

Minutes, ARF Executive Board

February 10, 2016 **(approved March 9, 2016)**

Board Members Present: Alyce Akers, Daniel Blake, Margaret Holzer, Max Lupul, Ron McIntyre, Patrick Nichelson, Nancy Owens, Ann Perkins, Phyllis Russell, Diane Schwartz, Elizabeth Schneider, Barbara Swerkes, Cindy Ventuleth.

Monthly Business

1. Call to order and adoption of agenda: Alyce Akers

President Alyce Akers called the meeting to order at 11:09 a.m. in the Orange Grove Bistro, CSUN. MSP to adopt the agenda as amended.

2. Approval of minutes: Margaret Holzer

The CORRECTED minutes had been distributed via email and were included in the information packet for the meeting. MSP to approve the minutes as corrected.

3. Treasurer's Report: Dan Blake

Dan reviewed the income and expenses for the banquet. The Silent Auction brought in \$837 for the Scholarship Fund. Despite the fact that ARF subsidizes the cost of the entertainment, including the cost of the dinners for the entertainers, the income did not cover the banquet expense. It was suggested that the program committee needs to look carefully AT anticipated expenses when setting the charge for the 2017 banquet. Dan also reviewed the bank account balances. MSP to receive the report.

4. President's Announcements: Alyce Akers

Alyce reported that the meeting with President Harrison, the Provost and Don Cameron was brief and focused on the question, "How can retired faculty contribute to the University?"

Alyce announced that Ron McIntyre has agreed to chair the 2016 Nominating Committee. Patrick Nichelson also volunteered to serve on the committee. The Board suggested Bonnie Flaherty, Joel Zeitlin or

Harvey Rich as the possible member at large for the committee. Ron will contact them, in order, until the position is filled.

5. Board Members' Announcements

Ron McIntyre and the committee consisting of Dan Blake, Diane Schwartz, Max Lupul and Larry Caretto, have been reviewing the By-Laws. They anticipate bringing a recommendation for By-Law revision to the Board soon. Ron plans to send out information via email. Ron reminded the Board that the ARF By-Laws are essentially the operating procedures for ARF. They are the responsibility of the Board to write and revise; however, changes do not have to be ratified by the general membership.

Reports of Standing Committees

1. Program Committee: Alyce Akers for Karen Robinette

a. March 9 General Meeting: The post cards with the information of the speaker on March 9 were sent out February 10.

b. April 6 Field Trip—Norton Simon Museum Pasadena: Travel arrangements have been confirmed with Council Member Mitch Englander's office. The bus will pick up people at the north parking lot at 10:45 am. There is no charge for the bus

HOWEVER each person on the field trip will be asked to contribute \$2 for the driver's tip. Each participant is also responsible for the cost of admission (\$9) and lunch.

c. 2016-17 Monthly Meeting Speakers: The committee is working on the remaining two general meeting speakers and the field trip for 2017.

2. Membership Committee: Diane Schwartz

Diane and the committee consisting of Ron McIntyre, Larry Caretto and Diane Schwartz have been considering the way we offer free memberships to new retirees and others. They plan to present a proposal with a straightforward procedure at the next Board meeting.

They have also been attempting to solve our long-standing difficulty with getting both names and addresses of newly retired faculty. Ron McIntyre said that Faculty Affairs gave us a list of names, but no

addresses. There are privacy issues with having the addresses given out (Diane). ERFA can access the PERS database and print out retirees and the committee plans to seek help through ERFA. At the recent ERFA meeting it was discovered that the HR offices on the CSU campuses are not consistent in their handling of retirees' names and addresses when it comes to the local ARF organizations. Patrick Nicholson said the problem was brought up at the (ERFA) meeting and the Chancellor NOW is aware of the situation. It was suggested that asking the CSUN HR office to find out what are other CSU's are currently doing about releasing names and addresses of retirees might lead to a resolution of the problem. Dan Blake suggested that we make President Harrison aware of the problem and mention to her that ARF keeps retirees in touch with campus...good for support, recruitment, etc.

Diane also reported she is trying to get an accurate picture of who pays ARF dues through ERFA. The ERFA and the ARF lists are more accurate than they were, but not yet consistent.

3. Newsletter: Ann Perkins

Ann asked for a written report on the banquet for the next Newsletter (entertainment, number of attendees, silent auction, etc.) Alyce Akers volunteered to do this. Ron McIntyre clarified his suggestion about including THE information of past scholarship winners with brief summaries of their work in the Newsletter. Other POSSIBLE topics for Newsletters included: Save the dates for Field Trip April 6, and Awards Luncheon; Information: ARF phone relays messages to Board; Profiles of retired faculty.

There was a discussion about the possibility of expanding the size of the Newsletter periodically to include more photos of events and profiles of retired faculty. The question of expense of the mailed copies and the possibility of having an (ONLY ONE?) expanded version online were considered.

4. Historian: Christine Smith

There was no historian's report.

5. Faculty Senate: Diane Schwartz

There had been no Faculty Senate Meeting.

6. Website: Max Lupul

Max reported that since the October 1, there have been 80 visitors to the website.

Old Business

There was no Old Business.

New Business

1. Scholarship Committee: Nancy Owens

Nancy Owens, chair, announced the committee consists of Roberta Mauksch, Dan Blake Phyllis Russell, Jim Allen, and Sandy Jewett. She wants to get the information out to the Graduate Coordinators in each department. Graduate Studies may have a list of these names.

2. Needle ARF Report

NeedleARF-ers felt that the total raised (\$837) from the silent auction at the banquet could have been much larger. One possible difficulty is that the banquet is in January and people are not in a buying mood after the holidays. Their suggestion was to have the auction before the holidays. In the Board discussion that followed the following comments and suggestions were made:

- a. There is no December ARF meeting to accommodate an auction/sale
- b. Perhaps there could be a display and sale (no auction) at the November meeting with set prices (higher than the low minimum bid we use at the auction)
- c. Another possibility: the display could lead to an on-line auction (similar to eBay: minimum bid and/or a higher “buy it now” price). Anyone wishing to use the “buy it now” price could do so at the meeting.
- d. Keep the silent auction at the Banquet but somehow give more time that night to bid.

e. Have sale/auction at the summer picnic (often different members from those who come to banquet.) Frequently, at this time of year people are looking for wedding gifts and baby gifts.

This information will be relayed to NeedleARFs.

3. Letters to donors of silent auction items: Dan Blake

Dan plans to send a letter to those who donated items for the Silent Auction, acknowledging their charitable donation. There was a discussion about the value to be placed on the items. It is customary for donors of material items to set the value for the IRS. However, it was suggested that the price for which the item sold could be used as the value of the item.

Adjournment: MSP that the meeting be adjourned. (12:57 p.m.)

Respectfully submitted, Next Board meeting: March 9, 2016

Margaret Holzer, Secretary

Orange Grove Bistro, CSUN