

**Michael D. Eisner College of Education**  
**Faculty Council**  
**Minutes: 11/6/17**  
**1-3pm**

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**Attending:** Ivor Weiner (President), Jack Bagwell, Jordan Eickman, Amy Hanreddy, David Kretschmer, Joanie Busillo-Aguayo, Kathy Rowlands, Sally Spencer, Shari Tarver-Behring.  
**Absent:** Pete Goldschmidt

**1. Review and Approval of 10/16/17**

**Minutes** <https://mycsun.box.com/s/qka6h07zeuxbx7wkxywwnz63bp0sjup>

- A. Motion and Second
- B. Approved

**2. Interim Dean's Report**

- A. Recruitment meeting (notes will be shared with numbers)
  - a. Impact of Cal State Apply on enrollment
  - b. Larger colleges experiencing greater impact
  - c. Sub options were not listed (e.g. ECE program)
  - d. Messages on dept and college websites with contact information for help with application
  - e. VV sending personalized messages to all on "in progress" list
  - f. Some departments will be calling individually
  - g. Fall applications have opened
  - h. Will be given \$4000 from chancellor's office to cover additional costs associated with recruitment
  - i. Marketing: Will film interviews with alumni and current students

**3. President's Report**

- A. No President's report at this time

**4. Faculty Council Website and Discussion of Outreach**

- A. Ian came to talk to the committee about website updates.
- B. He told us that we can arrange it to put up all our minutes, etc. We can go "as deep and as wide as we want."
- C. He also mentioned the social media network we tried for faculty a few years ago. At that time it wasn't successful, but we could try it again.
- D. Ivor mentioned that we want to assist the Dean's office in branding, recruitment, etc., and he wondered if there's a way to facilitate that process on line. He also mentioned a "one click button" for faculty to communicate with administration and Faculty Council (FC).
- E. David said perhaps we could have a link on the Faculty Governance page that faculty could use to "give suggestions."

- F. Ian said we could have a forum, in which people could submit suggestions to the Faculty President. He said that we can have as many of these types of data collection instruments as we want; they're easy to set up.
- G. Ivor is concerned about transparency with FC, and would like to see the minutes of FC available on line. And Amy mentioned the importance of multiple data points. Cathy suggested that old school "Suggestion Boxes" in the offices would also be helpful, and that the department rep would pick up the suggestions before meetings.
- H. Ian said that he could set up on-line forums that would go to a "Faculty President" account that would pass on to the next president. We are looking for "the least amount of clicks" and the most amount of information.
- I. The committee also discussed some opportunities for students to give feedback on line, but there are issues related to complaints about faculty that would be problematic. Joanie mentioned that it would be great, however, to give the students a forum for participating in ESAC, since it's so hard to get student representatives on the committee.

**5. Discussion of Potential FC Goals 2017/18**

- A. Ivor compiled the following list of potential goals for the committee.

**1. College Vision, Mission, Branding and Recruitment**

- 1. There is currently a recruitment committee with representatives from a variety of departments. Marketing is part of what that committee discusses. They are looking at branding. They are also looking at doing student interviews and testimonials.
- 2. It is agreed that we could do a better job of showing off our accomplishments (which are many).
- 3. We could have student video clips about the program, and testimonies from students in the field. Perhaps "Did You Know" links about people who have graduated and been highly successful.
- 4. It was suggested that FC will have its own discussion about branding in order to give input to the recruitment committee. We will have that discussion in FC this academic year.
- 5. **This conversation will include the College Website.**

**2. Dean Search**

- 1. The provost is waiting for Associated Students to send a representative for the committee before this moves forward.
- 2. Ivor suggests that we want to work on identifying the qualities that we want to see in a new dean

**3. Bylaws Revisions**

- 1. It was agreed that we spend a lot of time on that last year, and that we might let it sit for now.

**4. Student Support Structure**

1. EPC has a system that works well, and the question is do we want to try to replicate it at the College level.

#### **5. FC Communication**

1. Everyone agrees that we should work on this.

#### **6. Standing Committees of FC (ESAC and EFAC) including Workload and Equity**

1. Standing committees are supposed to come to FC once per semester, so that will happen in the next few meetings.
2. Junior faculty on too many committees?
3. Is there an equitable way to share that load with all faculty?
4. It seems that ESAC and EFAC are having difficulty getting senior faculty to participate.
5. Sally suggested that we might try to identify the benefits of faculty governance and distribute that to the faculty at large to try to get more participation.
6. Shari questioned whether we are systematically mentoring our new faculty across departments, and we discussed the importance of that, too. Different types of committee work and leadership outside the faculty governance structure also interfere with participation in faculty governance committees.
7. Sally also asked whether it would be appropriate to discuss the impact of email on faculty workload.

#### **7. Facilities**

1. We have started on this work.

#### **8. Nominations and Election Processes**

1. There is confusion over who is responsible for elections such as Research Fellow, FC nominations and other committees.
2. **Ivor will look into the issue of Research Fellow applications to make sure it is handled for next semester.**

#### **9. We will get back to the last three issues at the next meeting.**

##### **1. Diversity**

1. This is a complex issue that perhaps FC wants to weigh in on.

##### **2. Black Minds Matter**

##### **3. Institutionalization of Proven or Promising Programs**

#### **6. Facilities and Space**

- A. Fred Moreno, our MAR, came to discuss issues related to space and furnishings.
- B. Ivor identified two issues to discuss with Fred: liability around furniture breaking, and Room Reservations (RR) not understanding our needs.
- C. Fred passed out information on the furniture in the building currently. He said that our college has lost two opportunities for new furniture because we didn't respond quickly enough when the money came our way.

1. We would like to have a plan in place in case money becomes available again.
- D. There was evidently an instance in which RR was going to refurnish 3115, but they were not willing to work with us to pick furniture that meets the needs of our programs.
- E. Fred is conversing with RR about 3115, as well as the furniture on the first floor, which is starting to break. RR has to replace broken furniture, but we don't receive a line-item budget for furniture. They occasionally get money, but we never know when. Fred said that he doesn't believe that we ever reached consensus about what furniture to buy for each of the rooms.
- F. There was a lot of discussion about liability, and who will be responsible if a student gets injured (which has already almost happened.)
- G. Shari is meeting with the Provost soon, and is willing to take the request for five rooms of new chairs to him. She has also offered to speak to Leslie in RR about our needs.
- H. She also discussed the problems they had redecorating 1121, and that the tables there are still too big to be moved easily.
- I. It was suggested that we send a letter to the Provost mitigating our own liability by expressing our concerns about the safety of our furniture.
- J. It was also suggested that we create a plan for furniture replacement in each of the rooms that is a concern, so that we have it ready when money comes available.
- K. We have agreed that we like the chairs in 3117, and we would be happy with those chairs in the rooms that immediately need new ones: 3115, 1122, 1123, 1126, and 1127.
- L. The consensus: Ivor will send a letter to the Dean stating that we are concerned about safety and liability, and that we would like to replace the chairs in the five identified rooms with chairs like the ones currently in 3117.

**7. Adjournment**

- A. The meeting was adjourned at 3pm. The next FC meeting is November 20, 2017 at 1pm.