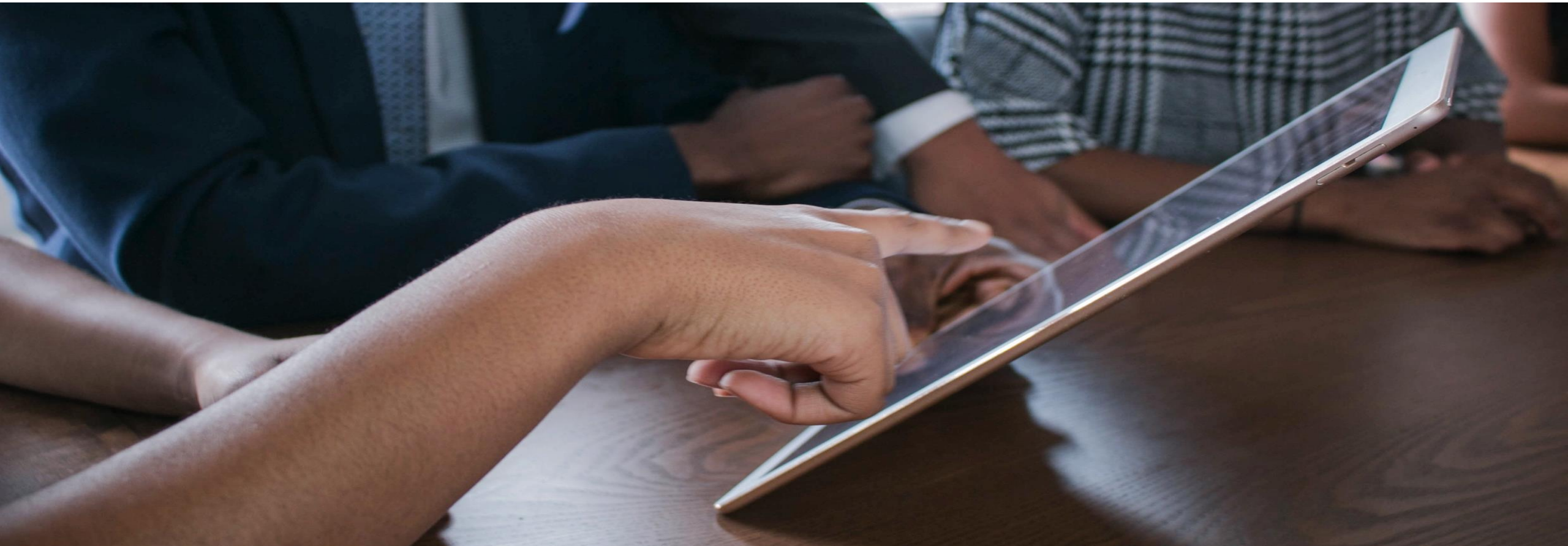
- Networking opportunities
- Enhancing MSHA students' personal and professional skills
- Mentorship
  
- Workshops, lecture series, etc.
- Professional development opportunities

# Professional Associations

- American College of HealthCare Executives (ACHE)
- ACHE's Career Resources
- ACHE's Healthcare Management Careers
- Health Information Management Systems Society
- Medical Group Management Association
- Healthcare Financial Management Association
- Bureau of Labor Statistics
- Association of University Programs in Health Administration
- Commission on Accreditation of Healthcare Management Education
- Health Care Executives of Southern California
- American Organization of Nurse Executives
- Explore Health Careers



# Application Process – April 6<sup>th</sup> DEADLINE



# Holistic Admission Approach

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- We look beyond your GPA and GRE scores
  
- Other deciding factors:
  - ▣ Personal statement
  - ▣ Resume
  - ▣ Work experience in healthcare
  - ▣ Volunteer experience
  - ▣ Personal life experiences

# CSUN Application



- <https://www2.calstate.edu/apply>
- **CSU Apply**
  - ▣ Social Security number, if you have one
  - ▣ Citizenship status
  - ▣ Method of payment (\$55)
  - ▣ Annual income
  - ▣ General guidelines & how to make account

# MSHA Supplemental Application

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- Apply Web – <https://www.applyweb.com/cgi-bin/app?s=csun>
- Complete supplemental application
- Upload unofficial transcripts

# Transcripts

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- Send official transcripts to CSUN's Admissions and Records
- Be sure to send ALL transcripts (community college, all undergraduate work, etc.)

# Graduate Record Exam (GRE)

- Overall GPA
  - ▣ Greater than 3.0 – do not need to take GRE
  - ▣ Less than 3.0
    - Last 60 units GPA greater than 3.2 – do not need to take GRE
    - Last 60 units GPA less than 3.2 – take the GRE
      - ▣ Must be in 50<sup>th</sup> percentile in at least one area
- Free GRE Workshops
- TOEFL Requirements - Required for international students who do not have a bachelor's degree from an accredited U.S. university

# Resume

- Showcase your health care work experience
- Be sure descriptions provide accurate and relevant information
- Most recent experience should be first (reverse chronological order)



# Letters of Recommendation

- 3 letters of recommendation (professional or educational contacts)
  - ▣ 1 academic
  - ▣ 2 current or recent work reference
- Give appropriate time to allow recommenders to get letters in
- A secured link will be sent directly to recommenders asking them to upload their recommendation letters
- Follow-up with recommenders



# Personal Statement

- VERY IMPORTANT

- Items to include:

- ▣ Previous education and work or volunteer experience

- ▣ Why are you interested in applying for admission to the MSHA program?

- ▣ How will completing the MSHA degree program advance your professional goals?

- ▣ How are you dedicated to serving a diverse population?

- ▣ If courses still in process in Spring 2018, indicate when degree will be completed



# DEADLINES!!

- All application materials – April 6th
- Admissions Committee ONLY reviews 100% complete applications
- Admitted students notified in May/June

# Profile of Recently Admitted MSHA Students

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- Average Overall GPA: 3.26
- Average last 60-units GPA: 3.40
- Average number of years of work experience in healthcare: 3.5
  
- % Female: 74%
- % Underserved Minority: 32%

# Helpful Information

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- ~25% acceptance rate
- Fall 2018 – target of 30 new MSHA students

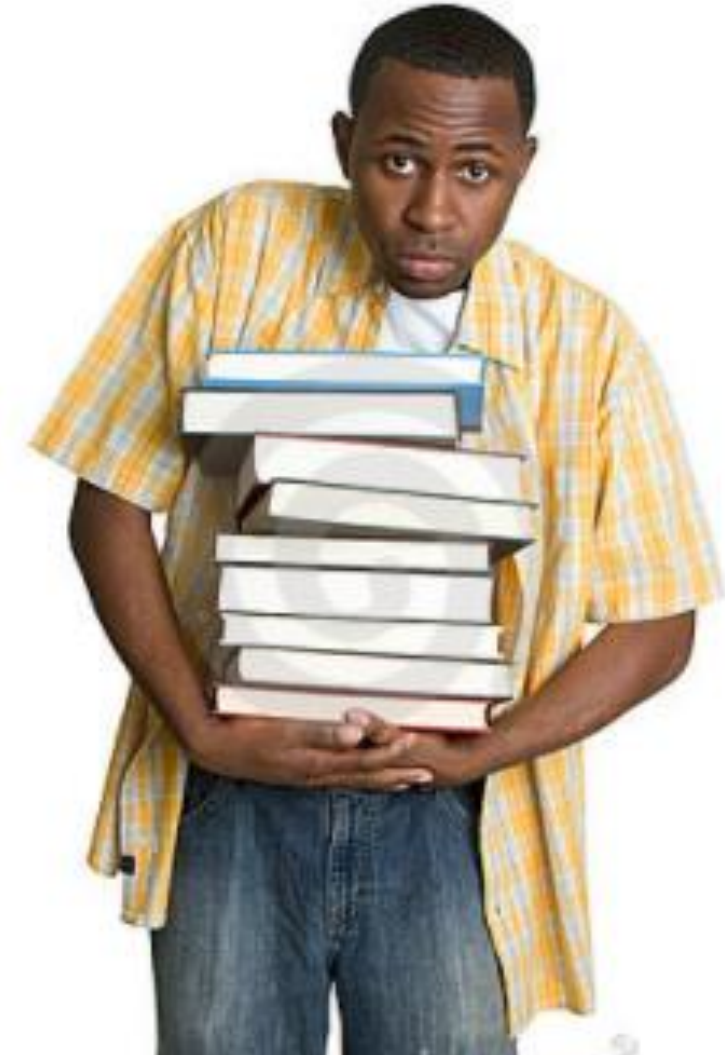
# Once Admitted

## □ Classified

- ▣ Accepted, no prerequisites

## □ Conditionally Classified

- ▣ Accepted, but must take one or more prerequisite courses
  - Upper Division Writing Proficiency Exam (UDPWE)
  - Accounting – preferred in the past 5 years
  - Statistics – preferred in the past 5 years
  - HSCI 510 Systems Health Services Delivery in the USA
  - HSCI 511 Health Administration Theory and Practice
- ▣ Must complete within the first 12 units
- ▣ Can't take 600 level courses until completed



Questions?