



CALIFORNIA  
STATE UNIVERSITY  
NORTHRIDGE

APPROVAL OF BUDGET

COLLEGE OF EXTENDED LEARNING

FISCAL YEAR 2019-20

The attached budget for fiscal year 2019-20 is hereby approved.

Dean of Extended Learning:

Joyce Feucht-Haviar

Date:

6/17/19

Interim Provost and VP  
Academic Affairs:

Stella Theodoulou

Date:

6/19/19

VP Administration & Finance/  
Chief Financial Officer:

Colin Donahue

Date:

6/21/19

University President:

Dianne Harrison

Date:

6-21-19

The Tseng College  
FY 2019-20 Budget Summary with Forecast

FUNDS 44101, 44104 & 44105

	FY 17-18 Actual	FY 18-19 Actual/Forecast	FY 19-20 Budget	18-19 Actual/Forecast vs. 19-20 Budget (\$)	18-19 Actual/Forecast vs. 19-20 Budget (%)	FY 20-21 Forecast	FY 21-22 Forecast	FY 22-23 Forecast
CSUN Self-Support Degree & Certificate Programs	18,370,489	19,605,916	20,222,884	616,968	3%	20,829,571	21,558,605	22,313,157
<b>Subtotal Graduate and Professional Education (GPE)</b>	<b>18,370,489</b>	<b>19,605,916</b>	<b>20,222,884</b>	<b>616,968</b>	<b>3%</b>	<b>20,829,571</b>	<b>21,558,605</b>	<b>22,313,157</b>
Open University (Fall & Spring)	1,851,999	1,646,365	1,646,365	-	0%	1,646,365	1,646,365	1,646,365
Winter Self-Support	940,192	962,926	962,926	-	0%	962,926	962,926	962,926
Summer Self-Support	11,821,308	11,270,932	11,270,932	-	0%	11,270,932	11,270,932	11,270,932
Semester at CSUN (SAC)	1,034,944	883,639	814,889	(68,750)	-8%	814,889	814,889	814,889
Early Start	662,308	350,532	350,532	-	0%	350,532	350,532	350,532
Workshops	144,105	73,508	25,805	(47,703)	-65%	25,805	25,805	25,805
<b>Subtotal University Access (UA)</b>	<b>16,454,856</b>	<b>15,187,902</b>	<b>15,071,449</b>	<b>(116,453)</b>	<b>-1%</b>	<b>15,071,449</b>	<b>15,071,449</b>	<b>15,071,449</b>
Student Success Pathway (SSP)/Intensive English Program (IEP)	1,549,077	1,083,553	1,036,700	(46,853)	-4%	1,047,067	1,057,538	1,068,113
Contracted Custom Design Program (Short Term Programs)	198,250	176,450	252,424	75,974	43%	252,424	252,424	252,424
International Education (Oman Partnership)	100,000	130,000	179,000	49,000	38%	179,000	179,000	179,000
<b>Subtotal International Programs and Partnerships (IPP)</b>	<b>1,847,327</b>	<b>1,390,003</b>	<b>1,468,124</b>	<b>78,121</b>	<b>6%</b>	<b>1,478,491</b>	<b>1,488,962</b>	<b>1,499,537</b>
<b>Subtotal before Credits &amp; Adjustments</b>	<b>36,672,673</b>	<b>36,183,821</b>	<b>36,762,457</b>	<b>578,636</b>	<b>2%</b>	<b>37,379,511</b>	<b>38,119,016</b>	<b>38,884,143</b>
Credits & Adjustments (Provision, Refunds, Investment Inc.)	661,531	250,208	208,000	(42,208)	-17%	100,000	100,000	100,000
<b>Total Revenue</b>	<b>37,334,204</b>	<b>36,434,029</b>	<b>36,970,457</b>	<b>536,428</b>	<b>1%</b>	<b>37,479,511</b>	<b>38,219,016</b>	<b>38,984,143</b>
Management and Supervisory	963,421	960,477	1,084,005	123,528	13%	1,105,685	1,127,799	1,150,355
Support Staff Salaries	4,401,950	4,578,055	5,019,332	441,277	10%	5,119,719	5,222,113	5,326,555
Overtime	6,949	2,587	0	(2,587)	-100%	-	-	-
Student Assistant	277,338	298,974	412,245	113,271	38%	420,490	428,900	437,478
Extension/Summer Faculty [instructional pay]	7,409,170	7,610,942	7,898,954	288,012	4%	8,056,933	8,218,072	8,382,433
Special Consultants(Extra Pay) [non-instructional pay]	816,801	782,666	588,787 *	(193,880)	-25%	600,563	612,574	624,825
<b>Subtotal Payroll</b>	<b>13,875,629</b>	<b>14,233,701</b>	<b>15,003,322</b>	<b>769,621</b>	<b>5%</b>	<b>15,303,389</b>	<b>15,609,457</b>	<b>15,921,646</b>
<b>Benefits</b>	<b>3,812,585</b>	<b>4,044,982</b>	<b>4,226,967 *</b>	<b>181,985</b>	<b>4%</b>	<b>4,311,506</b>	<b>4,397,736</b>	<b>4,485,691</b>
<b>Total Compensation</b>	<b>17,688,214</b>	<b>18,278,683</b>	<b>19,230,289</b>	<b>951,606</b>	<b>5%</b>	<b>19,614,895</b>	<b>20,007,193</b>	<b>20,407,337</b>
Supplies and Services	226,478	333,259	969,147 *	635,889	191%	988,530	1,008,301	1,028,467
Misc Financials Expense	363,175	328,701	370,000	41,299	13%	377,400	384,948	392,647
Rentals and Leases	302,264	316,279	291,087	(25,192)	-8%	296,909	302,847	308,904
Repairs and Maintenance	264	40,554	130,000	89,446	221%	132,600	135,252	137,957
Postage and Freight	18,671	15,155	17,700	2,545	17%	18,054	18,415	18,783
Printing	88,761	78,546	78,195	(351)	0%	79,759	81,354	82,981
Advertising and Promo Publ	1,016,987	1,349,904	1,711,561	361,656	27%	1,745,792	1,780,708	1,816,322
Insurance and Litigation	180,644	192,443	246,198	53,755	28%	251,122	256,144	261,267
Subscriptions	106,435	38,782	48,570	9,788	25%	49,541	50,532	51,543
Workshop and Conference Fees	90,169	100,262	192,020	91,758	92%	195,860	199,777	203,773
Contractual Services	629,555	598,938	1,033,974	435,036	73%	1,054,654	1,075,747	1,097,262
State Pro Rata Charges	85,912	85,083	91,992	6,909	8%	93,832	95,708	97,623
Serv Frm Other Funds Agencies	7,080,753	7,626,130	7,880,510	254,380	3%	8,038,120	8,198,883	8,362,860
Other Expenses	107,713	174,607	172,932	(1,675)	-1%	176,391	179,918	183,517
Travel	171,941	161,973	275,999	114,026	70%	281,519	287,149	292,892
Communications	55,053	52,351	49,173	(3,179)	-6%	50,156	51,160	52,183
Technology	66,349	92,138	91,250	(888)	-1%	93,075	94,937	96,835
Equipment	24,322	9,408	12,000	2,592	28%	12,240	12,485	12,734
Transfers In	(222,288)	(199,823)	(898,149) *	(698,326)	349%	(916,112)	(934,434)	(953,123)
Transfers Out	3,458,539	3,435,590	4,103,290 *	667,700	19%	4,185,356	4,269,063	4,354,444
<b>Total Operating</b>	<b>13,851,697</b>	<b>14,830,280</b>	<b>16,867,449</b>	<b>2,037,169</b>	<b>14%</b>	<b>17,204,798</b>	<b>17,548,894</b>	<b>17,899,872</b>
<b>Total Expenses</b>	<b>31,539,911</b>	<b>33,108,963</b>	<b>36,097,738</b>	<b>2,988,775</b>	<b>9%</b>	<b>36,819,693</b>	<b>37,556,087</b>	<b>38,307,209</b>
<b>Contribution</b>	<b>5,794,292</b>	<b>3,325,066</b>	<b>872,719</b>	<b>(2,452,347)</b>	<b>-74%</b>	<b>659,817</b>	<b>662,929</b>	<b>676,934</b>
Transfer to Capital Renewal Fund	3,000,000	2,500,000	2,000,000	(500,000)	-20%	2,000,000	2,000,000	2,000,000
<b>Net Contribution</b>	<b>2,794,292</b>	<b>825,066</b>	<b>(1,127,281)</b>	<b>(2,646,906)</b>	<b>-321%</b>	<b>(1,340,183)</b>	<b>(1,337,071)</b>	<b>(1,323,066)</b>
<b>Reserves</b>								
441-XX Operating Fund (Including Early Start and ReLAY Institute)	21,197,668	22,022,734	20,895,454	(1,127,280)	-5%	19,555,271	18,218,200	16,895,134
443 - Construction/Capital Renewal Fund	11,439,196	14,103,698	16,233,598	2,129,900	19%	18,363,598	20,493,598	22,623,598
<b>Total 441 + 443 Fund Balance</b>	<b>32,636,864</b>	<b>36,126,432</b>	<b>37,129,052</b>	<b>1,002,620</b>	<b>3%</b>	<b>37,918,869</b>	<b>38,711,798</b>	<b>39,518,732</b>

\* The ReLAY Institute budget includes: \$86K in Payroll expenses, \$600K in Supplies and Services, \$700K in Transfers In (to 44105), \$700K in Transfers Out (from 44101).





California State University, Northridge

44104 - EXL Early Start

Budget Variance to Projection - Favorable (Unfavorable)

As Of: March 31, 2019

Report ID: CFSSENTBD  
Scope ID: CFS\_ENT\_BD

Run: April 05, 2019 at 09:28

	YTD Budget	YTD Actuals	Var Budg \$	Var Budg %	Full Year Budget 18/19	Full Year Projection 18/19	Var Budg 18/19	Full Year Budget 19/20	Var to FY Proj 18/19	Notes
ExL - Spec Sess Arranged/Other Revenues	500,000	296,958	(203,042)	-68.37%	748,361	350,532	(397,829)	350,532	(0)	e
	500,000	296,958	(203,042)	-68.37%	748,361	350,532	(397,829)	350,532	(0)	
Tenured & Tenure Track Faculty	0	900	(900)	N/A	0	0	0		0	
Extension/Summer Faculty	345,830	112,721	233,109	206.80%	345,830	112,721	233,109	112,721	0	
Salaries	345,830	113,621	232,209	204.37%	345,830	112,721	233,109	112,721	0	
Benefits	23,392	15,818	7,574	47.88%	23,392	15,819	7,573	15,819	0	i
Operating Expenses										
Utilities	0	0	0	N/A	0	0	0		0.00%	
Supplies and Services	0	0	0	N/A	0	0	0		0.00%	
Misc Financials Expense	0	0	0	N/A	0	0	0		0.00%	
Rentals and Leases	0	0	0	N/A	0	0	0		0.00%	
Repairs and Maintenance	0	0	0	N/A	0	0	0		0.00%	
Postage and Freight	0	0	0	N/A	0	0	0		0.00%	
Printing	0	0	0	N/A	0	0	0		0.00%	
Advertising and Promo Publ	0	0	0	N/A	0	0	0		0.00%	
Insurance and Litigation	0	0	0	N/A	0	0	0		0.00%	
Non Library Subscriptions	0	0	0	N/A	0	0	0		0.00%	
Workshop and Conference Fees	0	0	0	N/A	0	0	0		0.00%	
Contractual Services	0	0	0	N/A	0	0	0		0.00%	
State Pro Rata Charges	0	0	0	N/A	0	0	0		0.00%	
Serv Frm Other Funds Agencies	56,815	41,487	15,328	36.95%	56,815	41,487	15,328	41,487	0.00%	
Other Expenses	0	0	0	N/A	0	0	0		0.00%	
Travel	0	0	0	N/A	0	0	0		0.00%	
Communications	0	0	0	N/A	0	0	0		0.00%	
Technology	0	0	0	N/A	0	0	0		0.00%	
Financial Aid Operations	0	0	0	N/A	0	0	0		0.00%	
Equipment	0	0	0	N/A	0	0	0		0.00%	
Capital Outlay	0	0	0	N/A	0	0	0		0.00%	
Operating Expenses	56,815	41,487	15,328	36.95%	56,815	41,487	15,328	41,487	0	
Total Expenditures	426,037	170,926	255,111	149.25%	426,037	170,027	256,010	170,027	0	
Net Revenue	73,963	126,032	52,069	41.31%	322,324	180,505	(141,819)	180,505	(0)	
Transfers In and Out										
Transfers In	0	0	0	N/A	0	0	0		0.00%	
Debt Service	0	0	0	N/A	0	0	0		0.00%	
Transfers Out	322,324	180,505	141,819	78.57%	322,324	180,505	141,819	180,505	0.00%	ii
Transfers In and Out	322,324	180,505	141,819	78.57%	322,324	180,505	141,819	180,505	0	
Change in Fund Balance	(248,361)	(54,473)	193,888	355.94%	0	0	0	0	(0)	
Beginning Fund Balance	0	0			103,561	103,561	0	103,561		
Ending Fund Balance	(248,361)	(54,473)			103,561	103,561	0	103,561		
Restricted For Encumbrances	0	0			0	0	0	0		
Unrestricted Fund Balance	(248,361)	(54,473)			103,561	103,561	0	103,561		



California State University, Northridge

44105 - ReLAY Institute

Budget Variance to Projection - Favorable (Unfavorable)

As Of: March 31, 2019

Report ID: CFSSENTBD  
Scope ID: CFS\_ENTBD2

Run: May 14, 2019 at 17:57

	Full Year Budget 18/19	Full Year Projection 18/19	Var Budg 18/19	Full Year Budget 19/20	Var to FY Proj 18/19	Notes
				0	0	
<b>Total Revenues</b>		0	0	0	0	
Special Consultants(Extra Pay)		21,250	(21,250)	85,000	(63,750)	s
<b>Total Salaries</b>		21,250	(21,250)	85,000	(63,750)	
		308		1,233		
<b>Total Benefits</b>		308	(308)	1,233	(924)	t
				600,000		
<b>Total Operating Expenses</b>		0	0	600,000	(600,000)	u
<b>Total Expenditures</b>	0	21,558	(21,558)	686,233	(664,674)	
<b>Net Revenue</b>	0	(21,558)	(21,558)	(686,233)	(664,674)	
<b>Transfers In and Out</b>						
Transfers In	0	(50,000)	50,000	(700,000)	650,000	hh
Transfers In and Out	0	(50,000)	50,000	(700,000)	650,000	
<b>Change in Fund Balance</b>	0	28,442	28,442	13,768	(1,314,674)	
<b>Beginning Fund Balance</b>	0	0	0	28,442		
<b>Ending Fund Balance</b>	0	28,442	28,442	42,209		
Restricted For Encumbrances	0	0	0	0		
<b>Unrestricted Fund Balance</b>	0	28,442	28,442	42,209		

California State University, Northridge

44301 - Tsf Cerf-Maint And Equipment

Budget Variance to Projection - Favorable (Unfavorable)

As Of: March 31, 2019

Report ID: CFSNTBD  
Scope ID: CFS\_ENT\_BD

Run: April 05, 2019 at 09:28

	YTD Budget	YTD Actuals	Var Budg \$	Var Budg %	Full Year Budget 18/19	Full Year Projection 18/19	Var Budg 18/19	Full Year Budget 19/20	Var to FY Proj 18/19	Notes
External Investment Income Revenues	90,000	132,159	42,159	31.90%	120,000	132,159	12,159	130,000	(2,159)	I
	90,000	132,159	42,159	31.90%	120,000	132,159	12,159	130,000	(2,159)	
Salaries	0	0	0	N/A	0	0	0		0	
Benefits	0	0	0	N/A	0	0	0		0	
Operating Expenses	0	0	0	N/A	0	0	0		0	
Total Expenditures	0	0	0	N/A	0	0	0	0	0	
Net Revenue	90,000	132,159	42,159	31.90%	120,000	132,159	12,159	130,000	(2,159)	
Transfers In and Out										
Transfers In	(500,000)	(1,532,243)	1,032,243	67.37%	(500,000)	(2,532,243)	2,032,243	(2,000,000)	-53224287.00%	hh
Debt Service	0	0	0	N/A	0	0	0		0.00%	
Transfers Out	0	0	0	N/A	0	0	0		0.00%	
Transfers In and Out	(500,000)	(1,532,243)	1,032,243	67.37%	(500,000)	(2,532,243)	2,032,243	(2,000,000)	(532,243)	
Change in Fund Balance	590,000	1,664,402	1,074,402	64.55%	620,000	2,664,402	2,044,402	2,130,000	530,084	
Beginning Fund Balance	0	0			11,439,196	11,439,196	0	14,103,598		
Ending Fund Balance	590,000	1,664,402			12,059,196	14,103,598	2,044,402	16,233,598		
Restricted For Encumbrances	0	0			0	0	0	0		
Unrestricted Fund Balance	590,000	1,664,402			12,059,196	14,103,598	2,044,402	16,233,598		