

Forest Lawn Memorial-Parks & Mortuaries is known for its beauty and inspiration and is admired by many for its magnificent art, breathtaking mausoleums, and expertly replicated old-world architecture that creates a place unlike any other to visit, enjoy and memorialize loved ones. Forest Lawn's various departments take great pride in creating and implementing the organization's cemetery, facility and environmental construction projects.

It is vital that all activities that take place within the organization comply with all regulatory guidelines and specifications and that all laws are adhered to correctly. For this reason, we are seeking an **Environmental Health and Safety Specialist** to manage a variety of regulatory compliance activities related employee safety, chemical use, air & water quality, and waste management. This would be a great opportunity for anyone with **two (2) to five (5) years** of experience in EHS. This position Reports to the Vice President – Environmental Compliance.

In this role the EHS Specialist will;

- Have broad-based California Occupational Safety and Health Administration (Cal/OSHA) regulation experience for General Industry and Construction, and possess an understanding of behavior-based safety principles and application.
- Be responsible for conducting and documenting illness and injury prevention, risk assessment and mitigation, incident investigations, hazardous materials communication and awareness, as well as safety and environmental programs compliance.
- Be proactive in assessing health and safety and evaluating trends and best practices to develop procedures in accordance with Cal/OSHA regulations.
- Be responsible for the development, implementation, and analyses of programs and procedures related to Forest Lawn's environmental health and safety programs.
- Have special responsibility to maintain contact with the departments, organizations, and employees with specific EHS compliance responsibilities. Departmental examples include Maintenance, Mortuary, Flower Shops, A&E, Human Resources, and Legal.
- Have the ability to create written safety programs, procedures, and practices that are Compliant with Cal/OSHA standards.
- Develop and present department-specific training classes on EHS programs for supervisors in a train-the-trainer format, and employee groups.
- Keep up to date on the revisions/changes to safety laws, programs, and available equipment to make recommendations on hazard controls.
- Solicit bids from qualified consultants and contractors for outsourced EHS related work including waste management activity, air quality testing, and abatement projects.
- Be in charge of developing and maintaining records necessary to comply with federal, state, and local regulations.

- Represent the Association during EHS regulatory inspections and coordinates any required response to the regulators.
- Be responsible for exercising discretion and independent judgment to coordinate and plan cooperative activities with employee groups to achieve compliance.
- Use discretion and independent judgment to advise the VP of Environmental Compliance on EHS compliance matters.

Requirements:

- **Two (2) to five (5) years in the EHS field. Anyone with more than ten (10) years of experience will not be considered.**
- Bachelor's Degree in an EHS related field.
- Familiarity with Cal/OSHA standards, SCAQMD rules, and waste management regulations.
- Demonstrated knowledge of and experience with safety and environmental regulations.
- Strong communication, conflict resolution, and interpersonal skills.
- Demonstrated ability to interact with multiple levels of the organization and with outside agencies and customers.
- Program development and implementation of new or changing regulations.
- Ability to adapt, manage multiple priorities, and learn in a changing work environment.
- Proficient in Microsoft Office suite programs; Word, Excel, PowerPoint and Access.
- Valid California Driver's License, reliable transportation and ability to travel to our 11 Forest Lawn locations in Southern California

We Offer an Outstanding Compensation and Benefits Package, Which Includes:

- Medical and Dental Insurance
- Free Life Insurance and Long Term Disability
- Voluntary Vision Insurance
- Supplemental Life Insurance
- Cash Balance Retirement Plan
- 401k plan with company match
- Paid Vacation
- Paid Absence Plan
- Tuition Reimbursement Program

Ruth Mejia
Recruiter, Human Resources



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