

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 05-09-2017 APPROVED BY COMMITTEE 09-12-2017
Sub. To Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. To Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS _____

Members Present:

Dianne Bartlow, Nazaret Dermendjian, Barbara Gross, Lindsay Hansen, Michael Hoggan, Linda Noblejas (recording), Amalie Orme, Jerald Schutte, Diane Stephens, Setareh Torabian-Riasati

Members Excused:

Deborah Cours, Greg Knotts

Guests:

Yi Li

1. Call to Order

The meeting was called to order at 2:06 p.m.

2. Approval of the Agenda

The agenda was approved.

3. Approval of the Minutes from April 11, 2017

The minutes of the April 11, 2017 meeting were approved.

4. Chair's Report

Dermendjian reported that he attended UPBG and Janet Oh did a presentation on enrollment. He stated that the campus is projecting about 5,188 incoming freshmen for the fall compared to 4,350 students in fall 2016 and 5,361 students in fall 2015. It showed that impaction worked better last year than the campus anticipated. The enrollment numbers are being brought back up to where it should be. The campus had 2,896 students in Tier 1 enrolled in non-impacted majors for fall 2016 and the projected enrollment in non-impacted majors for fall 2017 is 3,807. It also shows an increase due to a change in SAT scoring and that is part of the eligibility index. For impacted majors in fall 2016, we had 1,056 students and the projected enrollment for fall 2017 is 805. For Tier 2, we had 398 students in fall 2016 and 576 students are projected in fall 2017. The yield of students coming to the campus is also higher from previous years. For transfer

students, we had 4,257 students in fall 2016 and the projected enrollment for transfer students for fall 2017 is 4,325. The total new California resident undergraduate student enrollment in fall of 2016 is 8,607 and the projected enrollment is 9,513.

5. Executive Secretary's Report

Stephens reported on the following:

a. Facilities:

Last month Chris Sales came to the meeting and talked about the Academic Technology Committee and their interest in presenting a resolution to Faculty Senate on active learning spaces and technology enhanced learning spaces. Stephens and Gillman were invited to attend ATC last Friday to discuss active learning classrooms. Gillman provided an analysis to show ATC the extent of the challenges that will be faced in looking into lecture rooms. Currently, classrooms have 10% of the seats fixed, 72% are tab arms, and 18% are tables and chairs. Also, from a resource perspective, aside from having the lack of flexibility in conversion, there is a resource constraint because of class size, SFR, and the available budget and these are inexorably linked. She will update the committee on what she hears from ATC on this issue.

Discussion ensued on pedagogy driving the conversion of classrooms, the different needs of the colleges,

b. Budget:

Stephens stated that the Provost will discuss the 2017-18 Budget later in the meeting. We received the budget memo from the CSU last week and we have information on the allocations for the colleges. Like Dermendjian stated on enrollment target, the campus has a larger freshmen class than originally anticipated. So this will result in high volume of schedule adjustments next year.

Academic Affairs is okay in terms of one-time funds remaining at year-end between central administration and colleges. There is enough contingency and no expected budget crisis in the Division. We are in good shape going in next year.

Academic Resources will work on displaying divisional budget information on its website. She will bring in drafts in the fall for feedback. Stephens welcomed input from the committee on what information they want to see.

c. Planning:

Academic Affairs is finalizing the three-year plans by colleges that will be due to the Provost on May 26. The focus of the planning process this year includes student success, now known as Matadors Rising, research, employees for success and diversity. The resource piece is what the colleges are putting in to support the initiative. The priorities and the gaps will be revealed.

6. Annual Report for AY 2016-2017 Review

The Annual Report for AY 2016-2017 was approved.

7. Statewide Academic Senate Report – Jerry Schutte

Schutte reported that the Academic Senate at the CSU (ASCSU) had not yet met this month so there are no minutes to discuss. However, he reported on the following continuing issues:

- a. California State University, San Bernardino is about to sign a no confidence vote for their President.
- b. Intellectual property report put out by the Chancellor's Office and sent to the campuses has resulted in some confusion and the report is generating a great deal of controversy, as the faculty was not consulted on this matter.
- c. AB 1464, the bill issued to raise tenure density to 75% in eight years. Right now, FTEF density is 56% and for headcount is 46%. Schutte stated that he sent a letter to the author of the bill to provide a reality check on the cost required to achieve this and what he thinks the best solution. Part of that solution is to allow qualified lecturers to be prioritized for placement in tenure-track teaching roles. They would need to teach five classes and do service work, but not be required to engage in research.
- d. AVC Blanchard's letter to the faculty on the Quantitative Reasoning Task Force report requires high school students to take a fourth year of math. Schutte noted that the general education requirements are being looked at to streamline the GE classes.

8. Election of Chair

The Committee nominated and unanimously elected Dermendjian to continue as Chair for 2017-2018.

9. Budget, Enrollment and Faculty Hiring – Provost Yi Li

Li reported that the University received the Budget Memo from the Chancellor's Office two weeks ago and it addresses mostly the \$75M graduation initiative for the 23 campuses. There is money committed to support the campus but the State is still going through the process and we will receive the revision with more money in late May or June. The campus share is \$5.92M and the money will be used, per the CO's directives, for course sections, faculty hires and other student success best practices for funding the gaps. Aside from supporting the ongoing GI 2025 initiatives, we will be prioritizing hiring tenure-track faculty. Adams is already looking at what the campus has in place in terms of Graduation Initiative funding and what we need to continue to support. For faculty hiring for fall 2017 cohort hire, Academic Affairs has added a few percentage for each college for faculty raises. Academic Affairs has ongoing struggles to fund the promotions that faculty deserve. We spend about \$600K to support promotions using retirement and attrition savings.

We need to find new faculty offices for those being hired. We need to renovate, as we do not have any space available. We will budget and present some options to the Cabinet. The President and the Cabinet have faculty hiring as a top priority.

Li stated that we need to be watchful on what is coming. For enrollment, the campus was successful last fall to bring our over-enrollment from 12% to 8%. We had a smaller incoming class. However, because of this, the campus faced housing vacancy issues, meal plan issues, etc. Last year, the campus implemented the impaction on Tier 2 but now we need to maintain a presence in Tier 2 by downgrading the Tier 2 requirements in order to increase enrollment.

Under the Cabinet's directives, we increased our enrollment projections for first-time transfer and first-time freshman. We also realized that the process for admission especially for first-time transfers was behind in the system by two months. For this cohort 2017, we matched the process to most of the other CSU campuses by advancing the deadlines about two months. The yield helped our success for impaction, but the yield for Tier 1 students dropped significantly. Our Student Outreach and Recruitment staff are working hard to bring more students to increase enrollment.

He added that we need to be watchful because as part of the system-wide drive to help students graduate in four years, it would mean students need to average 15 units per term or 30 units per year. This presents a potentially serious dilemma for us because eventually we might be financially broke.

Discussion ensued on improvement on scheduling classes, the use of registration and degree planners, remediation, Stretch Writing, Developmental Math, increased enrollment and need of more instructors, etc.

10. Adjournment

The meeting was adjourned at 4:05 p.m.

Notes:

The next ERC meeting will be on Tuesday, September 12, 2017 from 2:00 – 4:00 p.m. in UN 211.

THERE WERE NO POLICY RECOMMENDATIONS PUT FORTH AT THIS MEETING.