

# CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 04/20/2021 APPROVED BY COMMITTEE 05/11/2021  
Sub. To Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. To Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_  
POLICY ITEMS \_\_\_\_\_

## Members Present:

Nazaret Dermendjian, Michael Doron, Ellis Godard, Kim Henige, Vickie Jensen, Renee Moreno, Linda Noblejas-Sapuay (recording), Diane Stephens (non-voting), Kate Stevenson, Elizabeth Sussman, Yarma Velazquez-Vargas

## Members Excused:

Greg Knotts

## Guests:

Dino Vrongistinos

## Call to Order

The virtual meeting was called to order at 2:10 p.m.

### 1. Approval of the Agenda

The meeting agenda was approved. (Sussman/Ellis MSP)

### 2. Approval of the ERC Meeting Minutes of March 9, 2021

The minutes of the ERC meeting of March 9, 2021 were approved. (Godard/Sussman MSP)

### 3. Approval of ERC Special Meeting Minutes of March 23, 2021

The minutes of ERC's special meeting of March 23, 2021 were approved (Godard/Sussman MSP)

### 4. Chair's Report

Dermendjian reported that President Beck and Provost Walker will be attending the May 11, 2021 meeting as part of the President's listening tour. They apologized for the rescheduling as they have been called to a meeting by Chancellor Castro.

Dermendjian also reported that he attended UPBG with some ERC members present. The committee's input on the HEERF II funding expenditures will be considered along with other submissions from different entities on campus.

He stated that the Chair's and the Executive Secretary's Reports were going to be abbreviated to the next meeting to allow more time for the discussion of the Committee's charge but he provided a short one since the President's visit was postponed.

## **5. Executive Secretary's Report**

Stephens reported that the Face to Face Faculty Series is on-going and there have been robust discussions with the faculty about returning to campus. She stated that similar discussions will be happening with the staff on the repopulation preparations as staff plan to return to campus.

At the May meeting, the Provost will talk about budget and faculty hiring. She will also talk about the strategic budgeting project. There will be more robust discussions and consultations in the Fall as the division focuses on the guiding principles for the process. The strategic budgeting project will be presented at Provost's Council and then at ERC in May. The Provost is also meeting with individual deans with faculty lines for recruitment for Fall 2021/22.

## **6. Discussion of Committee Charge**

Stevenson stated that she, Yarma Velazquez Vargas, and Greg Knotts met and provided samples of charges that other campuses are using that relates to resource allocation and compared them. They came up with suggestions for changes to the current committee charge. Stevenson noted appreciation to Knotts for writing the proposed changes to the charge. The committee discussed and made suggestions and changes where they saw fit with resource allocation and for the committee to be sought for consultation in any resource allocation that impacts educational programs. The following resolution was moved, seconded, and approved to move forward to Faculty Senate for consideration:

Whereas the Educational Resources Committee charge:

“This committee shall make general policy recommendations in order to guide the allocation of all University resources which impact educational programs. In carrying out its charge, the committee may review and advise on current and proposed allocation of faculty positions; the allocation and the projected needs for space; support equipment and operating expense budgets; the allocation of resources for technology; the assignment and projected needs of support staff; the recommendations of other faculty governance committees which have significant educational resource implications; additionally, at the request of an appropriate University committee or an Associate Dean, independently evaluate proposals for new programs with regard to their impact on the available educational resources of the University.”

has been unchanged for several decades, the Educational Resources Committee hereby resolves that its charge shall be modified to:

“This committee shall serve as the primary faculty advisory body to the Faculty Senate and University division heads on matters associated with the University resources budget, including, but not limited to the general fund budget, instructional resources, the academic support budget, the student support budget, the institutional support budget, and all University resources which impact educational programs. In order to carry out its charge, the committee shall be consulted by the Faculty Senate and University divisions to review, evaluate, and set priorities, where appropriate, for use of funds, and make general policy recommendations in order to proactively guide the allocation of fiscal and business matters. Review and evaluation shall be done within a frame of educational equity and student success.

The committee shall review, evaluate and make recommendations for:

1. the planning for and allocation of support equipment, and the operating expense budget process.
2. the proposed annual Academic Affairs budget with the Provost and Vice President for Academic Affairs.
3. current and proposed allocation of faculty positions.
4. the assignment and projected needs of support staff.
5. the fiscal implications of pertinent planning documents.
6. any recommendations regarding campus-based fees that impact educational resources.
7. the planning, development, allocation, and the projected needs for space and, as appropriate, the maintenance of physical facilities in as much as these relate to the educational resources that affect instructional resources.
8. the optimum utilization of resources in the achievement of university academic objectives, including technology.
9. the recommendations of other faculty governance committees which have significant educational resource implications.
10. the planning and development of proposals for non-traditional funding.

Additionally, at the request of an appropriate University committee or administrator, independently evaluate proposals for new programs with regard to their impact on the available educational resources of the University. Prospective policy recommendations will be provided to the Senate and subsequently to the President.

## **7. Tenure Density – Dino Vrongistinos**

Vrongistinos stated that the CSU and CSUN do not calculate tenure density correctly by not counting individual courses that are taught by teaching associates (TAs). As a result, tenure density is inflated. He showed the graph for his department, Kinesiology. Discussion ensued. The committee recommended to have a resolution on accurate counting of tenure density and to forward it to Faculty Senate for consideration.

Whereas the CSU and CSUN do not correctly calculate tenure density, by ignoring individual courses that are taught by teaching associates (TAs), and thus inflating tenure density that is presented to the State of California, the California public, and accrediting agencies such as WASC;

therefore, be it resolved that CSUN and the CSU should report the real tenure density by including instructors of all courses and counting courses taught by teaching associates.

## **8. Other Business**

The committee voted that Renee Moreno and Yarma Velazquez Vargas be recommended to the President so they can continue to serve on the committee as Presidential Appointees for 2021-2022. (Stevenson/Godard MSP)

## **9. Adjournment**

The meeting was adjourned at 3:50 p.m.

### **Notes:**

The next ERC meeting will be held on May 11, 2021 from 2:00 – 4:00 p.m. via Zoom.

**\* *THERE WERE TWO RESOLUTIONS PUT FORTH AT THIS MEETING FOR SENATE CONSIDERATION.***