

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 11-08-2016 APPROVED BY COMMITTEE 12-13-2016
Sub. To Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. To Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS _____

Members Present:

Dianne Bartlow, Deborah Cours, Nazaret Dermendjian, Barbara Gross, Lindsay Hansen, Michael Hoggan, Greg Knotts, Linda Noblejas (recording), Amalie Orme, Jerald Schutte, Diane Stephens, Setareh Torabian-Riasati

1. Call to Order

The meeting was called to order at 2:05 p.m.

2. Approval of the Agenda

The agenda was approved with the addition of Statewide Academic Senate Report.

3. Approval of the Minutes from October 11, 2016

The minutes of the October 11, 2016 meeting were approved as amended.

4. Approval of the Joint ATC-ERC Meeting Minutes from October 7, 2016

The minutes of the Joint ATC-ERC Meeting on October 7, 2016 were approved as amended.

5. Chair's Report

Dermendjian reported that at Faculty Senate, Donahue presented a three-part presentation. The first part was on impaction and its effect on enrollment. He stated that the headcount for Fall 2016 is 35,562. There is about a 1,350 headcount difference from Fall 2015 census of 36,908. FTE-wise, it is 2% more than what the university planned for. Dermendjian explained the distinction between FTE and headcount. FTE is how Academic Affairs is funding different colleges and departments and headcount is the basis for revenue to the university. Every 15 units of undergraduate work equals one FTE. The students pay the same amount when they take six units and above. The average student load is 12.3 units so the headcount is more than FTE. While we are funding the colleges and the departments based on FTE, the university revenue is based on headcount, plus FTES funding from the State. With impaction being more than what was expected, the revenue stream has declined.

The second part is was on Graduation Initiative 2025. Donahue talked about the potential impacts to the university if we graduate students faster. The first scenario is maintaining the current FTE plan, lowering the headcount and resulting in reduced revenues. The second scenario is maintaining current headcount, increasing FTEs and creating unfunded expenses for additional course sections. The third option is to work on both headcount and FTE simultaneously. This committee can help recommend solutions to the campus.

Discussion followed on changing the student faculty ratio, international students, CSU based performance, etc.

The third part that Donahue talked about was the hotel and that the Request for Proposal has been sent out.

Dermendjian also reported on the Provost's report at Faculty Senate. He talked about faculty hires. There are 17 allocated positions to colleges, 11 additional positions that were budgeted for, 24 rollover positions and 9 cluster hires.

6. Executive Secretary's Report

Stephens reported on the following:

- a.** GI 2025 – the deadline for the colleges to submit their draft initiatives is today. There will be teams of four in each colleges (Dean, Associate Dean, two faculty) that will convene with the central team on November 15 to look at the student success initiatives in the plans. There are themes that have emerged from the plans and some consistencies like advisement, etc. After that retreat, there will be two other retreats that will be happening in the Spring that will involve department chairs and more people from the colleges.
- b.** Campus Budget – There is still no campus budget for our marginal funding requests. Academic Affairs is assuming that we may need to self-fund for the things that we have requested that remain unfunded. On the cluster hiring, we have secured spaces for all three research clusters. The Research building will be housing two of the clusters and some rooms at the TUC Bookstore will be leased for the Water cluster, Center for Urban Water Resilience, and the Center for Geographic Studies. Stephens mentioned that she can provide the financial model for the Cluster Hiring if there is interest from the group.

7. Academic Facilities Presentation – Diane Stephens

Stephens presented on Teaching and Learning Spaces. She stated that the slides are a combination of the presentation that she did at the Joint ATC-ERC Meeting on October 7 and her presentation at the CSU Facilities Conference on flexible labs.

The Academic Technology Committee has decided this year to focus on active learning spaces. She provided an overview of the campus' existing spaces and some of the things that are being done (Attachment). As of 2009, Cal State Northridge had 100% "smart" classrooms. The equipment was standardized to include media equipment box, controllers, projectors, computers, DVD players, etc. The x1500 which is the tech support for all open lecture rooms was added through the work of the Classroom Technology Committee. Stephens discussed the qualities and features of effective teaching and learning spaces, what works, limitations to improvements, supporting research and student success, etc. She also showed renderings of the Research Building, META+Lab floor plan and concept diagrams and photos, and the TEAL room. She mentioned the summer classroom projects of 2016 that included the EH 2222, EU rooms including TEAL, Noski Auditorium renovation, and Kurland Hall AV untethering from the VPAC. She also talked about the captioning web page that resides on the Universal Design Center website. There was a working group that developed a single site for captioning. It has information for both the students and faculty interested in having work captioned. Discussion followed on the cost for captioning which falls under the college and department budgets.

8. Statewide Academic Senate Report – Jerry Schutte

- a. Schutte distributed the final draft of the minutes of the Statewide Academic Senate held on November 3-4, 2016 that will be given as a report to the Faculty Senate as well as the Senate Executive Committee on Thursday. He reported that each year the CSU has a budget that essentially reflect the previous year's budget, but includes incremental funds for specific expenses such as deferred maintenance and, this year, the Graduation Initiative 2025 (GI2025).

He stated the additional budget request for AY 2017-18 is \$343M, of which \$139M must go toward salary increases for faculty and staff. The Governor is only giving the CSU \$157M of additional funds so there is \$186M shortfall. At the last Board of Trustees meeting, there was a presentation given by Ryan Storm, AVP of Finance at the Chancellor's Office, who said there are three things that can be done to help with the budget shortfall: increase tuition, decrease programs and expenses or get Sacramento to give the CSU more money.

Despite the fact that most of the trustees stated they want the tuition increase to be the last on the list to be considered, the Chancellor's Office issued a white paper putting tuition increases first. Two weeks from now, the Board of Trustees will be meeting and will put into motion the process for increasing tuition 5%.

The California Student Association has not formally presented their resolution but they have established that they do not want tuition increases. The advocate in Sacramento and the Statewide Academic Senate have not taken any position. He stated that more information will come in January about this and he will report on it when the committee meets again.

Discussion ensued.

- b. The Systemwide Academic Conference will be on Thursday and Friday, February 9-10, 2017 at San Diego State University's newly constructed student union. The theme is "Student Success, Closing the Achievement Gap." Attendees will include Presidents, Provosts and Lawmakers.
- c. The Faculty Trustee Recommending Committee have met and reviewed the committee responsibilities. The deadline for submission of nominations for Faculty Trustee has passed. The committee will start calling in applicants and the review will probably take place in January.
- d. There were four resolutions that passed: 1) Passing Grading in the Golden Four revised from C to C- and making it a "course to course" requirements, upon transfer; 2) Endorsement of the Quantitative Reasoning Task Force; 3) Establishment of the Academic Senate Task Force to Study General Education to which will include representatives from the UC, the CC, the BOT, the Chancellor's Office, the CSSA as well as the Faculty; 4) resolution on Undergraduate Student Transfers reminding the legislature that CSU already has policies and procedures in place for Community College Districts.

9. Discussion – 2016 – 2017 ERC Priorities, Issues, and Goals

Dermendjian opened the floor for discussion on what the committee wants to do this year, what goals, issues of concern, how to make the committee more vibrant, etc. He stated that he wants to see what the ramifications are and how to counter balance the effects of GI2025 and impaction. The other things that were brought to the table were cluster hiring, budget transparency and being part of the decision making or having the committee's input sought out (i.e., not just be on the receiving end for information), hotel, putting forth a resolution to articulate the issue of the budget process, etc. It was suggested to invite Donahue to the next meeting. It was also suggested to continue the discussion and have this added to the next meeting.

10. Others

Dermendjian suggested to have a lunch meeting on December 13. He will send a doodle to check if everyone is available at 1:30 p.m. and also check into food options.

11. Adjournment

The meeting was adjourned at 3:57 p.m.

Notes:

The next ERC meeting will be on Tuesday, December 13 at an earlier time of 1:30 p.m. in UN 211. Lunch will be ordered in.

THERE WERE NO POLICY RECOMMENDATIONS PUT FORTH AT THIS MEETING.