

# CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 04-11-2017 APPROVED BY COMMITTEE 05-09-2017  
Sub. To Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. To Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_  
POLICY ITEMS \_\_\_\_\_

## Members Present:

Dianne Bartlow, Deborah Cours, Nazaret Dermendjian, Barbara Gross, Lindsay Hansen, Michael Hoggan, Linda Noblejas (recording), Jerald Schutte, Diane Stephens, Setareh Torabian-Riasati

## Members Excused:

Greg Knotts, Amalie Orme

## Guests:

Chris Sales Colin Donahue

### 1. Call to Order

The meeting was called to order at 2:02 p.m.

### 2. Approval of the Agenda

The agenda was approved.

### 3. Approval of the Minutes from December 13, 2016

The minutes of the February 14, 2017 meeting were approved.

### 4. Chair's Report

Dermendjian reported that UPBG did not meet because there was no update on the State budget. Faculty Senate issued and passed a resolution for institutional support for undocumented students. They also passed the resolution on the standardization of breaks in classes. There is also a resolution to have student evaluation for all face-to-face classes to be conducted online effective in the Fall of 2017. It will be in the same format as the paper form and will be sent to the students. The students can access them on their mobile devices or on their laptops. The advantage to this online evaluation is that students who are absent or who miss the class can still respond to the online evaluation.

### 5. Executive Secretary's Report

Stephens reported on the following:

a. Facilities:

The Research Building construction is underway. Stephens reminded that this building is being built using cash as there has been no capital funding from the State since 2006. The funding is coming from indirect cost recovery funds and other funds saved. Completion date will be in late summer/early fall. There will also be some shuffling in University Hall. Faculty Affairs will be moving to the third floor and Undergraduate Studies, Office of Student Success Innovations and EOP will spread into the vacated space.

The projects planned this summer include a new Student Success space in SH 392, where the old computer lab is being revamped as student project, computer, and collaborative space.

The President's Cabinet is considering the best use of the old Bookstore Annex space. It is one of the oldest structures on campus and there will be a major renovation for mechanical systems, etc. and the space will be available for reuse.

The renovation of the second floor of Jacaranda Hall annex for Computer Science and Computer Information Technology is in its planning stage. That space was called out by the consultants in the space report as under-utilized. They will be doing an upper division, senior design, graduate and research space.

b. Budget:

The State budget is still in flux. With regards to enrollment target, we kept the same target as last year but we have a larger freshmen class than originally anticipated. So, we will have high volume of schedule adjustments next year.

The Academic Affairs year-end activities are doing fine. We are holding reserves of \$1.5M for the university in case we need it for compensation increases and other reasons. There will be lots of unanticipated long term commitments. Most likely little, if any, central funds for faculty hiring with no enrollment growth funding and no money identified at this time for tenure track hires.

c. Planning:

Academic Affairs is finalizing the three-year plans by colleges that will be due to the Provost by late May. The last Planning and Professional Development Series Retreat for the spring will be on April 24 for a select group of invited faculty. There will also be opportunities for folks in the High Impact Practices and Title III and V Grants to have lunch with participants as resources.

## **6. Learning Spaces and Academic Technology Committee (ATC) – Chris Sales**

Sales stated that ATC started looking at space and they started with the TEAL classroom. Basically they were looking at various issues with space and combined them with

people's experience with technology. They want to come up with a generic revised teaching learning space reflecting what the campus has in abundance. They had presentations in the TEAL room with some people in their committee pushing what they can use with tablets. They even had someone teach a class both traditional and online and was able to see the differences in the students' learning. Even though TEAL is a nice space, the likelihood of having it replicated is very slim due to the cost involved. He stated that the most cost effective space is having modular furniture and platform monitors. They are having this conversation at ATC and will look at a resolution in the fall. They will work with Classroom Technology Committee (CTC) on this resolution. They are looking at Sierra Hall to have the 55 rooms converted into modular tables and chairs with flat panels on the wall so students can plug in and share work.

Stephens shared that CTC's charge is to look at standard classroom technology. The first thing CTC did many years ago was to convert all lecture rooms to a smart classrooms by standardizing all the control systems, projectors, desktop image that goes to open lecture rooms, etc. From an Educational Resources Committee's perspective what comes out is the capacity issue which will need to be addressed as well as what happens when there is a budget cut. Another issue is pedagogically with the saying, "if you build, will they come?" Faculty teaching styles change to use these spaces most effectively. She suggested to start looking at labs as there is more square footage for students. There are over a hundred computer labs and students now bring their own devices more regularly to campus. It is wise to strategically work on labs where capacity can be increased and where furniture can move around and be refigured and technology can follow.

Discussion ensued on the efficiency of hybrid classes by taking some labs and spend the money on Wi-Fi system and some panels for classroom, most students coming in with different skill sets, changing the climate of the pedagogy, etc.

## **7. 2017-2018 Budget Projections – Colin Donahue**

Donahue presented the slideshow for the 2017-2018 Campus Budget Planning (Attachment). He stated that the Board of Trustees requested an additional \$167.7M in revenue for the CSU as this was the gap from the January 2017 initial budget of \$157.2M. He stated that with the 5% tuition fee increase of \$77.5M, the shortfall is still \$90.2M. He did a preliminary analysis of the incremental CSU revenues and their uses. This might change in the May revise. He stated that with the anticipated new revenue and the potential allocation scenario, there are items that are unlikely to be funded. The current commitments for compensation, mandatory costs, Graduation Initiative 2025 for course sections, tenure track faculty, advising, college readiness, and data will be funded in the budget request. The facilities and infrastructure needs and the full-time equivalent student growth for 3,600 FTES will unlikely be funded.

He laid down the 2017/2018 CSUN Budget Development Considerations for the system and the campus.

### **a. System**

- i. CSU central sources not likely to cover existing and new compensation commitments – potential for campus operating fund contributions
  - ii. Deferred maintenance bond funding for critical electrical infrastructure is unlikely. Donahue stated that the campus electrical infrastructure is almost 50 years old and we are in a critical situation. If we do not get funds, the campus will use its reserve as this needs to be fixed.
- b. Campus
- i. Increasing student average unit load will create course section demands with no off-setting fee or state appropriation revenue. This is our biggest variable since we are not getting enrollment funding. He will be meeting with Watkins and Li on enrollment plan. We need to get our base up.
  - ii. Student success funding must be focused on course sections and tenure track faculty
  - iii. International enrollment decline of 250+FTES will negatively impact fee revenue
  - iv. Accurate modeling of enrollment (FTES & Headcount) trends will be critical to multi-year budget

Discussion ensued on international enrollment decline, deferred maintenance on Sierra Hall, keeping the Tier 1, increasing enrollment funding, maintaining quality education and workforce, etc.

Donahue informed everyone that he will be in CABO next week and will get more information on the budget. The President will also be meeting with the Council of Presidents and will know more. After that meeting, they will probably issue the 2017/18 budget memo in late April or early May.

He also mentioned the Questica budget planning and management software training on campus on April 24. Three CSU campuses--Bakersfield, Northridge, and San Luis Obispo--have partnered together to work with Questica. This software will allow our campus to budget in a robust way, to plan for all management levels and have more insight on the budget. They are building dashboards that our folks can look at on a fly. The training will be attended by people from Administration and Finance and including all the Managers of Academic Resources.

## **8. CSU Statewide Academic Senate Report – Jerry Schutte**

Schutte reported on the following resolutions that were voted upon and passed at the Statewide Academic Senate:

- a. Cessation of the implied equivalency of GE area in intermediate Algebra.
- b. Study reclaiming California's Master Plan for Higher Education to provide eligible California residents free education through tax reform.
- c. Support for Graduate Education in the CSU
- d. Legislative Advocacy
- e. Support for Doctorate of Nursing Practice

- f. Opposition to the travel ban from several predominantly Muslim countries
- g. Support of students admitted under Differed Childhood Arrivals (DACA)

He also reported that there were resolutions that had their first reading and it includes support for Active Learning and High Impact Practices in the Graduation Initiative 2025, the Academic Senate Calendar of 2017-2018 meetings, the campus accommodations of military students' service obligations, etc.

## **9. Other Discussions**

Hoggan stated that he and Bartlow met and had good ideas. He is still proposing an idea that represents CSUN's voice and values (Attachment). He asked if the idea is strong enough to bring to administration and then to the legislators. Discussion followed on questions on who the target audience will be, advocacy piece versus a public relations piece, etc. It was suggested that this idea will have more value coming from the President's Office or University Advancement as a promotional tool for CSUN rather than used to reach out to the legislators.

## **10. Adjournment**

The meeting was adjourned at 3:58 p.m.

### **Notes:**

The next ERC meeting will be on Tuesday, May 9, 2017 from 2:00 – 4:00 p.m. in UN 211.

***THERE WERE NO POLICY RECOMMENDATIONS PUT FORTH AT THIS MEETING.***