

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE
MINUTES OF MEETING Oct. 29, 2014 APPROVED BY COMMITTEE Nov. 12, 2014
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Alberto Candel, Deborah Cours, James Decker, Shane Frehlich, Sheila Grant, Julia Heinen, Fermin Herrera, Mara Houdyshell, Michael Kabo, Carrie Rothstein-Fisch, Louis Rubino, Judy Schmidt-Levy, James Solomon

Member Absent: None

Staff: William Whiting, Executive Secretary, Iliana Carvajal, Recording Secretary

1. Approval of Minutes from October 1, 2014

The Committee reviewed the minutes of Oct. 1, 2014. The Committee acted on the following motion:

MSP: That the minutes of the meeting of October 1, 2014 be approved as amended.

Passed 12-0-1.

2. Announcements

Whiting announced that he, Solomon, and Kabo will meet with the Senate Executive Committee on Thursday Oct. 30 to discuss of concerns related to peer review venues that could compromise the RTP process. Grant and Whiting will also be meeting with the Senate Executive Committee on Oct. 30 to discuss proposed changes to Sect. 612.5.2.c.(2).(b).(ii) of the Administrative Manual.

3. **Time Certain:** Dean Stella Theodoulou for approval of Associate Dean of Social and Behavioral Sciences Search (1:30 pm)

Dean Theodoulou met with the Committee to discuss the internal search for Associate Dean of the College of Social and Behavioral Sciences. The Committee reviewed the draft Management Vacancy Announcement. After discussion, the Committee acted upon the following motion:

MSP: That the internal search for Associate Dean for Social and Behavioral Sciences be approved.

Passed unanimously.

4. Inquiry from Health Sciences Department Regarding Scholarly Activity (Rubino)

Rubino presented an inquiry from the Health Sciences Department related to scholarly activity completed before and after appointment for newly hired probationary faculty members. Following discussion, the Committee approved proposed changes to Sections 632.4.1 (The University Standard) and 641.2.3 (Service Credit) that will be presented to the Executive Committee of the Faculty Senate for its consideration.

5. Time Certain: David Wakefield, Chair of Child and Adolescent Development (2:30 pm)

David Wakefield and April Taylor from Child and Adolescent Development met with the Committee to discuss the members of the CADV department personnel committee. The department personnel committee currently has two members and the department is unable to identify a third member. None of the two members are from within the CADV Department. The only eligible faculty member that initially served on the department personnel committee was elected to serve on the college personnel committee, and therefore not able to serve at the department level. The CADV department personnel procedures call for the department personnel committee to consist of three members. After discussion the Committee acted on the following motion:

MSP: Due to the exigencies of the situation, the Personnel Planning & Review Committee (PP&R) directs that the elected representative from the Department of Child and Adolescent Development be removed from the College of Health and Human Development Personnel Committee (CPC) and be returned to the Department of Child and Adolescent Development Personnel Committee to which the representative had been elected. PP&R further directs the College of Health and Human Development to conduct a new election to find a replacement for the opening thus created on the CPC. This replacement is to be elected from eligible faculty members in the departments of Communication Disorders & Sciences, Environmental & Occupational Health, Kinesiology, and Nursing who are not currently serving on a department personnel committee or on PP&R.

Approved 11-0-1.

6. Inquiry Related to Lecturer Office Hours

The discussion was postponed until the next meeting.

7. Updates on Inquiries from Departments

No inquiries from departments.

8. Other Business

None.

9. Adjournment

The meeting was adjourned at 2:52 p.m. The next meeting of the Committee is scheduled for 1:15 p.m. on November 12, 2014 in University Hall 277.