

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: March 10, 2023 APPROVED BY COMMITTEE: May 12, 2023
Sub. to Exec. Comm. May 12, 2023 Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS: _____

Members Present:

Karin Crowhurst (Chair), Amanda Baugh, Kyle Dewey, Magdy Rizk, Christoph Schaal, Sung Wook Yoon, Claudia Toledo-Corral, Pete Goldschmidt, Minsung Kwon, Yolanda Vasquez-Salgado, Andrew Weiss

Staff:

Christopher Sanford, Naty Palos

Guests:

Provost Komarraju, Kenneth Luna

I) Call to order

- Meeting called to order by Karin Crowhurst at 10:00 am
- **Meet and Greet – Provost Komarraju (time certain 10am)** – K. Crowhurst welcomed and introduced Provost Komarraju and Dr. Kenneth Luna, Special Assistant to the Provost. Luna asked each committee member to introduce themselves. The Provost spoke about research and creative activity on campus and acknowledged the importance of this committee representing a variety of disciplines on campus. She provided a brief background of herself and welcomed the members to ask questions.

II) Approval of February 10, 2023, meeting minutes

- Minutes unanimously approved.

III) Announcements

- **RSCA 2023-24 proposal assignments should be available for each person on InfoReady – please look through them TODAY and make sure you do not have any conflicts of interest!**
Crowhurst informed the committee that RSCA applications have been assigned in InfoReady. She asked the members to review the proposals assigned to them and if there are any conflicts with a proposal, please let Angel Vazquez-Lozada, of Research and Sponsored Programs, know ASAP so the proposal could be re-assigned. She mentioned there are approximately 21-22 proposals assigned to each member and three reviewers will be assigned to each proposal.
- **RSCA 2023-24 reviews are due by Monday April 10 at 5:00 pm (hard deadline) so they can be tabulated in time for review meeting.**
Crowhurst reminded the committee that their reviews must be submitted to InfoReady no later than April 10, at 5pm in order to compile the scores and create a list of proposals for discussion at the RSCA meeting.

- **RSCA 2023-24 review meeting: April 14. Full day in-person meeting in EU 101 (Extended University Commons building). Attendance by all committee members is required.**

Crowhurst reminded the committee that the RSCA meeting on April 14 is an all-day meeting and held in person in the Extended Learning Commons building, room EU101.

IV) Ongoing Business

- **Reminder of RSCA review day procedures.**
Crowhurst outlined what the day would comprise, then reviewed and discussed the procedures with the committee.
- **Discuss ideas for being an effective liaison to each college** – tabled to May meeting

V) New Business

- **Practice RSCA proposals – review scores and discuss.**
The committee did a practice review session and discussed the three practice proposals that were assigned to them, to prepare for the RSCA ranking meeting. The group followed the review session procedures so that they could become familiar with how the full review day session would be.
- **Discussion of modifications to the RSCA scoring rubric.**
A brief discussion was held and will be continued.

VI) Adjournment

- Meeting adjourned at 12:00 p.m.