



Los Angeles Unified School District - Job Opportunity

Job Posting Title Environmental Safety Officer (A&E Architectural Engineering)

Reference code JP15-203-3-XA2

Minimum Salary \$ 31.52 Hourly

Maximum Salary \$ 39.31 Hourly

Application Open Date 02/19/2016

Application Close 03/08/2016

Information about LAUSD

We are LAUSD. We are at the forefront of innovation in public schools, with the serious work of tailoring the learning environment to better serve our community. Here, you will have the opportunity to exercise your potential in the business of education.

We are technical professionals, skilled workers, support staff, executives, and community champions. We do our jobs with a sense of integrity, accountability, and pride in shaping the future.

Our contributions here impact our number one customers - the 600,000 plus K-12 students of LAUSD. With over 1,000 job titles to choose from, build your rewarding career here by joining nearly 30,000 employees, and achieve new levels of success in your career!

Department or School Site

There is a vacancy located in the Office of Environmental Health and Safety.

Benefits

Insurance: Paid premiums for your choice of several medical, dental, vision, and life insurance plans. Retirement: Membership in the California Public Employee Retirement System (CalPERS).

Vacation: Two weeks of paid vacation to start. Three weeks after five years of year-round paid service. Paid Holidays: 12 days.

NOTE: Positions in this job classification may be offered on a 10 or 11 month basis - salary and paid time off for 10 or 11 month positions will be

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adjusted accordingly. Positions in this job classification may be subject to additional furlough days.

Job Duties/Responsibilities

The duties of an Environmental Safety Officer consists of, but are not limited to:

- Implementing, evaluating, and investigating the effectiveness of components of the accident prevention, traffic safety, and environmental health and safety compliance programs.
- Conducting site safety audits of work methods for improper procedures, checks equipment and facilities for hazardous conditions, and recommends corrective actions as required by the California Division of Occupational Safety and Health, the south Coast Air Quality Management District (AQMD), Los Angeles county Health Services and Fire Departments, and the Los Angeles City Fire Department.
- Preparing written recommendations for the elimination of unsafe acts or hazardous conditions to comply with applicable laws.
- Explaining the intent and legal implications of health and safety codes and regulations to District administrators and supervisors.
- Investigating compliance with legal mandates pertaining to safety, compliance programs, and fire prevention.
- Reviewing Material Safety Data Sheets to determine acceptability of material for use by District employees.
- Conducting environmental compliance inspections and audits.
- Responding to environmental compliance emergencies at schools and District facilities.
- May serve as consultant to employee safety committees, supervisors and administrators.

Note: Please be advised that the tasks listed above are not exhaustive. For a complete list of duties and class description, please visit www.lausdjobs.org.

Minimum Requirements

Education:

Graduation from a recognized college or university preferably with a major in environmental engineering, industrial hygiene, occupational health and safety, environmental and occupational health, or a closely related field. Additional qualifying experience may be substituted for the required education on a year-for-year basis provided that the requirement of a high school diploma or equivalent is met.

Experience:

Two years of experience performing environmental health and safety investigations, audits, and analysis. Experience in developing, implementing, or coordinating programs of accident prevention or

environmental compliance, including preparing recommendations for compliance with regulations pertaining to occupational health and safety, traffic safety, fire prevention, air and water compliance or solid and hazardous waste control is preferable.

Special: A valid California Driver License. Use of an automobile.

Special Physical Requirements:

Perform work while wearing personal protective equipment, such as respirators and protective clothing.

Normal color vision

Ability to stand, walk, bend, crawl, reach overhead, crouch, kneel, balance, push, pull and safely lift and carry weights up to 50 pounds.

Ability to maneuver in narrow spaces (e.g., attics and crawl spaces).

Ability to do physical work under conditions involving temperature extremes.

SPECIAL NOTES

1. Requires wearing a negative pressure respirator.

2. Employment is subject to medical clearance.

Positions in this classification are subject to pertinent provisions of the General Industry Safety Orders of the California Code of Regulations regarding protective equipment when exposed to hazardous materials including, but not limited to, asbestos or lead.

Subject to call at any hour.

NOTE: Candidates who have completed college or university course work at an institution in a country other than the United States MUST obtain an official, sealed complete evaluation of foreign transcripts and degrees at their own cost. Please be sure to request a DETAILED report. Please have this ready to submit at the time of the Technical Interview. Please visit <http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf> for a list of approved evaluation organizations.

Desirable Qualifications

An IDEAL CANDIDATE for this position would possess the following qualities:

- Possess a Bachelor's Degree with a major in environmental engineering, industrial hygiene, occupational health and safety, environmental and occupational health.
- Experience in performing environmental and occupational health and safety compliance inspection and review recommendations for accuracy.

- Communication skills to effectively communicate the appropriate information with technical and non-technical personnel.
- Ability to identify and evaluate risk in the field and utilize the proper judgment and take appropriate action to minimize immediate risk.
- Ability to build ongoing relationships with staff in the assigned caseload and possess the willingness to go above and beyond to provide service the client.

Employment Selection Process

The selection process will likely consist of a Technical Project, and/or a Technical Interview.

Application materials (your candidate profile and supplemental questionnaire) will be evaluated in relation to the background, experience, and competencies identified for successful performance in this job. For this reason, it is highly recommended that your application materials clearly show all of your relevant background and specialized skills, knowledge, and abilities.

The most qualified applicants from this process will be invited to participate in the next phase of the assessment, an interview.

Once your application has been received, a confirmation email will be sent to your email address to confirm receipt of your application. If you do not receive a confirmation email; your application has not been submitted.

Please be sure to include correspondence from @lausd.net as an approved sender so that messages aren't accidentally placed into your junk e-mail folder.

We anticipate receiving a number of well qualified applicants for this position; therefore, there will be a competitive process.

The hiring departments have requested that we proceed with the selection process in an expeditious and timely manner. To honor this request we will be adhering to a pre-planned employment assessment schedule.

For up-to-date information about test dates, view our testing schedule by visiting our website at <http://www.lausdjobs.org> - My LAUSD Career/Hiring Process/Pre-Employment Testing Process. As testing dates may change, we encourage you to visit this site periodically to confirm testing schedules. If you are unable to attend the scheduled dates, please note that we recruit for this position on a regular basis. We encourage you to visit our website, <http://www.lausdjobs.org> periodically to check for the next recruitment and we encourage you to apply again.

For more information about the LAUSD employment assessment process, visit the 'My LAUSD Career' section of our website at <http://www.lausdjobs.org> .

Application Process

DO YOU NEED TECHNICAL ASSISTANCE WITH THE ON-LINE APPLICATION?

Please visit www.lausdjobs.org and click on "help desk service request form" located to the left of the Quick Links.

To find out whether the application deadline has been extended, visit the website at: <http://www.lausdjobs.org> .

The Los Angeles Unified School District intends that all qualified persons shall have equal opportunities for employment and promotion.

Reasonable accommodations in completing an application and testing are available to individuals with disabilities. Please call (213) 241-3455 for more information.

Additional Posting Information

Selection and promotion are based on a competitive employment assessment process. Candidates who pass all parts of the assessment process are placed on a hiring (eligibility) list based on their assessment score. Hiring departments may make job offers to candidates on the top three ranks of the hiring list. Eligibility typically lasts for 12 months. The hiring list resulting from this assessment process may be used to fill open positions in related job classifications.

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