

Faculty Senate Standing Committee on Extended Learning

November 15, 2023, 3:15 pm - 5:00 pm via Zoom

Minutes

Present: *Mads Andersen, Anastasiia “Stacy” Timmer, Colleen Martin, Elizabeth Blakey, Gary Katz, Susana Eng-Ziskin, Jonguen “JK, Vidyia Nandikolla, Farshad Ghodoosi, Tim Watson*

Guests: *Jorge, Ramirez, S. Jimmy Gandhi, Jane Rosenthal Dieken, Joyce Feucht-Haviar, Me’Laine Pemberton Hanna*

Call to Order

Elizabeth Blakey, Committee Chair, called the meeting to order at 3:15 pm. The meeting took place via Zoom.

Welcome and Introduction

Elizabeth Blakey, *committee chair*

The Chair gave a brief welcome. Attendance was taken.

Review and Approval of the October 2023 Minutes

Elizabeth Blakey, *committee chair*

Chair Blakey asked for a motion to approve. Susanna Eng-Ziskin moved to approve. Colleen Martin seconded. Meeting Minutes were approved.

Financial Aid

Jorge Ramirez, *associate director, Tseng College Extended Learning financial aid services*

- i. Jorge Ramirez gave an introduction and history of himself and his team, then shared his screen for the presentation.
- ii. **The presentation agenda had 5 topics:** General Financial Aid (FA) Overview, FA Unit Functions, Future of Financial Aid,
- iii. The General FA Overview discussed:
 - a. The FAFSA, Pell Grants, Supplemental Educational Opportunity Grants (SUGS), Subsidized/Unsubsidized, student loads, Grad PLUS loan, and Federal College Work study, CalGrants A (entitlement) and B (**competitive group/GPA**), Middle Class Scholarships (MCS) - only in California, CSUN Scholarships, Tuition reimbursement (from employers).

- b. Many are offered to self-support and state support students.
 - iv. Primary FA Unit Functions were discussed.
 - a. Administrative:
 - i. State Authorization, Module Calendar, and Off-campus locations and Program Participation Agreements.
 - b. Operations:
 - i. Student Advisement, Determine Eligibility , FA packaging/awarding, Aid coordination - e.g., student athletes and Veteran students, FA Disbursements, Process withdrawals, Process of Title IV
 - c. Special FA Services:
 - i. Programs used as an example for these services:
 - 1. The Masters of Science in Applied Behavior Analysis (ABA) Program,
 - 2. Masters of Science in Taxation (MTX)
 - 3. Accelerated Bachelors of Science in Nursing (ABSN)
- v. Future of Financial Aid:
 - a. Federal Update - FAFSA Simplification Initiative - 4 examples discussed
 - b. State Update - Funding and other processes - 8 examples discussed
 - c. Breaking news dates and delays were shared
 - d. Student Success is their priority resulting with:
 - i. Sixty-seven percent of CSUN students graduating without debt.
 - ii. The ABSN students graduating with ninety plus percent graduation rates for the last three years.
- vi. The Committee can contact Ramirez or Tseng College Financial Aid via:
 - a. jorge.ramirez@csun.edu
 - b. exlfinaid@csun.edu
- vii. Ramirez opened the floor for questions and asked Joyce Feucht-Haviar if she wanted to add anything.

- viii. VIII. Feucht-Haviar gave additional history regarding the Tseng College Financial Aid department.

Feedback and Discussion

- i. Chair Blakey asked about the Simplification Process. Ramirez shared what information was shortened, what additional challenges, and additional burdens that are now present.
- ii. Ramirez asked if S. Jimmy Gandhi had any questions. Gandhi shared his concerns regarding the new modular degree certificates and the best way to assist students.
- iii. Chair Blakey asked if the Pell Grants were income based. Ramirez confirmed that it is and stated that there is a new formula will be used.
- iv. Gary Katz thanked Ramirez and team for all they do then asked if SUGS students received Pell Grants. Ramirez confirmed and gave additional information. Katz shared problems that he experienced regarding administration for out of state students regarding funding, housing, and other necessities for being a California student. Ramirez shared housing initiatives discussed by Dr. William Watkins. Ramirez will check that information for Katz and get back to him.
- v. Jane Rosenthal Dieken asked if there was still talk about Pell Grant for graduate level students. Ramirez responded that it has not gone through yet.

Chair Blakey acknowledged S. Jimmy Gandhi arriving early, thanked Ramirez for presenting and gave the floor to Gandhi and Jane Rosenthal Dieken. (At 4:11pm).

Program Development

- **Program Assessment, Faculty Evaluation, and related policies in self-support**

S. Jimmy Gandhi, *associate dean*

Jane Rosenthal Dieken, *assistant dean of program development*

- i. S. Jimmy Gandhi shared his screen for a presentation of the Tseng College Program Development and Assessment.
 - a. The presentation agenda was shared.
- ii. Jane Rosenthal Dieken discussed:
 - a. The Recap of CSUN Tseng College Program Development Process
 - b. The Typical Timeline from Idea to Launch

- c. The Annual Faculty Reconvene Meeting
 - i. The Applicant Profile - looking at the applicant demographic profile
 - ii. The Admitted Student Profile - looking at diversity, clarifying information on the website, and other examples shared.
 - iii. Overall Retention Rates (Longitudinal by cohort) - Retention percentages by semester
 - iv. Equity Gap Completion Rate (on-time and 4-year)
 - v. Withdrawals by term and course - with multiple reasons, the most important reason is selected by the student. For curricular reasons, specific courses were reviewed for course corrections within the program
 - d. Gandhi added a plan to close the loop with the student who has stopped out for whatever reason, the program coordinator sharing the return plan, and following up with the student to reengage them.
- iii. Understanding Student Perceptions in the Course Evaluations
- a. Course evaluation data dashboard examples
 - i. Six dashboard views were shown - aggregate data or longitudinal data.
 - b. Examples of looking at course evaluations at a program level - based on the category
 - c. Drill down into data with different views - for example based on the questions.
 - i. Both the faculty member and the academic lead can see how the changes affect the students. The instructional designers are present during the reconvene meetings.
 - d. Assessment in consultation with the University Program Assessment Office
 - i. Both Gandhi and Rosenthal Dieken serve as College Assessment Leads
 - ii. Upcoming meeting dates and additional information was shared.
 - e. The Tseng College Annual Overview Report was highlighted as a reminder to the Committee and the related information therein.
 - f. Next Steps - three steps were discussed.
 - i. Standardized assessment to align with CSUN processes, assessment in the age of AI, and Implementing Student Exit Survey at the program level.

- iv. Gandhi gave a brief recap to the Committee.
- v. Rosenthal Dieken gave additional feedback regarding faculty evaluations in [their PAF](#).
- vi. Both opened the floor for questions.

Feedback and Discussion

- i. Chair Blakey asked for clarification regarding faculty asking for the student data to be added to their PAF. Gandhi clarified.
- ii. Anastasia “Stacy” Timmer mentioned the deadline and asked for clarification regarding when information could be used/released. Gandhi confirmed that the data is release two to three weeks after the semester. Dashboard data is released semester by semester per course.
- iii. Feucht-Haviar encouraged the Committee to reach out to Gandhi and Rosenthal Dieken if they have additional questions.

Adjournment:

Chair Blakey noted that the December 2023 Meeting is optional pending meeting topics. She will reach out to the Committee with an update prior to the meeting date of December 13, 2023.

Having no other topics to discuss, the meeting is adjourned at 4:45 pm.

Prepared by Me'Laine Pemberton Hanna