

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 09-06-2016 APPROVED BY COMMITTEE 10-11-2016
Sub. To Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. To Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS _____

Members Present:

Dianne Bartlow, Deborah Cours, Nazaret Dermendjian, Barbara Gross, Lindsay Hansen, Michael Hoggan, Greg Knotts, Linda Noblejas (recording), Amalie Orme, Jerald Schutte, Diane Stephens, Setareh Torabian-Riasati

Guests:

Elizabeth Adams, Wayne Smith

1. Call to Order

The meeting was called to order at 2:04 p.m.

2. Welcome and Introductions

Dermendjian welcomed everyone to the first meeting of the academic year and to another year of ERC work. Introductions around the table followed.

Dermendjian thanked everyone for their willingness to reschedule the meeting one week early to accommodate his schedule.

3. Approval of the Agenda

The agenda was approved, without amendment.

4. Approval of the Minutes from May 10, 2016

The minutes of the May 10, 2016 meeting were approved, without amendment.

5. ERC Reviewer/Liaison – Wayne Smith

Smith stated that each of the standing committees of Faculty Senate is assigned a liaison and he has been assigned to the Educational Resources Committee. He is responsible to review minutes and agendas and to ensure effective shared governance. He will also assist the committee with any policy recommendations that they want to put forward to Faculty Senate and he will shepherd those recommendations.

6. Chair's Report

Dermendjian informed the members that the meeting is being recorded by the recording secretary and the recording will only be used for the transcription of the minutes. It will be deleted after the minutes are done. He asked for a motion to allow the recording of the meeting. It was moved, seconded, and unanimously approved to permit audio recording of ERC minutes.

Dermendjian stated that the difference between the other standing committees of the Senate who make policy recommendations, and ERC, is that this committee provides input and makes policy recommendations related to University's resources that impact educational programs. It is more of an advisory group. The Committee provides input to Academic Affairs and Policy recommendations to the Senate Executive Committee who in turn, if applicable, bring it before the full Faculty Senate for action. Throughout the year different entities come and do presentations. Today, Elizabeth Adams will be attending to inform the group about the resource implications of impactation and to talk about the Graduation Initiative 2025.

He also stated that the Joint ATC-ERC meeting is scheduled on October 7 and will be held in addition to the regular meeting on October 11. It will be from 1:00 – 3:00 p.m. in EU 104/101. He encouraged everyone to attend. Noblejas will send a reminder to all. Dermendjian stated that Zell will be doing a presentation on Learning Management System (LMS). The campus is moving from Moodle to Canvas.

He also mentioned that as part of the President's Fall address at the VPAC, the four- and six-year graduation rates will be explored by the committee this year because of the fiscal implications.

The University Planning Budget Group (UPBG) will be on September 23 at noon and Schutte will be attending on behalf of Dermendjian.

7. Executive Secretary's Report

Stephens stated that in her report, she tries to provide information about the activities that are going on that touch the Academic Resources and Planning Department and things that she knows about that relate to resources of the University. She reported on the following:

a. Facilities and Classroom Technology

Over the summer, the IT Classroom Tech group completed the installation of the balance of the 97 projectors in lecture rooms. They have also replaced the projector in Kurland Hall with a bulb-less laser projector. The CSUN TEAL Classroom is up and running but with some glitches. The room has 48 stations and is awaiting some furniture. The *we-inspire* board is working but has problems with one of the projectors. There are 39 hours of instruction scheduled

each week this semester in the room, with classes in Art (graphic design), Computer Science, Political Science, Special Education, and Sociology. The first hour of the Joint ATC-ERC Meeting will be held in that room in October and Joe Bautista, who is teaching a class at that time, will provide a demonstration on the *we-inspire* board.

The Courtyard of Santa Susanna Hall and the North Courtyard of Juniper Hall are now furnished with funds from the Campus Quality Fee. The Noski Auditorium underwent a major overhaul. There is also a new lecturer suite in Sierra Hall. Parts of University Advancement will be moving to the Reseda Annex and Academic Affairs will be shifting some things in University Hall. This will include moving Faculty Affairs to the third floor and some expansions in Undergraduate Studies and Educational Opportunity Program offices. The Research Building is waiting for the fire marshal to approve the start date.

- b. Campus enrollment will exceed resident target by a little over 8% this year but is down from the 10+% over last year. The campus is moving in the right direction overall. Non-resident enrollment is down, too.
- c. The Campus Budget has not been approved. Base budgets have been transferred and received by all the divisions, but marginal funding for the year is still being reviewed by the President's Cabinet. Compensation increases have been a challenge for the campus and the CSU since enrollment growth is many-faceted because of over-enrollment of resident FTES and non-resident student drop. We have been busy with the Student Success and Graduation Initiative 2025 and its budget effect on the campus.
- d. Academic Resources and Planning will finally be up to full staffing later this month. The staff are working on budget, cluster hiring, new doctoral program pricing for Complex Systems in collaboration with Claremont Graduate University, facilities for research, planning for student success initiatives, and the normal beginning of term work in Room Reservations and Academic Facilities.

The Universal Design Center (UDC) now reports to Stephens' office. There is a new mandatory requirement for reporting to campus presidents of progress toward CSU Accessible Technology Initiative (ATI) goals. UDC has also drafted a CSUN ATI Governance Structure that was sent to the Provost last week.

Stephens mentioned that she and Jones will be presenting at the Department Chairs Leadership Academy on the Academic Affairs Budget. If the committee is interested, they can also present their slides to ERC if members want to know more about the budget in Academic Affairs.

Discussion followed on cluster hires, Research Building, the Sustainability Building being built, the water pipe loop work on Etiwanda, teaching in the

TEAL room and other rooms in Extended University Commons, instructional funding, etc.

8. Graduation Initiative 2025 and Impaction – Elizabeth Adams

Adams reported where we ended up based on impaction. She reminded everyone where the campus was as an overview. For this admission cycle, that started last week, we have changed impaction in a few ways. The freshmen impaction area is smaller excluding Ventura County. Transfer impaction was added for the first time by excluding community colleges outside of Ventura County and most of the far eastern part of LA County. Program impaction for CTVA, Music, Psychology and Kinesiology were added. In the middle of the admission cycle, the Chancellor's Office asked the campus to accept all transfer students that have Associate Degrees for transfers. The campus has not been doing that for Tier II transfer students. They have been redirected to other campuses, however, the redirect campuses are already full and will no longer accept transfer students. She stated that the yield from those transfer students was not that large, but the campus will make sure that we are clear on how we communicate with our Associate Degree transfer students in the future. The big problem is the community colleges are not consistent on how they tag Associate Degree transfer students. The final estimate before the Census Enrollment date is that we are down by about 1,000 new freshmen and down about 1,300 transfer students. It is really a good start since we are trying to cut down enrollment. In terms of resident enrollment, we are estimating to be down by three percent from 2015/16. The number of students in the impacted departments decreased as expected with a little more than expected in CTVA. Discussion followed.

Adams talked about Graduation Initiative 2025. About a month ago, the campus received a request for proposal for the campus' portion of the \$35M that is specifically tied to increasing two-year transfer student graduation rates and four-year freshmen graduation rates. It was clear that the money is to be used for that. The bulk of the money is to show results this year. The proposal was sent last week for \$3.35M. About \$2.5M of that money is geared towards the short-term goals which is what we can do this year to graduate students who might have graduated in Fall 2017 and to back them up to the previous academic year (i.e., Spring or Summer 2017). The current estimate is about 1,200 students, 400 freshmen and 800 transfers, who would likely graduate in fall 2017. The goal is to help them graduate in the summer. There will be scholarships for summer and winter classes and additional money will be provided for schedule augmentation. The campus also plans to hire a team of graduation and retention specialists, for each college, and increase the campus data capacity. The remaining \$850K will be used for the long term goals. The challenge is how to engage the conversation so that everyone can help these students.

Discussion followed regarding identifying freshmen who are ready to make a commitment to graduate fast by providing advisement, financial aid, incentives like free summer school, discounted tuition, allowing pre-enrollment of 16 units per semester, the MapWorks survey tool, schedule augmentation, Professional Development series, are all

being considered to effect college goals of increasing their four-year freshmen, six-year for transfers, and decreasing the achievement gap.

9. Statewide Academic Senate Report – Jerry Schutte

Schutte reported based on their last meeting on May 16 that the Statewide Academic Senate has elected a new president, Kristine Miller from Sacramento State. He stated that the CFA reported the passing of the salary adjustments with 96% consensus. There were a couple of resolutions that were passed. One of them was the recommendation of the LA Unified School District to have a fourth year of Mathematics for the A-G requirements. Data shows that the fourth year Mathematics makes a very big difference when attending college. They also authored a resolution that passed unanimously based on a 2012 report by the Statewide Senate and the 2014 Report by the Statewide Student Association, on online learning, in which they made several suggestions but nothing had been implemented or taken to form a resolution. Schutte wrote a resolution that called for the 23 campuses to collect data on the courses and students taking the courses, including demographic and non-demographic data that can be aggregated by the Chancellor's Office and sent back to the campuses to allow for data-driven decisions on which faculty and students should be allocated to which courses, etc. He can send the resolution to everyone for review.

The other thing that all should be aware of is the establishment of the Chancellor's Office Academic Senate Tenure Density Committee. The charge is to provide accountability for any future funds provided for the increase of faculty density and to examine what alternative sources both in the Chancellor's Office and campus level that might be available to divert into faculty hires. It is important because the State is supporting replacement faculty who are part-time. There is a significant decline in hiring full time, tenured track faculty. Discussion ensued.

10. Others

Schutte announced progress on the construction of the new hotel on campus. The Request For Proposal (RFP) was put out to two sources. They have met with both and on the basis of the RFP, they will put forward a recommendation to the Real Estate Committee of the University Corporation. Once there is a consensus, they will issue a Memo of Understanding (MOU), break ground in Fall of 2017, and plan to open in Fall 2018.

11. Issues to Follow Up

- a. Campus Budget for Graduation Initiative 2025
- b. Hotel Building
- c. Transfer Students not counted in the graduation rates

12. Adjournment

The meeting was adjourned at 3:57 p.m.

Notes:

The Joint ATC-ERC meeting will be on Friday, October 7, 2016 from 1:00 – 3:00 p.m. in EU 103/EU 101.

The next ERC meeting will be on Tuesday, October 11, 2016 from 2:00 – 4:00 p.m. in UN 211.

THERE WERE NO POLICY RECOMMENDATIONS PUT FORTH AT THIS MEETING.