|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name: |  | | | | | Performance Period: | | | From: |  | To: |  |
| Employee ID: |  | Working Title: | | |  | | | Department: | |  | | |
| Appraisal Type: | 6 Month | |  | Annual Evaluation | |  | Other (specify): | | | | | |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Needs Improvement | Meets Expectations | Exceeds Expectations |

**Overall Performance Comments:**

**Goals:**

**SIGNATURES:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  | Date: |  |
| Evaluator: |  | Signature |  |  |  |
|  |  |  |  | Date: |  |
| Reviewer: |  | Signature |  |  |  |
|  |  |  |  | Date: |  |
| Employee: |  | Signature |  |  |  |