

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 05/10/2022 APPROVED BY COMMITTEE 9/13/22

Sub. To Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. To Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEMS _____

Members Present:

Nazaret Dermendjian, Ellis Godard, Callie Juarez (non-voting), Gregory Knotts, Linda Noblejas-Sapuyay (recording), Katherine Stevenson, Holli Tonyan, Yarma Velazquez-Vargas

Excused: Michael Doron, Elizabeth Debach, Mirna Sawyer

Call to Order

The virtual meeting was called to order at 2:17 p.m. by Katherine Stevenson.

1. Approval of the Agenda

The agenda was approved. MSP – Godard/Dermendjian

2. Approval of the ERC Meeting Minutes of April 12, 2022

The April 12, 2022 meeting minutes were approved. MSP – Dermendjian/Velazquez-Vargas

3. Chair's Report

Stevenson opened the discussion on the draft 2021-2022 ERC Annual Report to see if anything is missing from the committee's discussions that happened during the academic year. Some of the items that were added are:

- a. Future rubric for Gifts and Special Funds allocation related to educational resources
- b. Online/Face-to-Face class ratio, its impact on student learning, and its resource implications (maybe work with ATC)

Stevenson also presented again the Revised ERC Charge with the changes made after it was presented to Faculty Senate and various committees on campus for input. Discussion ensued.

4. Approval of the Revised ERC Charge

The revised ERC charge was approved to be forwarded to Senate Executive. MSP – Dermendjian/Tonyan

5. Approval of the [2021-2022 ERC Annual Report](#)

The 2021-2022 ERC Annual Report was approved as amended. MSP – Godard/Tonyan

6. Executive Secretary's Report

Juarez reminded everyone that the Road Map presentation is tomorrow, May 11, 2022. The RSVP (in-person) participation is full. However, Zoom is still an option to view the presentation. After tomorrow's event, a survey will be sent out for an opportunity to comment.

Juarez reported that this is the first time since the earthquake that CSUN is expected to experience softened undergraduate enrollment with a slight softening in graduate enrollment. Many sister campuses are softening in enrollment as well (Dominguez Hill 15%, Sonoma 20%+ declines). This could result in static enrollment and budget for the next fiscal year 2022-23. The campus is collecting projected carry-forward information but is assuming that colleges and areas will have one-time resources due to the influx of HEERF funding. However, there could be a shortage of base funding at both the university and division levels.

7. Election of the Chair for 2022-2023

Greg Knotts was elected ERC Chair for 2022-2023. Stevenson thanked everyone for the opportunity to be Chair for FY 2021-2022. She also thanked everyone for their participation in all efforts and tasks accomplished by ERC this year. She looks forward to seeing more committee work in the upcoming fiscal year. Everyone also expressed their appreciation to the committee members and those involved in ERC.

8. ERC Workflow Discussion

Stevenson reviewed the Proposed Operating Budget Planning Timeline and noted the tasks the Committee needs to focus on to get prepared for next year:

1. Finalize the mechanisms to collect information from other identified organizations
 - a) Student Affairs faculty liaisons; Senate Standing Committees; Colleges (no further recommendations other than CESC and CSM); Faculty Groups
 - b) Surveys – Godard and Stevenson met and sent a request to the Provost for data from the Road Map process
 - i. Survey for department chairs, work with the council of chairs
 - ii. Survey for faculty – junior faculty, senior faculty, lecturers
 - iii. Questions: Each question would start with an open-ended response and then follow up with categories
 - o Immediate: What academic resources do you need to do the job that you do not currently have?

- Medium term: Where do you see CSUN changing, and what academic resources are needed?
 - Intermittent funding: We are living through a pandemic that stressed the campus tremendously and also brought significant funds through HEERF. In the future what academic resources would you see as priorities for such funding?
 - c) Enrollment decreases
 - d) Nimbleness with faculty and students – will they just show up?
 - e) Mental Health
2. Finalize the timeline for gathering and organizing the information needed
 3. Submit any needed IR requests

The Committee also discussed the rubric for incoming funds and how to rank allocation options in scholarships and awards and how to support faculty when those awards do not cover the full benefits expenses, how to allocate government funds and gifts when they come to the university.

9. Adjournment

The meeting was adjourned at 3:44 p.m.

Notes:

The next ERC meeting will be held on September 13, 2022, from 2:00 – 4:00 p.m. via Zoom.