

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: October 9, 2020 APPROVED BY COMMITTEE: November 13, 2020
Sub. to Exec. Comm. November 19, 2020 Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS: _____

Members Present:

Karin Crowhurst (Chair), Michael Bryson, Jacob Hinkel-Lipsker, Minsung Kwon, David McCarty-Caplan, Michelle Rozic, Joanne Scillitoe, Maryam Tabibzadeh, Andrew Weiss, Ivor Weiner, Kyle Dewey

Staff:

Sheree Schrager, Naty Palos

Guest:

Sherrie Hixon

I) Call to order

- Meeting called to order by Karin Crowhurst at 10:00 a.m.
- Crowhurst introduced new committee member Jacob Hinkel-Lipsker of the department of Kinesiology. Hinkel-Lipsker is replacing Justin Nicoll.

II) Approval of September 11, 2020 minutes

- Minutes unanimously approved

III) Announcements

- **CSU sustainable procurement policy – status update**
Crowhurst mentioned that she and Sheree Schrager are still working on the document before they distribute to the committee for their review. Schrager mentioned that she attended the Research Administrators meeting earlier this week and there is a slightly updated version of the policy which she will distribute to the committee for comments. She will be attending the CCRO meeting on October 22 and one of the authors of the policy will be in attendance to answer questions from campus research officers. Schrager asked that if the committee has any questions or concerns to send her an email and she will consolidate them and try to get most of the pressing questions answered.

IV) Ongoing Business

- **Discussion of the Microgrant Program**
Crowhurst asked the committee if they had a chance to read the RFP draft and form she and Schrager created. The Microgrant Program was created to help support faculty that have experienced a significant impact on their research as a result of the pandemic. The committee reviewed and discussed the guidelines/criteria for the program. The committee agreed to set a budget at \$40,000 at approximately \$1000 each. The committee will review the applications in the order they are received and indicate a yes or no vote with the minimum vote of 6 being accepted. The announcement will be distributed this month.
- **Discussion of Intellectual Property policy – Sherrie Hixon (11am)**
Schrager introduced Sherrie Hixon of Research and Sponsored Programs. Hixon has been overseeing all IP and tech transfer and convening the University Copyright and Patents Committee. Schrager mentioned that at the end of Spring 2020 semester a few questions

were brought up by the Dean of Business and it was decided to revisit the discussion in the Fall 2020 semester. Hixon met with Kurt Saunders, Chair of Business Law, and they both made some revisions to the policy using the Dean's feedback. We now have a new draft of the policy for the committee to review. Schragger invited Hixon to the meeting to answer any questions the committee may have while reviewing the policy. Schragger mentioned that she would like to resolve today any changes that need to be made and ideally put this to a vote at the next meeting. If it gets approved, then it would be forwarded to the Faculty Senate Executive committee for their review. She would like to get a new version of the IP policy in force this academic year. The committee discussed the draft policy and revisions will be made to the policy and put in Box for the committee to continue to review and edit with a vote at the November meeting.

V) New Business

- **Jerome Richfield Competition**

Schragger provided an update. She mentioned that one of the functions of R&G committee is to review the applications received for the Jerome Richfield fellowship. This is an internal award given to a CSUN faculty member engaged in high-impact research. Schragger reminded the committee that the announcement will go out this month for nominations. The R&G committee is responsible for reviewing the applications and submitting 3-5 unranked candidates to Schragger and she will discuss the candidates with the Provost. The Provost will make the final decision and select the winner.

Schragger wanted to discuss the guidelines and ask the committee if they feel the faculty should be of a certain rank to apply (restrict to associate and full, or only full professor). The committee discussed and voted to keep nominations open to all ranks. Schragger will send a draft of the announcement to the committee for review. The deadline for applications will be set for November 6, 2020. The committee will have about a week to review the applications before the November 13, 2020 R&G committee meeting.

The Jerome Richfield fellowship talk is usually given in the Spring but due to the COVID pandemic the presentation by the 2019-2020 awardee was moved to Fall. The awardee is given three units of release time to prepare a talk about their research which is presented at the Provost Colloquium. Last year's awardee was Dr. Helene Rougier from the department of Anthropology, and she will be giving her talk on November 13.

VI) Adjournment

- Meeting adjourned at 12:00 p.m.