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**Memorandum**  
Office of Faculty Affairs

**Date:** October 11, 2024

**To:** College Deans  
College Personnel Committee (CPC) Chairs  
William Watkins, Vice President for Student Affairs and Dean of Students

**CC:** Meera Komarraju, Provost and Vice President for Academic Affairs  
Deans' Assistants

**From:** Christina von Mayrhauser   
Interim Associate Vice President for Faculty Affairs

**Subject:** Allocation of 2025-26 Sabbatical Leaves

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This memo shares the allocation of 2025-26 Sabbatical Leaves to Colleges. This information is based on calculations derived from the Collective Bargaining Agreement (CBA); in particular, **Article 27.10(b)**, which states:

*"Effective beginning with sabbatical leaves granted for the 2007-2008 academic year, all applications for sabbatical leave at one-half (1/2) of full salary shall be approved if they meet the criteria set forth in provisions 27.5 – 27.8. If there are a sufficient number of faculty unit employees eligible for sabbatical leave who meet the conditions of this Article, then a campus shall grant no fewer sabbatical leaves than twelve percent (12%) of the total number of campus faculty unit employees eligible to apply for such leaves in that year in addition to those faculty approved for a sabbatical at one-half (1/2) of full salary. Sabbaticals deferred according to 27.8 shall be counted in the year they are taken."*

For the 2024-25 Academic Year, our campus has a total of **394** faculty members who have six or more years of credited service toward sabbatical leave, making them eligible to apply for sabbatical for the 2025-26 Academic Year. Per Article 27 of the Faculty Collective Bargaining Agreement, 12% of the total eligible faculty allows for **48** one-semester sabbaticals, funded centrally for our campus.

Please note that per Article 27, Academic-Year sabbaticals at half salary are not included in the allocation formula and are instead treated as college-funded difference-in-pay (DIP) Leaves. DIP Leaves and one-year Sabbatical Leaves are funded by Colleges (i.e., not centrally funded).

Additionally, any faculty granted an Academic Year sabbatical leave at half-pay cannot “convert” their leave to a one-semester sabbatical at full-pay. *Please inform any of your faculty who applied for an Academic Year sabbatical at half-pay of this policy.*

Below please find the allocation of one-semester centrally-funded sabbatical leaves for each College for the 2025-26 academic year.

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**CSUN Sabbatical Allocations for Leaves During 2025-26 AY**

**As of:** October 11, 2024

Based on 394 Total Eligible Faculty

<b>COLLEGE</b>	<b>ELIGIBLE Faculty in Each College</b>	<b>Applications Received for ONE-SEMESTER SABBATICALS</b>	<b>Total Number of Sabbaticals Allocated (college applications received divided by total campus applications received times 48 sabbaticals)</b>	<b>Final Allocation</b>
MCCAMC	44	15	8.37	<b>8</b>
DNCBE	40	7	3.90	<b>4</b>
MDECE	24	5	2.79	<b>3</b>
CECS	27	5	2.79	<b>3</b>
CHHD	63	11	6.14	<b>6</b>
COH	42	12	6.70	<b>7</b>
CSM	57	16	8.93	<b>9</b>
CSBS	71	15	8.37	<b>8</b>
LIB	18	0	-	-
UCS	8	0	-	-
<b>TOTAL</b>	<b>394</b>	<b>86</b>		<b>48</b>

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