

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING Sept. 16, 2015 APPROVED BY COMMITTEE Sept. 30, 2015

Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEMS: 10, 11, 12

POLICY INTERPRETATION ITEM: none

Members Present: Christina Ayala-Alcantar, David Boyns, Alberto Candel, Deborah Cours, James Decker, Owen Doonan, Sheila Grant, Fermin Herrera, Michael Kabo, Lynn Lampert, Kathleen Rowlands, Louis Rubino, Judy Schmidt-Levy

Staff: William Whiting, Executive Secretary

1. Call to Order

Grant called the meeting to order.

2. Approval of Minutes from September 2, 2015

The Committee reviewed the minutes of September 2, 2015. The Committee acted on the following motion:

MSP: That the minutes of the meeting of September 2, 2015 be approved, as corrected.

Passed 11-0-1.

3. Announcements

Whiting announced that a memorial celebration event for Dr. Shane Frehlich will be held on Friday, October 30, 2015 at 4:00 pm at the VPAC.

4. Senate Executive Committee Liaison – Adam Swenson was introduced as the Senate Executive Committee (SEC) liaison for PP&R this year. Swenson delivered the charge to the Committee on behalf of SEC.

5. **Executive Session:** Nomination for Emeritus Status. The Committee acted on the following motion:

MSP: That Dr. Shane Frehlich be recommended to the President for Emeritus Status (posthumously).

Passed unanimously.

6. Subcommittee for Extraordinary Service to Student Awards: The Subcommittee (Rubino, Rowlands, Lampert) will provide an update at the next meeting.

7. Review of PIF Guidelines/FAQs: The Committee acted on the following motion:
MSP: That the “PIF Guidelines/FAQs” document be approved with no revisions.

Passed unanimously.
8. Review of Guidelines for Review of Department and College Personnel Procedures: The Committee acted on the following motion:
MSP: That the “Guidelines for Review of Department and College Personnel Procedures” document be approved with revisions.

Passed unanimously.
9. Review of Guidelines for Developing/Revising Department and College Personnel Policies and Procedures: The Committee acted on the following motion:
MSP: That the “Guidelines for Developing/Revising Department and College Personnel Policies and Procedures” document be approved with no revisions.

Passed unanimously.
10. Emeritus Status for Lecturers: The Committee discussed Emeritus status for Lecturers. The Committee acted on the following motion:
MSP: That the Committee recommends Emeritus Status for Lecturers who have an equivalent of ten (10) years of full-time service and have retired from CSUN, with all rights and privileges currently granted to tenured faculty per Section 650.3 of the CSUN Administrative Manual.

Passed unanimously.
11. Review of Section 621.4.2: The Committee discussed Section 621.4.2 related to Department Chair evaluation of full-time Lecturers. The Committee acted on the following motion:
MSP: That the Committee recommends deletion of Section 621.4.2 from the CSUN Administrative Manual.
12. Review of Section 621.4.1.b.: The Committee discussed Section 621.4.1.b. related to College Personnel Committee (CPC) evaluation of Full-time Lecturers appointed to tenure-track positions. The Committee acted on the following motion:
MSP: That the Committee recommends deletion of the sentence “In addition, the College Personnel Committee shall provide an independent evaluation and recommendation to the College Dean.” from Section 621.4.1.b of the CSUN Administrative Manual.

Passed unanimously.

13. Other Business

None.

14. Adjournment

The meeting was adjourned at 2:26 p.m.

The next meeting of the Committee is scheduled for 1:15 p.m. on September 30, 2015 in University Hall 277.