

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: March 11, 2022 **APPROVED BY COMMITTEE:** May 13, 2022
Sub. to Exec. Comm. May 16, 2022 **Approved by Exec. Comm.** _____
Sub. to Acad. Senate _____ **Approved by Acad. Senate** _____
POLICY ITEMS: _____

Members Present:

Karin Crowhurst (Chair), Christopher Higgs, Jacob Hinkel-Lipsker, Minsung Kwon, David McCarty-Caplan, Magdy Rizk, Joanne Scillitoe, Maryam Tabibzadeh, Andrew Weiss, Kyle Dewey

Members Absent:

Ivor Weiner

Staff:

Christopher Sanford (Executive Secretary), Naty Palos (Recording Secretary)

Guest:

Angel Vázquez-Lozada

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- I) Call to order**
- Meeting called to order by Karin Crowhurst at 10:00 am
- II) Approval of February 11, 2022 Meeting Minutes**
- Minutes unanimously approved
- III) Announcements**
- **Proposal review assignments will be available – please check ASAP if you have any conflicts and let Angel Vázquez-Lozada know so that he can do re-assignments**
Crowhurst informed the committee that RSCA applications have been assigned and populated in InfoReady. If a committee member feels they have a conflict with a proposal, please let Angel Vazquez-Lozada, of Research and Sponsored Programs, know ASAP so the proposal could be re-assigned.
- IV) Ongoing Business**
- **Information on numbers of RSCA proposals from current competition, and information on approximate number of proposals each person will receive as well as the deadline for submission of reviews and scores.**
Approximately 25-26 proposals have been assigned to each member. Crowhurst mentioned that the deadline for the reviews is Monday, April 4 at 5pm. Chris Sanford informed the committee that the amount distributed by the CO's office is \$182,156. Crowhurst said there were 106 proposals received and approximately 30 applications will be awarded and money from the quasi-endowment account can also be used towards the RSCA awards.
- V) New Business**
- **Review of procedures regarding grant reviewing and the all-day meeting in April**
Prior to the RSCA meeting, Crowhurst will send out a preliminary list of proposals that will be up for discussion. She mentioned there will be three reviewers assigned to each proposal and explained the duties of each reviewer. Crowhurst continued to review and discuss the procedures with the committee.

- **Discussion of the three practice reviews and scores submitted (using review-day procedures)**

The committee did a practice review session, discussing three practice proposals that had previously been assigned, to prepare for the RSCA ranking meeting. The group followed the review session procedures so that everyone was familiar with how the full review day would work in April.

- **Brainstorming and planning workshops / webinars / videos that we will create (or facilitate) to aid faculty in areas of research, scholarly and creative activity.**

Tabled to May meeting.

VI) *Adjournment*

- Meeting adjourned at 12:00 p.m.