

Information Technology: What to Expect in AY 2023-24

Deans and Chairs Retreat
October 2, 2023

Agenda

Academic Technology

- Engaging Faculty
- Artificial Intelligence
- CSUN Canvas Template
- Student Tech Resources Module
- *Canvas Insights* – early alerts tool
- Instructional Technology
- Universal Design Center and Accessibility

Information Technology

- Technologies for Faculty
- Classroom Upgrades
- Information Security

Academic Technology: Who We Are

- Instructional Technology
- Universal Design Center
- Canvas Data & Analytics
- Two AT Faculty Fellows
- Doctoral Students Technology Equity Fellow
- Workshops and trainings
- Support

ACADEMIC TECHNOLOGY

Faculty Engagement

- Academic Technology Newsletter
- Faculty Media Studio
 - Produce video and audio content including Lecture Recordings and Grant Proposal videos
 - Lightboard
 - Greenscreen



Subscribe to AT Newsletter

Falling for Academic Technology



Meet your Academic
Technology Team at our
Fall Open House

October 24th from 12:00pm to 2:00pm

Garden Level of University Library;

Rooms 30 through 36



Scan the code to RSVP

<https://tinyurl.com/b2t6sk9b>



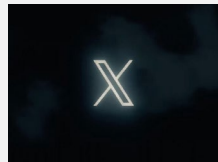
10/5/2023

ACADEMIC TECHNOLOGY

- One-on-one consultations
 - Schedule time online to meet with members of the AT team on a variety of topics
- Follow us on Social Media for more technology tips & resources



[Schedule Your Booking](#)



Artificial Intelligence

- **Workshops on Artificial Intelligence**

- Chairs Leadership Academy – **October 5**
- Saving Time by Using Generative AI - **October 11**
- Generative AI and Design Using Adobe Express - **October 18**
- TurnItIn New AI Detection Capabilities - **November 13 & December 1**

- **Past Workshops**

- ChatGPT and AI in Education
- ChatGPT and Plagiarism Detections
- TurnItIn New AI Detection Capabilities
- Save Time by Using Generative AI
- Generative AI and Design Using Adobe Express



ARTIFICIAL INTELLIGENCE

CSUN

CALIFORNIA
STATE UNIVERSITY
NORTHRIIDGE

Office of the Provost and Vice President
for Academic Affairs

MEMORANDUM

To: CSUN Faculty, Department Chairs, Deans

From: Dr. Meera Komarraju, Provost *Meera Komarraju*
Dr. Michael Neubauer, Faculty President *Michael Neubauer*

Date: August 25, 2023

Subject: Guidance on Maintaining Academic Integrity in an Artificial Intelligence World

We are happy to announce a collaborative effort to provide guidance to faculty as it pertains to academic integrity and artificial intelligence. A collaboration of colleagues from multiple offices generated an FAQ guiding document to support deans, chairs, and faculty with the new technology and the challenges it presents in the classroom.

Please find the attached FAQ which contains guidance on the following topics:

1. What can faculty do to prepare ahead of the upcoming semester with AI in mind?
2. If I do not permit the use of AI in my class, what should I do if I suspect a student used AI?
3. Are third party detection tools acceptable to use?
4. How accurate are AI detection scores?
5. What is flagged in AI detection tools?
6. What mitigation strategies can faculty employ?

In addition, please feel free to access Faculty Development's Teaching Toolkit on Canvas, where you can find suggestions for syllabus language related to Artificial Intelligence. That document can be found here: <https://canvas.csun.edu/courses/93131/pages/academic-integrity-section-overview>.

We would like to thank our colleagues for their expertise and guidance in preparing this timely FAQ:

- Dr. Helen Heinrich, Associate Vice President for Academic Technology
- Dr. Zeina Otaky-Ramirez, Assistant Dean of Students and Director of Student Conduct and Ethical Development
- Dr. Whitney Scott, Director of Faculty Development

We anticipate this will be an on-going conversation in the coming months and years and we welcome your comments and experiences.

CSUN

Information
Technology

Information Technology
Artificial Intelligence
Resources



CSUN

Undergraduate
Studies

Faculty
Development

Faculty Development
Academic Integrity
Teaching Toolkit



CSUN Canvas Template – New!

CSUN Canvas Template (BETA)
COURSE

Preview Details Version notes

Modules (6)
Assignments (2)
Pages (43)
Discussions (1)
Quizzes (5)
Files (91)

Start Here with Best Practices - DO NOT PUBLISH

This is a hidden module with samples faculty can copy into their courses

- Dear faculty, How to use this template
- Template extensions: Buttons and headers
- Homepage options and use
- Faculty FAQ about using Canvas and this template

More teaching and equity resources

- Making your Canvas accessible to all students
- Sample Text for the Canvas Pages
- Rubrics for faster, more equitable grading


Welcome - Week 0

- Welcome to our course



- Test course has the template

Student Technology Resources Module – New!



FEATURED

MODULE

CSUN Student Technology Resources

Undergraduate - Graduate

Kacee Forte

↓ 67 ★ 10

CSUN Student Technology Resources

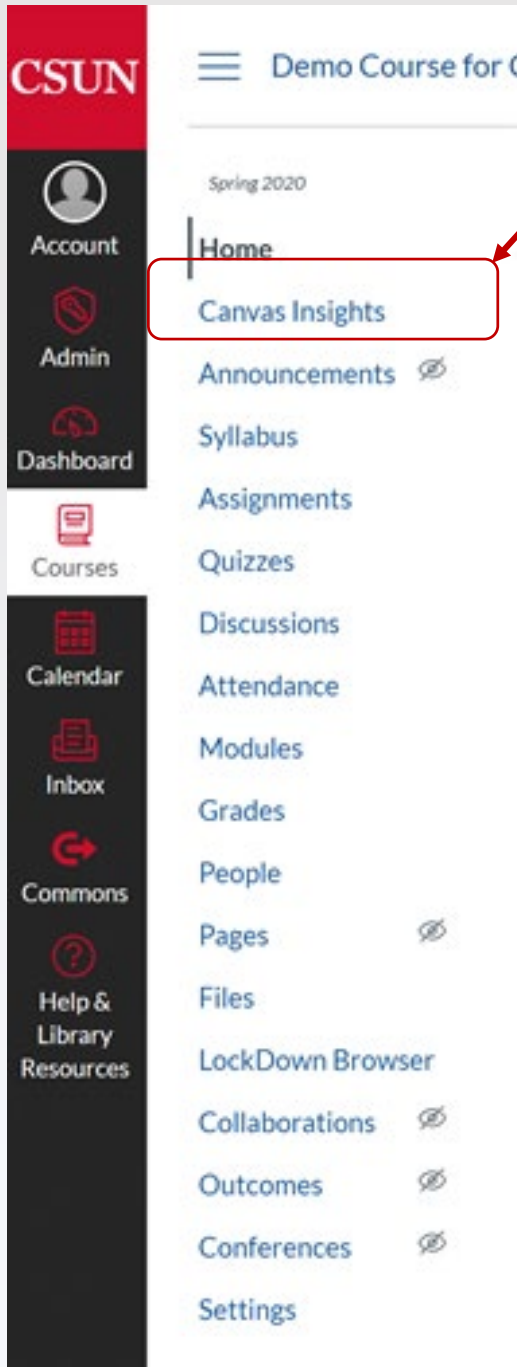
MODULE

Preview Details Version notes

Modules (1)
Pages (16)
Files (32)

CSUN Student Technology Resources

- Start Here
- Internet Access, Security & CSUN Password
- Canvas Student Guides
- Zoom Resources
- On campus computer and print labs
- Device Loaner Program
- Software & Hardware Available
- myCSUNbox
- LinkedIn Learning
- CSUN Mobile App
- Respondus Lockdown Browser
- Social Media



Canvas Insights: Overview and Access

- Developed in collaboration with CSUN faculty
- Available only at CSUN
- Back-end Canvas data received daily from Canvas (24hr delay); loaded into Tableau and integrated with PSoft.
- Includes 3 editable email templates, based on growth mindset language:
 - “Needs help”
 - “Positive feedback”
 - “I am here to help”
- Integrated into Canvas for faculty's convenience
- Easy to use
- Students do not have access

10/5/2023

Canvas Insights: Filters and Data Elements

Canvas Insights

Data as of: 2023-05-15 13
About Canvas Insights

Demo Course for Canvas Insights

Start	End	Assignment Count
2020-02-03		7

.	CSUN ID	Email	Student Name	Late Online Submissions	Missed Online Submissions	Assignment Score	Total Course Grade (%)
Email this list							

Course
Demo Course for Canvas Insights

Total Course Grade (%)
14.98 87.49

Sort by
CSUN ID

Assignment Group
(All)

Assignment Name
(All)

Assignment Score
0.00 559.00

Late Online Submissions
0

Missed Online Submissions
4

Checked Syllabus Tool
 Yes
 No

Checked Gradebook Tool
 Yes
 No

Logged into Course in past two weeks
 Yes
 No

Data refreshed from Canvas

1 All Classes in Semester

2 Average Total

3 Display Order

4 Filter by Assignment Group

5 Filter by Assignment Name

6 Filter by Assignment Score

7 Filter by Late Submission

8 Filter by Missed Submission

9 Linked to Syllabus

10 Linked to Gradebook

11 Linked to Student Log-in to Canvas in last 2 weeks

- Reach out on a regular basis to students
- Provide timely feedback on assignments
- Monitor students' progress in the course – Using analytics
- Follow up with students during office hours or over email
- Provide as sense of caring by encouraging students - "you can still do it" (growth mindset)

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	No.	CSUN ID
Email this list	1	200444444
	2	200444444
	3	200444444



Canvas Messaging

Send	Student Id	Name	Last Sent	History
<input checked="" type="checkbox"/>	100400440	Melody Veritate Satya Rama Singh	02/21/19 10:10:28AM	Messages
<input checked="" type="checkbox"/>	200110200	Webster Jerry D		
<input checked="" type="checkbox"/>	200041040	Goffredo Jesus Javier		
<input checked="" type="checkbox"/>	200270000	Castaneda Jocelyn		
<input checked="" type="checkbox"/>	200444404	Albano Kevin		
<input checked="" type="checkbox"/>	200030040	Aguilar Leslie James		
<input checked="" type="checkbox"/>	200130042	Ortiz Mito Mariana		
<input checked="" type="checkbox"/>	200100200	Dubrud Matthew Edward		
<input checked="" type="checkbox"/>	100001000	Lemus Mariana Ann		
<input checked="" type="checkbox"/>	200130000	Godinez De Leon Martin Arturo Daniel		
<input checked="" type="checkbox"/>	200000770	Phillips Nana Mary		
<input checked="" type="checkbox"/>	100000040	Moskunas Otona		
<input checked="" type="checkbox"/>	200052310	Velasquez Ricardo Antonio		
<input checked="" type="checkbox"/>	200042070	Simon Robert Lee		
<input checked="" type="checkbox"/>	200100700	Hernandez Roman Joseph		
<input checked="" type="checkbox"/>	200100274	Selvan David		
<input checked="" type="checkbox"/>	200200001	Dempsey Sophia		
<input checked="" type="checkbox"/>	200010000	Vila Teresa		

Select Message to Send

- Needs Assistance
- Positive Feedback

1

Select Message to Send
Needs Assistance

Subject: Help with your course

Message Text (change only email body)
Dear <STU_NAME>,

I noticed that you are currently not doing as well as I know you can, and would like to help. Let's talk about how to improve. Please contact me so we can develop a plan.

Professor <FAC_NAME>

Send Email

2

Select Message to Send
Positive Feedback

Subject: Great progress

Message Text (change only email body)
Dear <STU_NAME>,

Congratulations! I've noticed how hard you've worked, and it looks like all your effort is paying off. Keep it up!

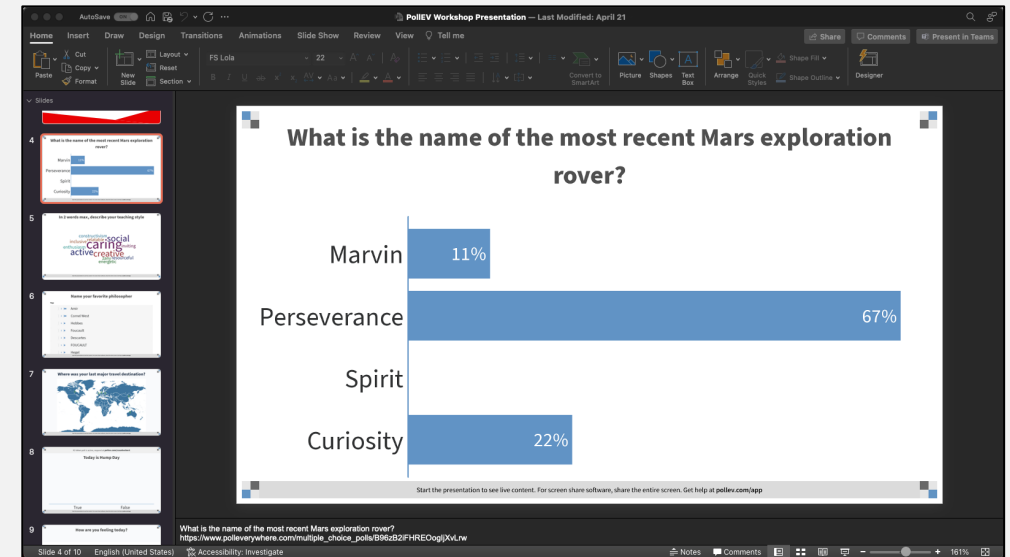
Professor <FAC_NAME>

Send Email

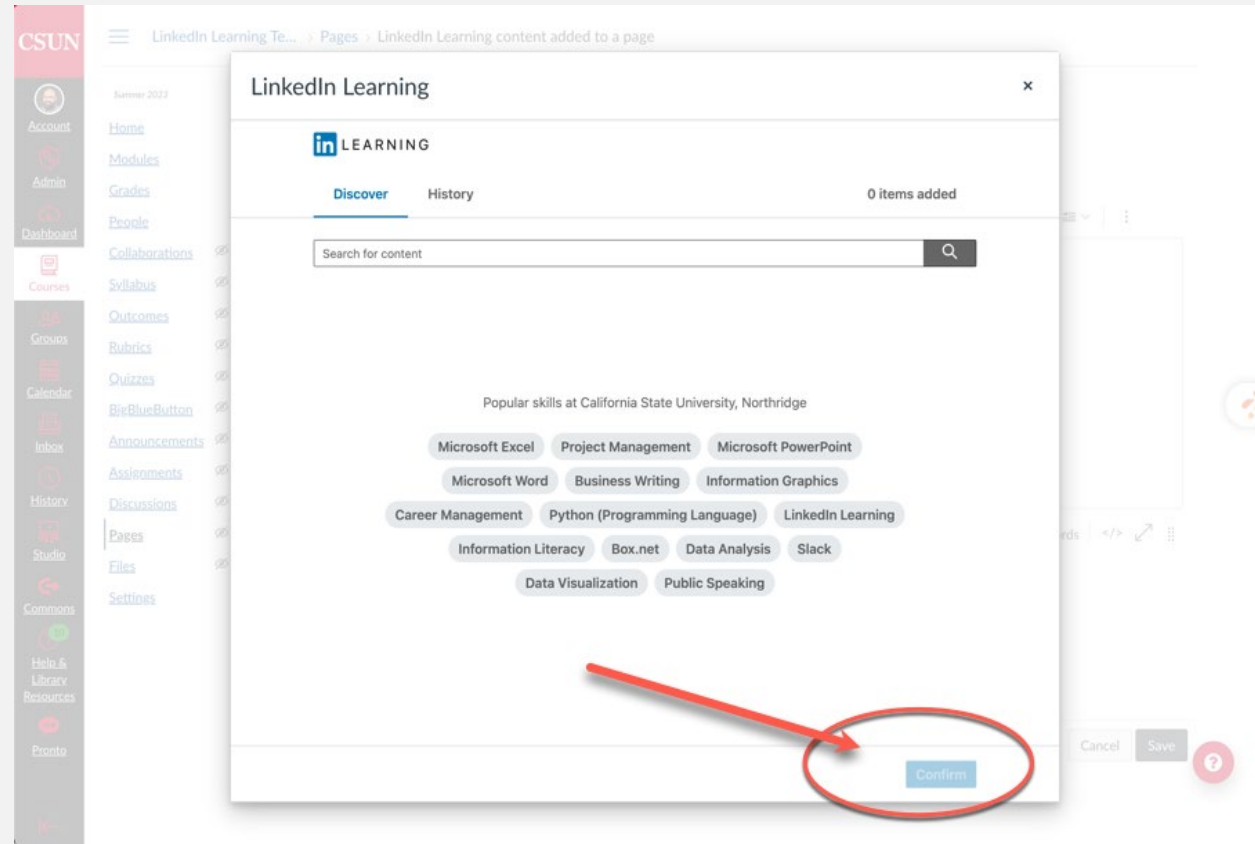
ACADEMIC TECHNOLOGY

PollEverywhere: Expanded

- Quickly and easily add engaging polls to your courses whether they meet in-person, online, or mixed modality. Participants can interact with their mobile devices, computers, phones with real-time results. Embed directly into your presentations or present directly from the web.



LinkedIn Learning Canvas Integration



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Fall Workshops & Trainings

- CSUN Instructional Technologies:
 - Canvas, Panopto, Zoom, PollEverywhere, Canvas Studio, etc.
- New workshops:
 - *Save Time by Using Generative AI*
 - *Generative AI and Design (Adobe Express)*
 - *TurnItIn AI Detection*



SCAN Here for
Training Calendar

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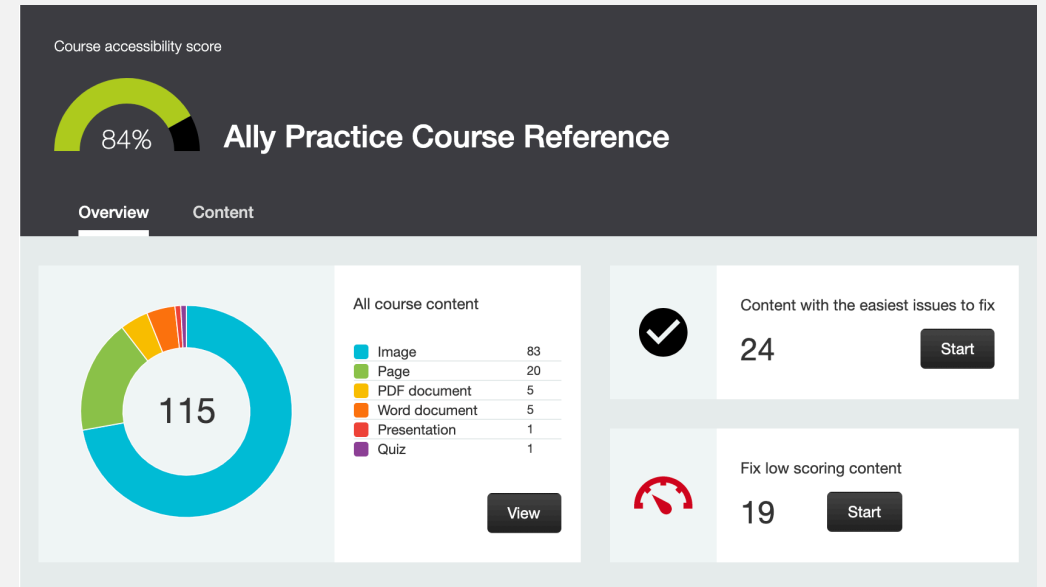
- Universal design approach to accessibility
- 9th Circuit Court decision in 2021
 - Reaffirming materials must be accessible prior to the start of class
- Diverse students
 - Visible and invisible disabilities
 - English speakers of other languages
 - Students who are
 - Parents
 - Older and/or returning
 - Employed full-time
 - Commuters



ACADEMIC TECHNOLOGY

Universal Design Center (UDC)

- Resources
 - Canvas Ally
 - Course Accessibility Report
 - Alternative Formats
 - BeeLine Reader
 - Reading on screens
 - Adobe Acrobat Pro DC (PDFs)
 - EquatIO
 - Math, chemistry and physics
 - And more
 - Captioning through NCOD



ACADEMIC TECHNOLOGY

Universal Design Center (UDC)

- Training
 - Full accessibility series every semester (via Zoom)
 - Department customized trainings
- Support



ACADEMIC TECHNOLOGY

How to Contact Instructional Technology

Monday – Friday, 8 a.m. – 5 p.m.

FTC Walk-In Center University Library 33

Phone – 818-677-3443

Zoom – Meeting ID 971 2303 2517

Email – ftc@csun.edu

Information Technology



myCSUNBox Cloud Storage

- CSUN's secure cloud-based file storage and collaboration solution that gives students, faculty and staff the ability to access content at any time, from any device.
- All users are automatically provided with an individual myCSUNbox account and university divisions, colleges, departments, and other groups such as committees can request a group account by contacting the IT Help Center.
- **Confidential Data**
 - If you are storing confidential data online, you should only use [Confidential Box](#). You should not store confidential data in your regular myCSUNbox account. [Learn more about protected data here](#). Only users who have been cleared to access confidential data will be able to use Confidential Box.

Information Technology



Adobe Creative Cloud

- Adobe Creative Cloud licenses are available for all Faculty & Staff by requesting a license through the IT Help Center.
- Provides access to all Adobe products (Photoshop, In Design, Lightroom)

- *There is a \$18 cost per year for each license.

Information Technology



LinkedIn Learning

- LinkedIn Learning is an online educational platform that helps you discover and develop business, technology-related, and creative skills through expert-led course videos.
- With more than 5,000 courses and personalized recommendations, you can discover, complete, and track courses related to your field and interests. You can also choose to add these courses and related skills to your LinkedIn profile once you've completed them.

Information Technology



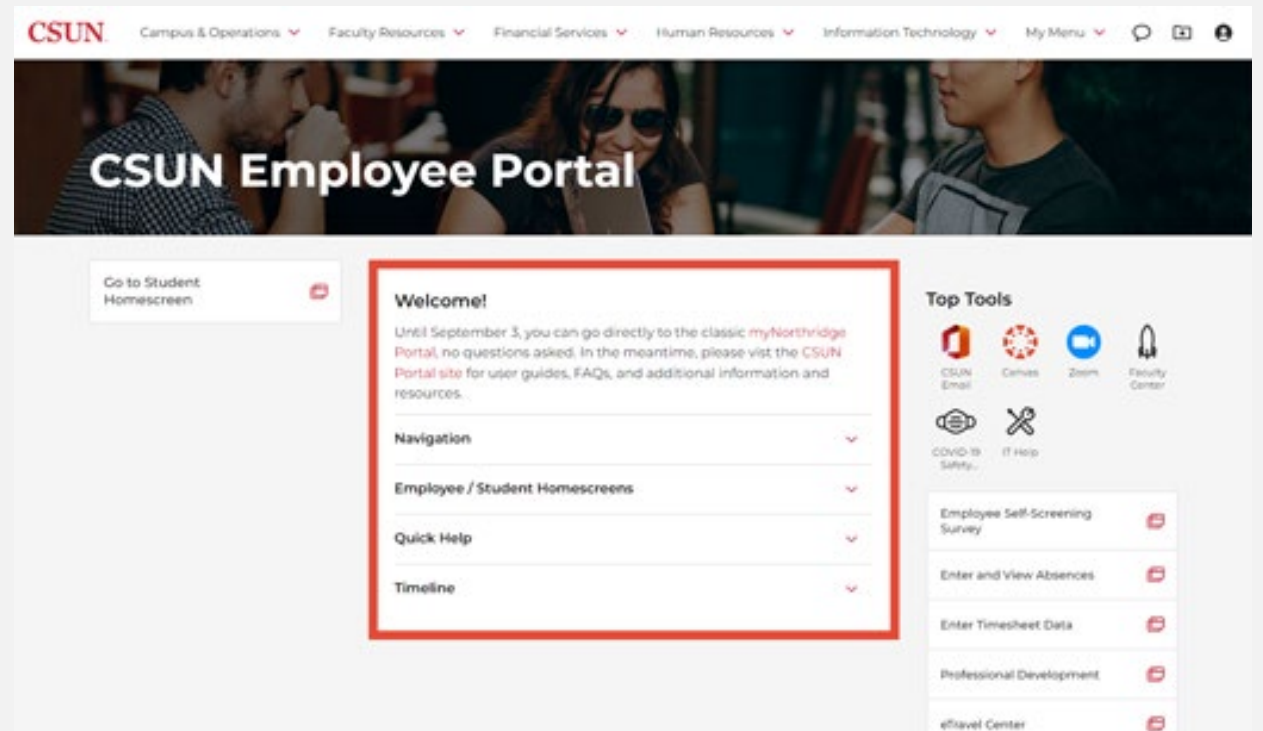
Qualtrics Survey Platform

- Qualtrics is CSUN's enterprise survey administration tool that is available to faculty, staff, and students. Qualtrics is an intuitive web-based tool to conduct survey research, evaluations and other data collection activities, all from any online location, any time you need!
 - A quick survey builder which guides the survey creation process
 - A question library with survey templates
 - Ability to send and track participation invitations and reminders
 - Ability to display survey results, graphically and statistically
 - Ability to export data to Excel or SPSS

Information Technology

CSUN Portal Redesign

- **Phase 1: Frequently Used Content - August 8, 2022**
- **Phase 2: Improved Functionality and Integration - Fall 2022**
- **Phase 3: User Experience Enrichment - Spring 2023**



Information Technology

Classroom Upgrades

- Hyflex Spaces (18)
 - Projector
 - Instructor-space facing camera
 - Student-space facing camera
 - Computer pre-equipped with Zoom
 - Document camera
 - Podium control panel
 - Microphone and speakers so faculty and students can interact in real-time with synchronous online students
- Broadcast Spaces (165)
 - Hyflex Build without the Student-Facing Camera

Information Technology

Classroom Upgrades



INFORMATION SECURITY

Multi-Factor Authentication (MFA)

- Mobile App is easiest and most convenient to use
- Having the application call you is costly and will eventually be phased out
- Any new applications purchases or developed are required to use CSUN SSO or have MFA

Google De-Provisioning

- Approximately 500K accounts have been suspended and the deletion process started
- We are still approximately 10T over the Google mandated quota with active accounts

Data Security

- Deans, department chairs, and heads of specific units (or their designees) that maintain student

records are “records custodians.” As such, they are responsible for the administration of FERPA in their unit, and shall establish procedures to ensure the confidentiality or access to data

- Know where data is stored
- Know what type of data is being stored