

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING February 5, 2014

APPROVED BY COMMITTEE February 19, 2014

Sub. to Exec. Comm. _____

Approved by Exec. Comm. _____

Sub. to Acad. Senate _____

Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: John Adams, Deborah Cours, Katherine Dabbour, James Decker, Sheila Grant, Julia Heinen, Shane Frehlich, Michael Kabo, Magnhild Lien, Louis Rubino, Judy Schmidt-Levy, James Solomon

Members Absent: Carrie Rothstein-Fisch

Guest: Provost Harry Hellenbrand

Staff: William Whiting, Executive Secretary, Iliana Carvajal

1. Approval of Minutes from January 22, 2014

The Committee reviewed the minutes of January 22, 2014. The Committee acted on the following motion:

MSP: That the minutes of the meeting of January 22, 2014 be approved:

Passed 11-0-2.

2. Announcements

Grant announced an upcoming presentation, "Bullying in the Ivory Tower" by Leah Hollis on campus on Wednesday, April 2, that might be of interest to faculty members. Grant welcomed Shane Frehlich to his first PPR meeting.

3. **Executive Session:** Update on Search for Dean of the Mike Curb College of Arts, Media, and Communication (Cours)

Cours updated the Committee on the progress of the search for the Dean of AMC. Cours reported that the Search Committee reviewed 59 applications and will be selecting candidates for Skype interviews. The search will also be presented to the Office of Equity and Diversity for approval.

4. **Executive Session: Meeting with Provost Hellenbrand to Discuss Retention, Tenure, and Promotion Cases Involving Second-Year Probationary Faculty (time certain: 2:00 pm)**

Provost Hellenbrand met with the Committee to update the Committee on the progress of the review of the Second-Year faculty members. He informed them that there are currently 37 Second-Year faculty members under review.

5. **Executive Session: Emeritus Nomination**

Grant shared with the Committee a nomination for a faculty member to receive Emeritus status.

MSP: That the following faculty member be recommended to the President for conferral of Emeritus status:

<u>Name</u>	<u>Rank</u>	<u>Department</u>	<u>Years</u>
Lillian Lehman	Professor	Theatre	1991-2013

Passed unanimously.

6. Update on e-PIF Subcommittee (Dabbour)

The e-PIF subcommittee (Dabbour, Lien, Stepanek, Grant and Whiting) discussed its progress in researching the potential use e-PIFs. Dabbour shared that the survey was distributed to the campus and 295 responses have been received to date. The deadline for faculty members to respond is February 17, 2014.

7. Update from Subcommittee on Emeritus Status for Lecturers

Whiting updated the Committee on the progress of the Subcommittee.

8. Report from Subcommittees Reviewing Department and College Personnel Procedures

- A. The Subcommittee reviewing the Mike Curb College of Arts, Media, and Communication personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the College for further review.
- B. The Subcommittee reviewing the College of Science and Mathematics personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the College for further review.
- C. The Subcommittee reviewing the Department of Management personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the Department for further review.
- D. The Subcommittee reviewing the Department of Marketing personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the Department for further review.
- E. The Subcommittee was unable to discuss the proposed personnel procedures from the Department of Systems and Operations Management with the Committee. The personnel procedures for the Department of Systems and Operations Management will be reviewed at the next meeting.

9. Other Business

None.

10. Adjournment

The next meeting of the Committee is tentatively scheduled for 1:15 p.m. on February 19, 2014 in University Hall 277. The meeting was adjourned at 3:25 p.m.