

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE EDUCATIONAL RESOURCES COMMITTEE

MINUTES OF MEETING 9/10/2024 APPROVED BY COMMITTEE 10/8/24
Sub. To Exec. Comm. 10/10/24 Approved by Exec. Comm. _____
Sub. To Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS _____

Members Present:

Krystle Cronin (recording), Elizabeth Dabach, Callie Juarez (non-voting), Matthew Jackson, Greg Knotts, Luiz Mendes, Katherine Stevenson, Holli Tonyan, Yarma Velazquez, Meiqin Wang,

Not present:

Tadeh Zirakian

Call to Order

The meeting was called to order at 2:36 p.m. by Y. Velazquez.

1. Approval of the Agenda

The agenda was approved with no objections. MSP (Stevenson/Tonyan)

2. Approval of the ERC Meeting Minutes of May 14, 2024

The minutes from the May 14, 2024 meeting with four abstentions were approved.
MSP (Stevenson/Tonyan)

3. Committee's Charge

T. White joined the meeting to introduce herself as the faculty senate liaison and read the committee's charge.

4. Introduction of Academic Budget

C. Juarez provided a comprehensive breakdown of the academic budget, covering the CSU budget, CSUN budget, and academic affairs budget. Key points included:

- Northridge accounts for 6.85% of the total CSU General Fund Budget
- CSUN receives funding through two main sources: state allocations and student tuition
- Additionally, the Lottery Fund is used for instructional equipment
- Reviewed CSU budget memos and attachments
- How enrollment (FTES goals) impact college budgets

The committee recommended that C. Juarez prepare a summary of key takeaways from the overall budget for discussion at a future meeting and possible dissemination to faculty.

5. Discussion

Y. Velazquez recommended that the committee include discussion items on the agenda for review, and then in the following meeting, revise and approve any items categorized as action items.

- **Review and Rank Priority List**
 - i. Y. Velazquez proposed adding an item to the priority list of a proposal, suggesting the use of a base formula for strategic planning within the division. The request will outline the benefits of adopting alternative budget allocation methods that do not rely on historical data.
 - ii. K. Stevenson recommended compiling a historical record and providing clarity on how funding for lecturer pools and non-tenure track faculty is allocated both at the college and departmental levels, including how tenure-track (TT) funding is operationalized. This information, tied to academic resources as a quantitative baseline, would enable chairs and colleges to engage in more precise and strategic planning.
 - iii. The next step is to compile a complete list and distribute it to all committee members for ranking. Once completed, the top three items will be added to the discussion agenda for the next meeting.
- **Review Dean's Comments**
 - i. This item was added to the priority list to be ranked.
- **Voicemail**
 - i. To cut costs, some departments are discontinuing voicemail services on individual phones.
 - ii. The contract with Cisco as the phone provider is set to expire in Fall 2025. This semester, IT will explore alternative providers and issue a request for proposals, with the potential to shift away from traditional phones toward a more cloud-based communication service.
 - iii. Y. Velazquez will draft a resolution and propose it at the next meeting.

6. Action Items

- **Leave Approval**
 - i. T. Zirakian requested leave for the Fall 2024 semester due to a scheduling conflict between his teaching commitments and the committee meetings.

K. Stevenson agreed to serve as the liaison with the College of Engineering and Computer Science during his absence. The committee unanimously approved the leave request.

7. Adjournment

The meeting was adjourned at 4:24 p.m.

Notes:

The next ERC meeting will be held on October 8, 2024, from 2:30 – 4:30 p.m. via Zoom.