

# CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 11-13-2018 APPROVED BY COMMITTEE 12-11-2018  
Sub. To Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. To Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_  
POLICY ITEMS \_\_\_\_\_

## Members Present:

(ERC) Lindsay Brown, Nazaret Dermendjian, Kim Henige, Greg Knotts, Linda Noblejas (recording), Jerald Schutte, Josh Sides, Sally Spencer, Jon Stahl, Diane Stephens (non-voting)

(ATC) Joel Krantz, Chris Sales, Deone Zell

## Members Excused:

Hilary Baker, Dianne Bartlow, Yarma Velazquez-Vargas

## Guests:

Stella Theodoulou

### 1. Call to Order

The meeting was called to order at 2:06 p.m. Introductions around the table followed.

### 2. Introductions

Everyone introduced themselves as either members of ERC or ATC.

### 3. Approval of the Agenda

The agenda was approved with the addition of the report from Statewide Academic Senate by Schutte.

### 4. Approval of the Minutes from October 16, 2018

The minutes of the October 16, 2018 meeting were approved.

### 5. ATC Chair's Report

Sales stated that the Academic Technology Committee deals with issues that come up with technology. They normally interface with ERC once every semester. ATC normally has a topic discussion for the year that results in the committee presenting a resolution to

the Senate. The resolution that they have passed in the Senate last year was about flexible teaching and learning spaces that was supported by ERC. They recommended best practices and encouraged faculty to use the spaces on campus effectively and efficiently.

This year ATC's topic is intellectual property rights and issues related to technology. They had a presentation at their last meeting and there will be more discussion about this during the year as it is not only technology that they are concerned but also the protection of property or material. Some people do not care about it being online, others want to disseminate and get acknowledgment of their work, and some wants to protect it as their material. Discussion ensued on intellectual property created on CSUN property, different models used by other universities, etc.

## **6. ERC Chair's Report**

Dermendjian reported that UPBG is meeting on Friday, November 16<sup>th</sup>, so he does not have new information on the budget since the last meeting. Faculty Senate is meeting on December 6<sup>th</sup> and on the agenda will be the no confidence vote on both the President and the Chancellor. They will also be presenting the different GE options. Dermendjian suggested that at the ERC meeting in December that the Committee have a special session focusing on the different GE options that will be presented at Faculty Senate and their resource implications. Everyone agreed.

## **7. Update from the Interim Provost Stella Theodoulou**

Theodoulou discussed three things for today's meeting.

- a. Budget – Theodoulou provided a brief recap of the status of the budget. UPBG is meeting on Friday and the President's Cabinet will finalize the University budget after that discussion. We have a structural deficit and it is not new to everybody. She stated that there will be cuts and that the campus is modeling multi-year reduction plans affecting all General Fund units. They are looking at reserves, mixture of actual cuts, etc. Academic Affairs will take the largest cut since it commands the largest percentage of the budget.
- b. Effective deployment of resources – Theodoulou stated that resources must be deployed for the highest and best use. They are asking us to do more with less so we need to be efficient. The campus needs to identify things that work, and deploy new technologies and methods based on true outcomes assessments. An example of an area to potentially revisit is the number of workstations in our general use computer labs since there is a high cost to maintain and replace equipment and space dedicated to these labs. We also need to look into student laptop ownership and use for CSUN coursework (per IT survey), myCSUNsoftware, discipline-specific labs and those requiring specialized software that is equipment intensive or cost-prohibitive for students.

- c. Opportunities for participation in a couple of initiatives – Theodoulou informed the members of opportunities to participate in the following:
  - i. ATC Resolution on Flexible Learning Spaces

[ATC Resolution on Flexible Learning Spaces](#)

- ii. Classification of our learning spaces differently as the CSU standards are very old. Knotts and Sales expressed interest in working with staff in Academic Resources and Facilities Planning on instructional space definitions.
- iii. OER – another ATC resolution on Affordable Learning

[ATC Resolution on Affordable Learning](#)

Discussion followed on questions regarding space ownership, cross subsidization among colleges, laptop ownership by students, software licensing for individual laptops, creativity of using the space, centralized and de-centralized support of classrooms, requirements for student computer ownership by class, low hanging fruit, (i.e., low enrolled classes), etc.

## **8. ERC Executive Secretary’s Report**

Stephens added to the Provost’s update that Academic Affairs is modeling budget reductions and all the deans are involved in the conversation. There is more input on the budget before it is finalized which is very good. The budget is affecting the projects that we are planning to do since there has been no capital outlay since 2006, meaning the University is self-funding the projects.

She stated, for the benefit of ATC members, that there is a possibility of a bond act in November 2019 for higher education on the ballot. CSUN will be on the list finally for a new building. If approved, it will be a classroom-only building allowing the University to renovate Sierra Hall. The classrooms will be flexible learning spaces.

Stephens also reported that the Classroom Technology Committee is very much aware in terms of the needs of the classrooms. We have a common desktop image in all lecture rooms and the techs all work together on what goes on in the image.

## **9. Potential New Scheduling System – Nazaret Dermendjian and Diane Stephens**

Adams and Stephens have convened a group that is looking at schedule effectiveness focusing on student-centered scheduling. There are two subcommittees that have been formed. One is looking at a potential new scheduling system because the current system in place has not been able to completely utilize its features. It can only feed one direction and does not synchronize in two directions with SOLAR. The other group is looking at

student success and the actual meeting patterns. There is a proposal on the table to make sure we are using our space efficiently. Dermendjian reported that his subcommittee had two presentations from Ad Astra and College 25. Each has strengths but they have 75% similar features but the latter do not provide projection of needs. College 25 provides more features for room reservation than Ad Astra, but does not have analytics. Members have visited Sacramento State as they are heavy users of Ad Astra and they will be talking with other universities using College 25. Both have systemwide pricing available, work with PeopleSoft and both have potential for optimization, setting parameters and rules including passing time periods.

## **10. Statewide Academic Senate Report – Jerry Schutte**

Schutte shared three points relevant to the Committee:

- a. Committee on Technology and Committee on Instruction - They have reconstituted this committees as Committee on Academic Technology and Online Education (CATOE) and will finally be meeting on Thursday. They will discuss Cal State Online, a program that allows students to take classes on one campus and be counted on another campus. There are 26 people on the committee and nine are faculty members.
- b. Budget – The CSU is asking for \$400M more in base systemwide. Of that \$400M, \$100M is for a 5% enrollment increase. There is a resolution that was first read at the last meeting to reorient their thinking from graduation rates (time specific) to completion rates (no time frame) and allocate certain funds for mitigating mitigating attrition and raising completion rates.
- c. There are two resolutions related to GI 2025 and cease to resist on EO 1100. They are collecting hard data and will be able to have conversations about this at their meetings.

## **11. Others**

Dermendjian stated that in one of Committee’s future meetings, for the group to discuss and look at the current fee structure and provide some input on having a three-tiered fee structure to help with AUL increases.

## **12. Adjournment**

The meeting was adjourned at 3:57 p.m.

**Notes:**

The next ERC meeting will be held on December 11, 2018 from 2:00 – 4:00 p.m. in UN 211.

***\*THERE WAS NO POLICY RECOMMENDATION PUT FORTH AT THIS MEETING FOR SENATE CONSIDERATION.***