

EXECUTIVE COMMITTEE MINUTES – Approved 10/13/11
September 15, 2011, Special Meeting
Jacaranda Hall, Room 4440

Members Present: Chong, Frehlich, Jeppson, Knotts, Michaud, Oh, Stepanek (Chair), Taylor, Wolfbauer (Recording Secretary)

Members Absent: Hellenbrand, Schmidt-Levy, Schwartz

Guests: M. Hoggan

Faculty President Stepanek called the meeting to order at 2:20 p.m.

University Presidential Search Process

There are two committees that work together on the Presidential search: Trustees Committee (they make the final recommendation to the Chancellor) and a campus Advisory Committee. Under the policy currently being considered by the Board of Trustees (BOT), the campus Advisory Committee consists of the campus Senate Chair, two additional faculty members, one staff person, one student and several other specified positions to be filled by the university president.

Stepanek stated two working assumptions: 1) Once the Board of Trustees approves a revised Policy for the Selection of Presidents, the search process will start immediately; 2) Our campus will be given approximately 30 days to identify the two faculty members to serve on the Advisory Committee. Stepanek anticipates the BOT policy will be approved by our next Senate meeting on September 22. He would like to be able to provide a full report at the Senate meeting on our plan of action for selecting the two faculty members.

Stepanek stated that it is anticipated that the Advisory Committee will meet about 3 full days this Fall semester and possibly another 3 full days in the Spring. Stepanek suggested two possible paths for filling the two faculty spots: 1) a nomination/election process or 2) application/search and screen process. SEC felt it was extremely important that the faculty members who serve on this committee be very qualified and have appropriate experience with searches. The latter path allows for a more thoughtful selection process to ensure that the faculty selected are well-suited to serve on the committee given the time constraints.

MSP (unanimously) that the process for filling the two faculty member slots on the presidential advisory committee be accomplished by accepting applications and having the Senate Executive Committee select the two best qualified faculty members. Members of the SEC wishing to apply will be excused from the SEC deliberations to fill the two faculty positions. The Chair of the Senate will chair the SEC deliberations.

SEC suggested that the application (minimum font size 12-point) include:

- One page describing why they wish to serve and what special attributes/abilities they would bring to the committee and
- No more than a two-page resume describing relevant qualifications with a focus on service.

SEC will establish selection criteria prior to reviewing the applications.

Stepanek also mentioned that the statewide Academic Senate CSU (ASCSU) is concerned with on-campus visits of the final candidates being optional. On-campus visits provide an opportunity for meeting the candidates and providing feedback. It is likely that the ASCSU will approve a resolution requesting the BOT change the policy to require there be a campus visit of the final candidates. SEC members support this resolution.

Meeting adjourned at 3:40 p.m.

Submitted by: Heidi Wolfbauer, Recording Secretary
April Taylor, Secretary of the Faculty