CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING <u>02/09/2021</u> **APPROVED BY COMMITTEE** <u>03/09/2021</u>
Sub. To Exec. Comm._____**Approved by Exec. Comm.**_____
Sub. To Acad. Senate_____**Approved by Acad. Senate**_____
POLICY ITEMS_____

Members Present:

Nazaret Dermendjian, Michael Doron, Ellis Godard, Kim Henige, Vickie Jensen, Greg Knotts, Renee Moreno, Linda Noblejas-Sapuay (recording), Kate Stevenson, Elizabeth Sussman, Yarma Velazquez-Vargas

Members Excused:

Diane Stephens (non-voting)

Guest:

Callie Juarez

1. **Call to Order**

   The virtual meeting was called to order at 2:00 p.m.

2. **Approval of the Agenda**

   The agenda was approved.

3. **Approval of the ERC Meeting Minutes of December 8, 2020**

   The minutes of the ERC meeting of December 8, 2020 were approved as amended. Ellis/Doron MSP (Knotts-abstained)

4. **Chair's Report**

   Dermendjian reported that he had a meeting with the Provost last December to discuss what ERC should be doing. There were certain points raised and they are as follows:

   a. The committee charge is out of date and needs to be revisited
   b. The possibility of having a post COVID task force that will be looking at different possibilities with regards to transitioning from online instruction to face-to-face (F2F) such as the academic format changing to hybrid format, looking at a certain percentage of classes that will be F2F in Fall 2021, maintaining social distancing requirements, F2F versus Online for courses with multi-sections, faculty and students being comfortable coming back to campus, etc.

c. Paradigm shift on how faculty will go from a familiar teaching style to a hybrid format, and how classrooms need to be changed to accommodate this new teaching style.
d. Work-life balance for faculty and staff and their concerns when ask to return to campus.

Dermendjian stated that UPBG will be meeting on Friday, February 19 at noon and he will report on that at the next meeting. Discussion ensued on questions regarding guidance from the Chancellor's Office on safe return to campus, how occupancy in the classrooms are determined, task force created and the timeline, etc.

5. **Executive Secretary's Report**

No report.

6. **Committee Charge - Discussion**

The Committee continued the discussion from the last meeting on revising the ERC charge to present to Faculty Senate for consideration. In preparation for rewriting the charge, there was extensive discussion of ancillary issues, such as:

a. Start asking representation on decision-making committees to be able to collaborate in decisions being made.
b. Is ERC part of the President Beck's listening tour? It was suggested to invite President Beck to the March 9th meeting.
c. What is the timeline for decision making with regards to the budget?
d. What committees and memberships are involved in budget decision making?
e. If a requirement for membership to ERC is university budget experience, there will not be a lot of faculty qualified. It was suggested to provide training to new committee members on the overview of the university budgeting versus department budgeting; onboarding of new members.
f. What are the plans of returning the authority of purchasing to the departments?

7. **Action Items Recap**

The following were the action items:

a. Noblejas-Sapuay – to invite the President to an upcoming ERC meeting
b. Stephens – provide the timeline for the budget and the list of committees involved in the process
c. Stephens/Juarez—Provide onboarding/training for ERC members in terms of budgeting
d. Stephens—Find out when purchasing authority will return to the departments

8. **Adjournment**

The meeting was adjourned at 3:01 p.m.

Notes:
The next ERC meeting will be held on March 9, 2021 from 2:00 – 3:30 p.m. via Zoom.

* THERE WAS NO POLICY RECOMMENDATION PUT FORTH AT THIS MEETING FOR SENATE CONSIDERATION.