

NEW DEPARTMENT CHAIRS ORIENTATION

AGENDA

THURSDAY, AUGUST 15, 2024

Maple Hall 120

- 8:15 am** **Breakfast** - Maple Hall Lawn
- 8:45 am** **WELCOME AND INTRODUCTIONS**
Christina von Mayrhauser, Interim Associate Vice President for Faculty Affairs
- 9:00 am** **DEPARTMENT BUDGET OVERVIEW: TOOLS AND RESOURCES**
Callie A. Juarez, Senior Director, Academic Resources and Planning
- 10:15 am** **Break** - Maple Hall Lawn
- 10:30 am** **DEPARTMENT CHAIR APPOINTMENTS AND LECTURER MATTERS: ENTITLEMENTS AND ORDER OF ASSIGNMENT**
Albert Alcazar, Academic Personnel Analyst
Michelle Kilmnick, Director of Faculty Affairs
- 11:30 am** **KEYNOTE**
Vickie Jensen, Department Chair, Criminology and Justice Studies
Chair, Council of Chairs
- 11:45 am** **Lunch** - Maple Hall Lawn
- 1:00 pm** **NUTS and BOLTS: FACULTY LEAVES AND ADDITIONAL PAY**
Albert Alcazar, Academic Personnel Analyst
Kimberly Posin-McConnell, Academic Personnel Analyst
Letty Vargas, Academic Personnel Analyst
- 2:00 pm** **THINGS I WISH I HAD KNOWN AS A NEW DEPARTMENT CHAIR**
Douglas McLaughlin, Department Chair, Kinesiology
Kristina Meshelski, Department Chair, Philosophy
- 3:00 pm** **Q&A WITH PROVOST**
Meera Komarraju, Provost and Vice President for Academic Affairs
- 4:00 pm** **WRAP UP**



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FRIDAY, AUGUST 16, 2024

Maple Hall 120

- 8:15 am** **Breakfast** - Maple Hall Lawn
- 8:45 am** **WELCOME**
Christina von Mayrhauser, Interim Associate Vice President for Faculty Affairs
- 9:00 am** **MANDATED REPORTING AND DIFFICULT SITUATIONS**
Mark Benavidez, Deputy Chief, Police Services
Sara Miller, Director, Equity and Compliance
Sam Lingrosso, Director, Academic Employee Relations
Kevin Velez, CARE and Conduct Coordinator, Student Affairs
Anne Eipe, Assistant Director, University Counseling Services
- 10:00 am** **RETENTION, TENURE, AND PROMOTION (RTP) AND THE DEPARTMENT CHAIR'S ROLE**
Christina von Mayrhauser, Interim Associate Vice President for Faculty Affairs
Vickie Jensen, Department Chair, Criminology and Justice Studies
Chair, Council of Chairs
- 11:00 am** **ESSENTIAL DATA FOR CHAIRS**
Holli Tonyan, Associate Director, Academic Analytics for Institutional Research
Katherine Stevenson, Department Chair, Mathematics
Jamie Kerlin, Data Consultant
Sabrina D Rife, Data Consultant
- Noon** **Lunch** - Maple Hall Lawn
New Chairs, Deans, and Associate Deans
- 1:00 pm** **DEANS PANEL: THINGS WE WISH NEW DEPARTMENT CHAIRS KNEW**
Dan Hosken, Dean, Mike Curb College of Arts, Media, and Communication
Jeffrey Reeder, Dean, College of Humanities
Yan Searcy, Dean, College of Social and Behavioral Sciences
- 2:00 pm** **FACULTY DISCIPLINE, CONDUCT OF CONCERN, AND GRIEVANCES**
Christina von Mayrhauser, Interim Associate Vice President for Faculty Affairs
Michelle Kilmnick, Director for Faculty Affairs
Sam Lingrosso, Director, Academic Employee Relations
- 3:00 pm** **WRAP UP**

