## *[Department Name]*

###### Prepared by [Name(s) of Department Assessment Liaison/Assessment Steering Committee]

###### CONTINUOUS ASSESSMENT CYCLE AND PROGRAM IMPROVEMENT PLAN

### Which ILO was assessed:

### [ ]  ILO 1 Communication (Spoken/Signed) [ ]  ILO 4 Critical Thinking [ ]  ILO 7 Quantitative Reasoning

### [ ]  ILO 2 Communication (Written) [ ]  ILO 5 Global Learning

### [ ]  ILO 3 Community Engagement [ ]  ILO 6 Information Literacy

### Expectations/Surprises (150-200 words)

### As you examine your results, do you see anything you expected? Please explain. Anything that was surprising? Please explain.

### Implications (150-200 words)

What implications do these results have for your program?

What implications do these results have for curriculum design?

### Closing the Loop

Based on the results, what changes will your department make? Use the following list as a guide and explain the curriculum, pedagogy, and assessment process adjustments:

**Program Curriculum**

[ ]  Revised content of program courses

[ ]  Developed annual meetings to facilitate optimal use of assessment results

[ ]  Added/deleted courses in the program

[ ]  Changed course sequences

[ ]  Created new or revised degree requirements

[ ]  Changed emphases for a new or vacant faculty position

[ ]  Revise/Eliminated or added prerequisites

[ ]  Changed degree program(s)

[ ]  Developed new degree program options

[ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Academic Processes**

[ ]  Made changes in pedagogy

[ ]  Facilitated curricular discussions at faculty meetings, curriculum committee meetings,
and faculty retreats

[ ]  Justified past curricular changes

[ ]  Showed program improvement resulting from those changes

[ ]  Developed academic services for students

[ ]  Reevaluated department strategic plan

[ ]  Offered new career exploration and career services for students

[ ]  Enhanced program recruiting literature and websites to provide students with
academic and program information

[ ]  Shared assessment information with alumni and program advisory boards

[ ]  Refine instructional techniques

[ ]  Enhanced in advising processes

[ ]  Revised/Eliminated or added admission criteria

[ ]  Improved technology

[ ]  Made changes in personnel

[ ]  Changed frequency or schedule of course offerings

[ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Evaluation Plan**

[ ]  Implemented new assessment methods

[ ]  Refined assessment methods

[ ]  Revised/Eliminated or added learning objectives /outcomes

[ ]  Revised/Eliminated or added measurement tools

[ ]  Revised/Eliminated or added data collection methods

[ ]  Revised/Eliminated or added targets and standards

[ ]  Revised/Eliminated or added sampling

[ ]  Revised/Eliminated or added success criterion

[ ]  Revised/Eliminated or added mission statement

[ ]  Revised/Eliminated or added vision statement

[ ]  Revised/Eliminated or added program goals

[ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### EXTERNAL ACCREDITATION AND PROGRAM REVIEW IMPROVEMENT PLAN

#### All departments/programs please answer the following:

1. Do you have an outside accrediting body for your program: [ ]  No [ ]  Yes. If yes, list the name of the accrediting agency: Click or tap here to enter text.
2. When is your next program review or accreditation due: Click or tap here to enter text.

#### Only departments/programs using CSUN’s internal program review process please answer the following:

1. Which year are you in since the last program review cycle?

[ ] Yr. 1 [ ] Yr. 2 [ ] Yr. 3 [ ] Yr. 4 [ ] Yr. 5 [ ] Yr. 6 [ ] Yr. 7

(Self-Study Yr.)

1. For programs in years 1-6, using the department/program’s last MOU, please complete the following form addressing any recommendations. *(please reach out to* *Jennifer.Little@csun.edu* *if you need a copy of your program’s last MOU)*

|  |  |
| --- | --- |
| **MOU Recommendation(s) addressed** | **Describe how the department has specifically addressed those recommendations** |
| Example:*MOU Recommendation: #4: Encouraging more faculty to take advantage of professional development training, specifically in online instruction/pedagogy.* | Example:* *The chair has forwarded FTC training schedules to all full-time and part-time faculty each month to raise awareness.*
* *The FTC schedule and contact information has been posted in the mailroom, break room, and office for open communication.*
* *An ad-hoc online pedagogical committee has been formed and encouraged to share 5-10 minutes of new online pedagogical practices to their colleagues each faculty meeting (e.g. Canvas quiz updates, discussion forums best practices, zoom training, etc.).*
 |
| MOU Recommendation: | *
 |
| MOU Recommendation: | *
 |
| MOU Recommendation: | *
 |

*Use additional space as needed*