

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: November 17, 2023 APPROVED BY COMMITTEE: December 8, 2023
Sub. to Exec. Comm. February 26, 2024 Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS: _____

Members Present:

Karin Crowhurst (Chair), Amanda Baugh, Chris Bolsmann, Kyle Dewey, Lynn Lampert, Magdy Rizk, Christoph Schaal, Claudia Toledo-Corral, Yolanda Vasquez-Salgado, Connie Wong, Sung Wook Yoon

Staff:

Naty Palos, Charlene Manzueta

- I) Call to order**
- Meeting called to order by Karin Crowhurst at 10:00 a.m.
- II) Approval of October 13, 2023, meeting minutes**
- Minutes unanimously approved
- III) Ongoing Business**
- Discuss changes and edits to RFP for 2024-2025 RSCA competition**
The committee discussed some concerns that have been brought up at various times over the last few years about whether there should be any kind of restrictions placed on either the number of times you can win RSCA or whether you should be eligible for RSCA if you have external grants. Crowhurst gathered some information and viewed it with the committee for discussion. The discussion included the number of times an applicant has received the RSCA award within a 5-year period, the rejection/unsuccessful rate, if an applicant was awarded this past year, then applicants should not be eligible to apply this year, etc. The committee voted to prohibit RSCA previous awardees (2023-2024 funding cycle) from applying to the current competition. Based on the discussion, Crowhurst will compile discussion items and apply the edits/revisions to the RSCA guidelines, she will then forward to the committee for their review and any additional edits. The call is scheduled to go out at the beginning of December, and she would like to finalize the RSCA guidelines.
- IV) New Business**
- Discuss Jerome Richfield nominations / applications**
Crowhurst reviewed the applications with the committee members, and they agreed to forward 4 unranked candidates. The candidates' applications will be submitted to Charlene Manzueta of Research and Sponsored Programs (RSP), and she will discuss the candidates with the provost. The provost will make the final decision and select the winner.
 - Discussion of the Campus Funding Initiative grant opportunity from RSP**
Crowhurst mentioned that an email was sent to the campus community by RSP regarding the Campus Funding Initiative grant opportunity. This grant opportunity is to support faculty in their research and academic pursuits, particularly as it relates to new project development, short-term or pilot projects, data collection, and/or filling in gaps in current projects. Manzueta mentioned that these were one-time funds provided to RSP a couple of years ago as part of AVP Dr. Christopher Sanford's initiatives. When he left CSUN, these

funds had not been spent and so our option was to return the funds to the pool or try to spend them and provide them to faculty. After consulting with the provost, the RSP office came up with this grant initiative, which allows these funds to be allocated and spent as quickly as possible while providing support to the campus community. The call went out on October 26, the deadline is November 27, and the award announcements will be on December 15. The award is up to \$15,000 for Spring 2024 semester, and funds will need to be expended by June 30, 2024. Manzueta mentioned that the RSP office will be reviewing the applications, and approximately 15 - 20 applicants will be funded.

- Initiation of fact-finding to create a policy regarding use of IDC funds**
Tabled to a later date

V) *Adjournment*

- Meeting adjourned at 12:00 p.m.