



# LAKE TAHOE UNIFIED SCHOOL DISTRICT CERTIFICATED EMPLOYMENT OPPORTUNITY

April 2, 2018

**POSITION:** Early Childhood Special Education Teacher

**SITE:** Al Tahoe Preschool

**STATUS:** *This is a full-time (1.0 fte), probationary assignment*

**SCHOOL YEAR:** 2018 – 2019

**DUTY DAYS:** 183 Duty Days – 08/22/2018 – 06/13/2019 (*pending snow days*)

**SUMMARY:**

Under general supervision, the Education Specialist will provide specialized academic instruction utilizing appropriate strategies to Preschool age children who have disabilities – including cognitive, social/emotional, language, or physical – and qualify for special education services.

**ESSENTIAL DUTIES & RESPONSIBILITIES:**

Please note: Any one position may not include all of the listed duties, nor do all of the listed examples include all tasks that may be found in positions within this classification.

- Familiar with early childhood developmental stages.
- Familiar with early childhood social development.
- Familiar with early childhood language development.
- Familiar with early childhood physical development.
- Familiar with early childhood readiness to learn.
- Familiar with State Preschool framework.
- Familiar with State Preschool assessments.
- Plan, design, and implement a comprehensive standards-based instructional program.
- Provide students with specialized instruction based on their unique needs resulting from their identified disabilities.
- Act as case manager/carrier for assigned students.
- Assess students and write individual educational plans (IEPs) to meet the individual student needs.
- Monitors individual student's progress utilizing data that reflects student performance on his or her IEP goals; adjusts instruction as needed based on analysis of the data.
- Collaborates and schedules IEP meetings with required members.
- Participate as a member of the IEP team and provide input to the IEP Goals.
- Collaborate with other teachers and facilitate the integration of students into general education classes. Monitor student progress and the overall effectiveness of the integration models.
- Understand and relate to students with special needs assuring the proper implementation of educational programs including designing and implementing appropriated behavior management techniques for use in instructional and disciplinary purposes.
- Writes and implements effective behavior plans for students
- Prepare all necessary reports and maintain educational records required and necessary to provide a quality educational program.
- Understand principles and practices related to instruction and program development for young children with Autism and developmental disabilities.
- Establish and maintain cooperative and effective working relationships with parents, general education teachers, and other service providers or agencies.

- Communicate effectively with parents, team members, staff, and agency representatives.
- Demonstrates knowledge of special education laws as well as SELPA and District policies and procedures.
- Participate in professional development and maintain a high level of professional competence.
- Establishes and maintains a safe, orderly, and child centered classroom environment.
- If assigned to an Itinerant position the employee will be required to drive frequently for department business.

**QUALIFICATIONS:**

- Possess a valid California or out-of-state Education Specialist Credential: Early Childhood Special Education **Required**
- Mild/Moderate and/or Moderate/Severe disabilities authorization **Preferred**
- Autism Spectrum Disorders authorization **Preferred**
- Possess an *English Language Learner* certificate **Required**
- Have knowledge of child developmental stages **Required**
- Bilingual: Spanish **Preferred**

**DESCRIPTION OF PHYSICAL REQUIREMENTS:**

- Position requires normal physical strength and endurance for standing, sitting, bending, and walking. Position may require sitting or standing for extended periods of time, for example when working at a desk, conference table, small student classroom table, or in meetings in various configurations.
- Vision sufficient to read printed materials; hearing and speech sufficient to conduct normal in-person and telephone conversations.
- Work assignments are normally located in a work environment with light physical activity and require light physical effort.
- May require lifting 25 pounds maximum or carrying any object weighing over 15 pounds.

**SALARY AND BENEFITS:**

The entry-level range on the 2017 – 2018 Certificated Salary Schedule is \$47,475 – \$67,374, with an additional amount of \$1,732 granted annually for each post Baccalaureate degree. The benefits include subsidized Medical/Prescription, Dental, and Vision for employee and family, plus Life Insurance (for employee only).

**APPLICATION PROCEDURE:**

Please submit a COMPLETE online application packet at [www.edjoin.org](http://www.edjoin.org) with the following:

1. EdJoin online application;
2. Cover letter elaborating on training, goals, and experience;
3. Resume;
4. Copy of valid California or out-of-state teaching credential;
5. Copy of BCLAD or Bilingual Authorization in Spanish;
6. Copy of college/university transcripts;
7. Copy of passing exam score(s) pertaining to credential(s) held;
8. Signed and dated letters of recommendation (3 minimum).

***PLEASE SCAN AND UPLOAD SIGNED AND DATED LETTERS! LETTERS THAT ARE NOT SIGNED AND DATED WILL NOT BE CONSIDERED AND MAY RESULT IN AN INCOMPLETE APPLICATION PACKET.***

Questions regarding this position may be directed to: Danielle Cvitanich, (530) 541-2850 ext. 1036 or [dcvitanich@ltusd.org](mailto:dcvitanich@ltusd.org).

**DEADLINE FOR APPLICATION: OPEN UNTIL FILLED**

***Lake Tahoe Unified School District is an Equal Opportunity/Affirmative Action/ADA Employer***