

# CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 10-13-2020 APPROVED BY COMMITTEE 11-10-2020  
Sub. To Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. To Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_  
POLICY ITEMS \_\_\_\_\_

## Members Present:

Nazaret Dermendjian, Michael Doron, Ellis Godard, Kim Henige, Vickie Jensen, Renee Moreno, Linda Noblejas-Sapuay (recording), Diane Stephens (non-voting), Kate Stevenson, Elizabeth Sussman, Yarma Velazquez-Vargas

## Members Absent:

Greg Knotts

## Guests:

Colin Donahue, Edith Winterhalter, Callie Juarez

### 1. Call to Order

The virtual meeting was called to order at 2:01 p.m.

### 2. Approval of the Agenda

The agenda was approved.

### 3. Approval of the ERC Meeting Minutes of September 8, 2020

The minutes of the ERC meeting of September 8, 2020 were approved, as amended.

### 4. ERC Chair's Report

Dermendjian reported that there was no UPBG meeting prior to this meeting but Vice President Donahue will be speaking on the budget today. He reported that Faculty Senate met and they elected Theresa White as Vice President for 2020-2021 to replace Samira Moughrabi, who no longer works at CSUN. Francisco Tamayo was also elected as Senator-at-Large for one year to replace Cheryl Spector, who retired. He also reported that the CSUN Statement in Solidarity with the Black Lives Matter passed. He mentioned that the agenda and the minutes of Faculty Senate can be accessed through their website, [www.csun.edu/faculty-senate](http://www.csun.edu/faculty-senate)

### 5. Executive Secretary's Report

Stephens reported that the Early Exit Program application deadline for submission was last Friday and there were about 110 employees who indicated they wish to take advantage of the opportunity. There will be impacts of that on hiring. Her office will be assisting the colleges and other units with their restructuring efforts to meet the needs of our students as well as our faculty and staff and to (hopefully) avoid layoffs. It will be a challenge for the institution but it will be a good way to start envisioning how we can do things differently and efficiently.

Stephens also mentioned the strategic budgeting exercise that Academic Affairs is doing. She stated that she and Callie Juarez are working on this and Juarez is leading the effort to envision how the division might budget differently and look into gaps as a result of our long-term incremental and historical budgeting model. They want to ensure that our resources are aligned appropriately so that they can support our operations into the future. Juarez is working hard on this project as there are a lot of details behind this effort. She is comparing with other institutions for this analysis and plan to share the model with the committee once complete.

## **6. Review of Goals for 2020-2021**

Dermendjian asked the members if there is anything that needs to be added to the committee goals for 2020-2021. Discussion ensued on the committee's proactive role in university budgeting. The members would like to participate in the process or have a voice in the decision-making rather than just receiving information that has been decided on by administration. They inquired with Donahue as to how they can participate or work in collaboration in this process. Donahue responded that he will talk to the Provost and see how this committee can be more involved as reflected in the Committee's charge. It was also suggested as one of the Committee's goal this year is to look at the impact of online education and online technologies in the future, in terms of resources, not only the tools but also the investment that the campus has made to training and educating the faculty and also student satisfaction with online education. Stephens suggested to involve Faculty Technology Center and Faculty Development as they have a role on this centrally and have done some surveys and would have some data that will help in this goal.

## **7. University Budget Update - Vice President Colin Donahue and Edith Winterhalter**

Donahue showed his presentation, [2020/21 Campus Operating Budget](#). He stated that they are pretty close and ready to talk to the President about the key points in his presentation and in finalizing the general operating budget. He also stated that when we get to January, the Governor will be issuing his first initial budget proposal for the year and that is going to be huge for the campus as we had a significant hit on the state side this year. The campus is preparing for 2021/22 and we do not know what is going to happen if there is another state budget cut similar to what we had seen. The university is preparing for more difficulties facing the next two years.

The four priorities for 2020/21 is to address the \$33M budget deficit through a mix of expense reductions and various campus reserves, plan and prepare for likely state appropriation cuts in 2021/22 and 2022/23, recognize the stresses placed on students by

this crisis and prioritize academic deliver and student services and utilize the CARES Act institutional funding as the primary source to cover unexpected expenses due to the pandemic response and the remote instruction model.

The Governor is projecting about \$54 billion in deficit and we are going to see how the tax returns are lining up for that. Donahue showed the variance in our enrollment based on Chancellor's Funded Target and our actuals. He also showed the Proposed Budget Balancing Plan, the revenue sources for the \$491M campus operating budget, the General Fund Budget Allocation for all divisions, and the distribution plan for the CARES Act Funding. He talked about losses incurred by Student Housing, meal plans refunds and revenue loss recovery, parking services refunds, increased instructional costs and technology due to virtual instruction, acquisition of enhanced maintenance equipment, PPEs, student support and counseling, etc.

Discussion ensued on the mix of expense reductions to address the \$33M deficit, including hiring chill, Early Exit Program, etc., possible tuition increase, enrollment numbers, expired one-time enrollment funding, central university mandatory cost and State University Grant (SUG), variance in percentage of reduction by divisions, opening housing for students and LA County Health restrictions, more support for student needs, etc.

## **8. Adjournment**

The meeting was adjourned at 3:37 p.m.

### **Notes:**

The next ERC meeting will be held on November 10, 2020 from 2:00 – 4:00 p.m. via Zoom.

***\* THERE WAS NO POLICY RECOMMENDATION PUT FORTH AT THIS MEETING FOR SENATE CONSIDERATION.***