

# CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 11/09/2021 APPROVED BY COMMITTEE 12/14/2021  
Sub. To Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. To Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_  
POLICY ITEMS \_\_\_\_\_

## Members Present:

Nazaret Dermendjian, Michael Doron, Ellis Godard, Kimberly Henige, Callie Juarez (non-voting), Gregory Knotts, Alexandra Monchick, Linda Noblejas-Sapuay (recording), Katherine Stevenson, Elizabeth Sussman, Holli Tonyan, Yarma Velazquez-Vargas

**Guests:** Ken Rosenthal, Mary Beth Walker, Diane Stephens

### 1. Call to Order

The virtual meeting was called to order at 2:01 p.m. by Katherine Stevenson.

### 2. Approval of the Agenda

The agenda was approved, with no objections. MSP – Tonyan/Velazquez-Vargas

### 3. Approval of the ERC Meeting Minutes of October 12, 2021

The October 12, 2021 meeting minutes were approved with one abstention. MSP – Dermendjian/Tonyan

### 4. Chair's Report

Stevenson mentioned that at the last meeting during Winterhalter's presentation on the budget timeline, the sweet spot for the Committee to provide feedback regarding the budget is around January and February. It is important that the subcommittees meet and start working on some documents between December and February in time for the first ERC meeting in the Spring. We can start work based on the HEERF III document that we have proposed.

Velazquez-Vargas volunteered to do an analysis of the short-term and long-term uses of HEERF funds to help the Committee understand the effects of HEERF on the overall CSUN budget.

### 5. One Semester Leave of Absence for Elizabeth Sussman

Stevenson stated that Sussman is requesting a one semester leave of absence from serving on the Committee due to the upcoming birth of their first child. According to the bylaws,

the Committee needs to approve and grant the request. It was moved to approve a one semester leave of absence for Sussman. MSP – Dermendjian/Tonyan

## 6. Facilities Planning Building Projects

Rosenthal presented the [Facilities Planning Project Update](#). He showed the summary of all the active projects (in construction, in design, in the planning stage), cost of the projects, and their funding sources.

Discussion followed with questions on:

- a. Deferred Maintenance - Every year the CSU issues a deferred maintenance bond of about \$150M that is divided among the 23 campuses. CSUN receives approximately about 8% to 11%.of the total value. Each year, the campus submits a deferred maintenance list with priority projects based on the next year's forecasted bond that the CSU issues.
- b. Campus wide Audiovisual Upgrades – they are working on 166 classrooms to have broadcast capabilities.
- c. Campus Perimeter Door Lock – This is a pilot project to have a unified door locking system for a couple of buildings. The campus has not decided yet if it will be an access card, an app, etc. that the campus needs a system that automatically locks the building at night and unlocks them in the morning. Currently, all of the buildings are manually locked and unlocked by custodians daily.
- d. Redwood Locker Room (Project to be swapped to the Library) – \$1.6M was allotted to this renovation but it is not enough money to do anything significant in Redwood Hall. It is a considered a major project that is now on the campus capital plan and will include, but is not limited to, the locker rooms and a dedicated RTM department office. The \$1.6M has been swapped to the Library to do audiovisual upgrades and other deferred maintenance projects.
- e. Plummer/Darby Intersection – The campus owns the street now but will sign a maintenance agreement with LA City for the maintenance of the street light.
- f. USU Basic Needs Suite – The committee requested more information on the project and who the stakeholders are in the design phase of the USU Basic Needs Suite. Rosenthal will contact Hammond to get a list of stakeholders and also more information specifically related to the college and/or faculty collaboration on the project, its facets, programming, etc.
- g. Affordable Housing – It is in the planning stage. The campus submitted a proposal for consideration to the AB 169 Affordable Housing Project. If funded, they will build two buildings for student housing with 200 beds that will be completely funded. Therefore, the campus will be able to subsidize 1,600 students at the affordable rate.

- h. Equity Innovation Hub – the Committee would like to provide some input and be part of the consultation process regarding technology. They wanted to make sure that users of this Hub are consulted prior rather than after the fact. Rosenthal will relay the information to the Classroom Technology Committee.

There are two facets of this building, \$25M from the State will be to support STEM and \$25M to support Engineering. Other uses (e.g., labs, teacher training, etc.) of the building require forethought and Stevenson emphasized the importance of consultation with ERC for input. Rosenthal stated that there is a committee charged with this and composed of a large cross-sections of the university and he can provide the list of stakeholders.

- i. Concerns about doors not able to lock inside during active shooter situations – Rosenthal stated that about 300 rooms have been converted before and during the pandemic. He estimated about 99% of the door locks have been converted.

## 7. Executive Secretary's Report

Juarez reported on the following:

- a. A/V Infrastructure Project is underway. This project is HEERF-funded and will bring broadcast capabilities to general purpose lecture rooms. This includes updating controls and increases the ability to use different devices in the classroom. Due to the supply chain issues, the project is behind and may continue in to spring 2022.
- b. HEERF III planned uses are approved and posted on the budget website, [HEERF III Planned Uses](#)

HEERF expenditure deadline is May 13th. Any unused money will be moved for student aid.

- c. The 2021-22 University Budget was approved/signed last week and it is also posted on the budget website, [2021-22 Campus Operating Budget Final\\_10-29-21](#). Now that it is signed, Academic Affairs will distribute their additional allocations including: 21-22 new faculty position budgets, Ethnic Studies budget, and the faculty development one-time budget.
- d. Academic Resources has allocated CQF course materials to the colleges and is currently finishing up the Lottery distribution to the colleges.
- e. 2021 DEIG (Diversity & Equity Innovation Grants) have been awarded. The awards totaled \$500,000.

## 8. Revisions to the New Charge

Stevenson stated that she attended the Senate Executive Committee (SEC) and presented the revisions to the ERC charge. She uploaded the [revisions to the new charge](#) in myCSUNbox based on the questions and feedback from Senate Executive Committee. The SEC stated that if we approve this today, they will forward it to Faculty Senate for approval and by the end of the year, we will have a revised charge. Discussion followed.

Dermendjian reminded everyone that there are things that are not in the purview of this Committee included in the revised charge. The Committee's role is not the oversight of expenditures but to have a voice when it relates only to educational resources.

It was moved to approve the edited version of the ERC charge. MSP – Velazquez-Vargas/Sussman

## 9. [Road Map to the Future Project](#) – Provost Mary Beth Walker and Diane Stephens

Provost Walker thanked everyone for inviting her to talk about the Road Map process. She gave an overview of what they are doing, why and how they are doing it, and the help that they need in this process. This is work that is just beginning across campus and to the goal is to find a shared vision for the future at CSUN. The Road Map Steering Committee is devising the engagement process to be used across the university, as this is a university-wide plan, and to set the priorities that will reflect our values for justice, equity, inclusion, and inclusive excellence. The starting point is the themes that emerged from the President's listening tour and how to set the priorities that will incorporate our values for inclusive excellence and represent our hope for what CSUN can become and can achieve.

The first part of this process is to find priorities through broad and inclusive campus engagement and conversation. That is the work that will take place this academic year. The second part will be to develop at division, college, and department levels the initiatives and programs that will reflect these priorities. That comes after this academic year. The Steering Committee will not determine the strategic directions nor write the Road Map. Their role is to engage campus stakeholders through an inclusive process to find common ground, refine, and learn along the way what the campus priorities are. They will be holding meetings with different stakeholder groups on campus and to collect information and will circle back to the stakeholders to make sure the information that was captured and solicited is accurate and to make sure everyone is on the same page. That process will end in the Spring semester.

Provost Walker stated that we are doing this to build a collective vision and co-creating our future. We need to have an institutional mission, values, and purpose that reflects where we are now and our future aspirations. We will define our priorities, and be intentional stewards of our resources.

She asked the committee to help in reviewing the existing CSUN Mission Statement and to provide input to the Road Map of the Future Project process by helping to determine the guiding questions that will be put forth going forward. She asked everyone to help them frame a good conversation with faculty, staff, and students. Stephens will send the draft of the suggested discussion questions related to the mission for input.

## **10. Adjournment**

The meeting was adjourned at 4:10 p.m.

### **Notes:**

The next ERC meeting will be held on December 14, 2021 from 2:00 – 4:00 p.m. via Zoom.